

**CITY OF WASHINGTON
WASHINGTON, ILLINOIS**

TO: Mayor Manier and City Council
FROM: Finance & Personnel Committee
DATE: January 16, 2018
SUBJECT: Report of Proceedings of Finance & Personnel Committee Meeting Held on Monday, December 18, 2017

The meeting was called to order by Chairman Brucks at 4:30 p.m.

Present: Chairman Brucks, Mayor Manier, Alderman Cobb
Also Present: Treasurer Dingledine, City Administrator Culotta, Public Works Director Andrews

AGENDA

1. Non-member Alderman wishing to be heard on a non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of Minutes for November 20, 2017 regular meeting. Ald. Cobb made a motion that was seconded by Mayor Manier to approve the minutes. The motion passed unanimously.
4. Business Items
 - A. City Attorney Reappointments & Establishing Fees – Administrator Culotta reviewed the rate history and proposed rate changes for 2018. A \$10/hour increase was requested by Davis & Campbell for most of the attorneys. Following a brief discussion, Mayor Manier made a motion that was seconded by Ald. Cobb to recommend approval as proposed. The motion passed unanimously.
 - B. Sexual Harassment Policy Ordinance – Administrator Culotta explained the new state law requiring adoption of a sexual harassment policy containing certain requirements. The City had a policy on this topic but it did not contain all the requirements in the new state law. Staff was working with City Attorney Russo to revise the Illinois Municipal League model policy and planned to bring it forward at the January 2nd City Council meeting. The Committee recommended all city employees be trained on the new policy.
5. Other Business – None.
6. Executive Session – for the setting of a price for sale or lease of property owned by the public body per 5 ILCS 120/2(c)(6) of the Illinois Open Meetings Act
At 4:47pm, Ald. Cobb made a motion that was seconded by Mayor Manier to go into Executive Session. The motion passed unanimously. At 5:13pm, Ald. Cobb made a motion that was seconded by Mayor Manier to reconvene into open session. The motion passed unanimously.
7. Adjournment - There being no further business to come before the Committee, Mayor Manier made a motion that was seconded by Ald. Cobb to adjourn. The motion passed and meeting was adjourned at 5:14 p.m.

Respectfully Submitted,
Jim Culotta, City Administrator