

**COMMITTEE OF THE WHOLE  
MONDAY – OCTOBER 9, 2017  
LIBRARY MEETING ROOM - 380 N. WILMOR ROAD  
WASHINGTON, ILLINOIS**

Mayor Manier called the Committee of the Whole meeting of October 9, 2017 to order at 6:34 p.m. in the Library meeting room at Five Points Washington.

Present: Aldermen Brownfield, Brucks, Adams, Moss, Dingledine, Gee and Cobb.

Absent: Alderman Butler was absent.

Also present: City Administrator Culotta, Public Works Director Andrews, P & D Director Oliphant, Police Chief McCoy, City Treasurer Dingledine, and City Clerk Brown.

**MINUTES**

1. Aldermen wishing to be heard on non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of Minutes: Alderman Brownfield moved and Alderman Adams seconded to approve the minutes of the September 11, 2017 regular Committee of the Whole meeting. Motion carried unanimously by voice vote.

4. **BUSINESS ITEMS**

- A. ITEP Project Considerations – P & D Director Oliphant provided the following: 1) the call for ITEP projects opened on October 2<sup>nd</sup>; 2) the City has received ITEP funding for three recreation trail projects previously; 3) the deadline for project submittal is December 1<sup>st</sup>; 4) it has been indicated by IDOT that there is \$40M in funding available for this cycle compared to the \$29M in 2016; 5) the maximum award is \$2M per project with IDOT announcing project awards in the Spring of 2018; 6) Public Works Committee has discussed considerations with a consensus to consider an application for the Square streetscape that focuses on restoring and beautifying the sidewalks on each side and improving pedestrian access to the interior Square from the north and south sides; 7) staff is also recommending the replacement of aging electrical components and streetlights on the perimeter; and 8) a streetscape project could be considered in the “Historic Preservation and Rehabilitation of Historic Transportation Facilities” category since it would be used for surface transportation activities, has a historic designation, and is located on publicly-owned and operated property. Alderman Brownfield shared that the scope of the project was scaled back a bit and focuses more on sidewalks and lighting and it was agreed by committee that we have a better chance at receiving funding. He noted that someone had inquired about looking at Washington Estates sidewalks for consideration and Oliphant noted that it would qualify, but wasn’t sure if it would score as well. Following a brief discussion on the City’s obligations with funding and the public safety component of the project, it was the consensus to move this forward to Council for consideration.
- B. On-Call Snow Plow Drivers – Public Works Director Andrews provided the following: 1) Public Works Committee discussed the use of on-call plow drivers to supplement full time staff in the event of a prolonged snow event; 2) staff has reviewed this with respect to the current Union contract (Article 5 Section 2(f) allows for this consideration) and also remaining part time hours/dollars within the Streets Department budget (approximately 300 hours remaining dependent on hourly wage consideration); 3) the use of on-call employees would be a supplement to existing staff; and 4) these positions would be 100% on-call and not have any guaranteed hours. He shared the final number on wage hasn’t been drilled down yet but it would be more than our seasonal crew with the requirement for holding a Class B CDL. Alderman Brucks asked if there would be a training program and Andrews shared that there would be. Alderman Dingledine asked for clarification that drivers would strictly be back up on-call and not take the place of our regular employees and Andrews shared that they would only be used on an as needed basis. The consensus was to move forward with the process of securing on-call snow plow drivers.

5. TIF Funded Downtown Square Sign (US Route 24 Bypass) – P & D Director Oliphant provided the following: 1) final design of the sign proposed by the Square Specialty Business Owners to be placed at the northeast corner of the W223 property is complete; 2) staff is seeking acceptance of this design while awaiting final IDOT approval in order to have the sign installed this construction season; 3) Council authorized approval in May of the payment of the sign at a not-to-exceed cost of \$5,875 with staff to receive any input from the Council on the final design after it was completed; 4) the cost has subsequently been reduced to \$5,375 with the TIF fund paying for the sign and installation; and 5) the sign will be an unlighted 10'x23' vinyl double-sided sign that will be 10' off the ground with an overall height of 20'. Alderman Brucks asked who would do the installation of the sign and Oliphant shared that it would be Martin Sign Service out of Metamora. Mayor Manier shared that its design is very attention getting. The consensus of the Committee was that the design was good to move forward with.
6. Other Business – None.
7. At 6:52 p.m. Alderman Dingledine moved and Alderman Gee seconded to adjourn. Motion carried unanimously by voice vote.

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Patricia S. Brown, City Clerk