

Position Announcement
CITY ADMINISTRATOR
City of Washington, Illinois (Pop. 16,566)

Established in 1825, Washington is a fast-growing, financially stable, home rule community located in central Illinois, eight miles east of Peoria and 35 miles west of Bloomington/Normal. It's Downtown features an attractive square with shops, cafes and offices surrounding a central fountain, all dating back to the community's origins. Today, Washington honors its history while supporting contemporary lifestyles in a community that provides a range of services to residents and visitors. Examples of that can be found in Five Points Washington, a \$20M community complex featuring recreational, fitness, and aquatic facilities, as well as a library, banquet hall, and performing art center.

From 2000 - 2010, Washington experienced the highest amount of residential development in Tazewell County, with more than 1,500 units having been, or presently, under construction. Currently the City is processing about 75 residential building permits per year. Charging back from a unique and unseasonable tornado in November, 2013, Washington's resilience is evident throughout the community. About 1,100 structures were affected, and close to 600 homes were destroyed by the event, yet nearly every structure has since been rebuilt or is in the planning stages for replacement. The community's 40% population growth in the last decade has not been hindered. Rebuilding has made the community an even more desirable place to live. This evidence is indicated by the current population of 16,566 as a result of a special census completed last year, which is an increase of nearly 1,500 from the pre-tornado level.

The City is seeking a progressive and collaborative professional with strong communication skills. A record of visibility in the community, proven financial/analytical and human resources skills is required. Washington is a full-service City including Police, Public Works (streets, water, and wastewater), Planning and Development, and administrative support services. Fire and EMS services are provided by the Washington Volunteer Fire Department and Rescue Squad, Inc. Library and Parks are offered through separate districts. The City has 65 FTE employees, a combined \$24M budget, and is rated A2 by Moody's Investor Services.

Candidates must have a bachelor's degree; five to seven years of increasingly responsible municipal executive level experience preferred. Assistant administrator experience, or related municipal management of leadership experience in a larger community, will also be considered. Experience in a growing community is desirable. A Master's degree in public administration, business administration or other advanced executive level training such as ICMA Credentialed Manager is desired.

Candidates must possess proven managerial and interpersonal skills to lead a dynamic, financially fit, team oriented organization in an active, engaged, and fast-growing community. The City Administrator is appointed by the Mayor with the advice and consent of the City Council. The Mayor-Council with City Administrator form of government has been in place since 1972, and the City Administrator works collaboratively with all elected officials. Residency is required within a reasonable time after appointment. Salary is competitive DOQ with an excellent benefit package. Candidates should apply by September 24, 2018 with resume, cover letter and contact information for five work-related references by electronic means only to Ms. Pat Brown, City Clerk at pbrown@ci.washington.il.us.

The City of Washington is an Equal Opportunity Employer.