CITY OF WASHINGTON
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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jim Culotta, City Administrator and Joanie Baxter, Controller JEB
DATE: March 17, 2017
SUBJECT: Group 5 Budget Review

Attached for your review is the Group 5 Budget information, including the General Fund – Unrestricted, General Fund Summary and All Funds Summary. The total proposed budget for FY 17-18 is $27,074,437 with planned spending down of reserves in the amount of $6,667,597. The attached spreadsheet shows a reconciliation of this reserve spending by fund.

General Fund - Unrestricted

- Property taxes are down due to the Police Pension Fund levy requiring an increase and the desire to keep the tax rate unchanged
- Other General Fund revenue projected to be flat to slight decrease
- Income tax and local use tax based on IML projections
- Personal property replacement tax is decreased due to pension levy increases which are funded first before General Fund
- Overall 2% decrease compared to estimated actual due to decrease in property taxes
- Net deficit of $3,304,369 due to planned spending of reserves
- Projected total balance of $8,220,921 and surplus balance of $6,271,033 as of 4/30/18

General Fund Summary

- General Fund Summary includes Telecommunications Tax, Recycling Grant and the Unrestricted Fund, along with sub-funds funded by General Fund – Unrestricted
- Net deficit of $2,992,369 for Budget 17-18
- Projected ending balance of $9,894,542 as of 4/30/18

Please note that one change that was made to the proposed budget for an item that was overlooked is to add a MERF expenditure of $15,000 for the purchase of an ATV for use by the Police Department in connection with special community events and for use on the multi-use path.

The Tentative Budget Resolution will be included as an agenda item for the March 20 meeting with First Reading scheduled for April 3. Following approval, the tentative budget in its entirety will be available at City Hall and the final bound copy will be distributed prior to First Reading.

GENERAL CORPORATE UNRESTRICTED
REVENUE/EXPENDITURE SUMMARY

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Balance			$ 10,222,060	$ 10,319,970	$ 11,525,790
Min. Std. Bal. (a)					$ 1,949,888
Surplus Funds					$ 9,575,903
REVENUES:					
Tax:					
Property	$ 356,445	$ 250,525	$ 354,950	$ 350,333	$ 195,550
Sales	2,892,576	2,826,734	2,950,000	2,930,000	2,900,000
Local Use	312,143	351,161	355,000	369,000	380,000
Home Rule	2,144,257	2,034,939	2,300,000	2,200,000	2,175,000
Prop.Repl.	12,247	12,155	13,000	5,000	0
State Inc.	1,524,686	1,548,008	1,550,000	1,450,000	1,500,000
Hotel/Motel	80,904	80,170	0	0	0
Video Gaming Tax	46,414	52,604	50,000	53,000	50,000
License:					
Liquor	28,185	27,668	29,000	33,000	32,000
Misc.	4,875	202	1,000	2,000	1,000
Franchise:					
Ameren	72,314	97,594	117,000	123,000	135,000
Cable	195,294	221,948	220,000	180,000	200,000
Solid Waste	1,167	2,000	2,000	2,000	2,000
Electric Aggregation	47,365	53,881	50,000	53,000	50,000
Interest	28,269	36,535	40,000	35,000	35,000
Misc. Inc.	7,379	11,344	2,500	3,000	2,500
Sale of Equipment/Land	0	0	0	11,000	0
Fines:					
Court	73,630	52,481	60,000	56,000	55,000
Parking	2,765	2,000	2,000	1,000	1,000
Liquor	0	0	1,000	750	1,000
Ord. Viol.	15,320	29,750	15,000	22,500	20,000
Fees:					
Bld. & Signs	51,232	49,000	50,000	45,000	50,000
Forf. Bld. Fees	1,500	2,200	1,500	1,500	1,500
Var./Plats/Misc.	2,130	2,130	2,000	2,000	2,000
Enterprise Zone App. Fee	0	0	0	6,000	5,000
Yard Waste Stickers	5,384	6,580	6,000	6,000	6,000
TOTAL COLLECTIONS	$ 7,906,481	$ 7,751,609	$ 8,171,950	$ 7,940,083	$ 7,799,550
T/F From:					
TIF No. 1	0	0	0	0	0
WACC Debt Service	0	0	344,910	371,013	0
Tornado Recovery	1,697,144	10,101	0	0	0
TOTAL	$ 9,603,625	$ 7,761,710	$ 8,516,860	$ 8,311,096	$ 7,799,550
EXPENDITURES:					
Personnel	$ 0	0	$ 0	$ 0	$ 0
Operation	0	0	0	0	0
Capital	0	0	0	0	0
Debt Serv.	0	0	0	0	0
Inter T/F	411,590	446,444	1,672,648	108,835	1,205,070
TOTAL	$ 411,590	$ 446,444	$ 1,672,648	$ 108,835	$ 1,205,070
Revenue Over (Under) Expend.	$ 9,192,035	$ 7,315,266	$ 6,844,212	$ 8,202,261	$ 6,594,480
Intra T/F	$ 5,814,807	$ 6,106,769	$ 8,213,166	$ 6,996,441	$ 9,899,349
Net Rev. Over (Under) Exp.	$ 3,377,228	$ 1,208,497	$ (1,368,954)	$ 1,205,820	$ (3,304,869)
End. Cash Balance					**$ 8,220,921**

SUPPORTING DETAIL FOR GENERAL CORPORATE UNRESTRICTED

	FTE YEARS 16-17	FTE YEARS 17-18	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
Personnel Detail						
N/A	0.00	0.00	$ 0	$ 0	$ 0	$ 0
TOTAL FTE YEARS	0.00	0.00				
TOTAL PERSONNEL			$ 0	$ 0	$ 0	$ 0
Operations Detail						
			$ 0	$ 0	$ 0	$ 0
TOTAL OPERATIONS			$ 0	$ 0	$ 0	$ 0
Capital Detail						
N/A			$ 0	$ 0	$ 0	$ 0
TOTAL CAPITAL			$ 0	$ 0	$ 0	$ 0
Debt Service Detail						
N/A			$ 0	$ 0	$ 0	$ 0
TOTAL DEBT SERVICE			$ 0	$ 0	$ 0	$ 0
Inter-Fund Transfer Detail						
Grant to Stormwater Mgmnt.			$ 125,000	$ 50,000	$ 0	$ 0
WACC Debt Service Fund			233,202	0	0	305,875
Washington 223 Capital Proj.			7,637	1,508,000	7,743	602,739
Washington 223 Debt Service Fund			75,605	77,148	63,592	138,456
Freedom Parkway Cap. Proj.			0	0	0	50,000
Lakeshore Drive Cap. Proj.			0	0	0	40,000
Tornado Recovery Fund			0	0	0	0
ESDA			5,000	37,500	37,500	68,000
TOTAL INTER-FUND TRANSFERS			$ 446,444	$ 1,672,648	$ 108,835	$ 1,205,070
TOTAL EXPENDITURES			$ 446,444	$ 1,672,648	$ 108,835	$ 1,205,070
Intra-Fund Transfers						
L/A			$ 573,235	$ 775,610	$ 682,750	$ 748,750
City Hall			84,162	76,325	80,265	86,688
Streets			1,373,364	2,699,804	1,764,115	4,091,219
Police			3,124,092	3,542,052	3,463,082	3,813,108
Tourism/Economic Dev.			79,901	106,275	24,020	119,875
Planning, Zoning & Code Enforcement			278,556	371,600	320,325	407,010
Fire/Rescue			593,459	641,500	661,884	632,700
TOTAL INTRA-FUND TRANSFERS			$ 6,106,769	$ 8,213,166	$ 6,996,441	$ 9,899,349
TOTAL EXPENDITURES INCL. INTRA-FUND TRANSFERS			$ 6,553,213	$ 9,885,814	$ 7,105,276	$ 11,104,419

GENERAL FUND
REVENUE/EXPENDITURE SUMMARY
(EXCLUDING INTRA-FUND TRANSFERS)

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST. ACT. 16-17	BUDGET 17-18
Beg. Cash Bal.			$ 11,348,587	$ 11,380,091	$ 12,886,911
Unrestricted	$ 9,603,625	$ 7,761,710	$ 8,516,860	$ 8,311,096	$ 7,799,550
L/A	1,162	690	2,000	1,700	2,000
City Hall	14,400	13,902	18,400	15,310	18,640
Streets	238,517	228,833	277,500	240,200	234,000
Police	418,443	433,709	529,000	505,028	674,700
Tourism/EDC	12,434	6,359	85,000	75,000	80,000
Planning/Zoning	0	0	0	0	0
Fire/Rescue	16,608	18,477	18,000	18,616	19,000
N. Cumm. Road. Impr.	0	0	500	0	500
Telecommunications Tax	348,089	329,401	360,500	301,000	321,000
TOTAL	$10,653,278	$ 8,793,081	$ 9,807,760	$ 9,467,950	$ 9,149,390
EXPENDITURES:					
Personnel	$ 4,367,303	$ 4,498,733	$ 5,257,500	$ 5,041,233	$ 5,589,000
Operations	1,427,035	1,487,836	1,941,335	1,683,210	2,061,625
Capital	53,172	62,372	886,500	67,710	2,246,000
Debt Service	0	0	0	0	0
Inter-Fund Transfers	1,085,344	1,276,894	2,738,879	1,169,477	2,245,135
TOTAL	$ 6,932,854	$ 7,325,835	$ 10,824,214	$ 7,961,630	$ 12,141,759
Revenue Over (Under) Expend.	$ 3,720,424	$ 1,467,246	$ (1,016,454)	$ 1,506,320	$ (2,992,369)
End. Cash Balance					$ 9,894,542

ALL FUNDS
COMBINED REVENUE/EXPENDITURE SUMMARY
(Excludes All Transfers and Police Pension)

	ACTUAL 14-15	ACTUAL 15-16	BUDGET 16-17	EST.ACT. 16-17	BUDGET 17-18
REVENUES:					
General	$ 7,230,994	$ 8,768,388	$ 9,406,450	$ 9,044,311	$ 9,082,750
Proprietary	3,772,306	4,675,084	13,890,120	8,207,826	8,212,900
Special	4,101,908	7,457,066	2,550,790	2,219,932	1,784,920
Debt Service	117,137	505,174	111,308	111,908	50,000
SA/Cap. Proj.	213,654	162,912	2,286,220	690,569	1,276,270
TOTAL	$ 15,435,999	$ 21,568,624	$ 28,244,888	$ 20,274,546	$ 20,406,840
EXPENDITURES:					
Personnel	$ 6,306,881	$ 6,505,747	$ 7,518,500	$ 7,321,653	$ 8,052,500
Operations	2,559,931	2,808,805	3,828,684	3,431,030	4,281,386
Capital	1,458,846	8,604,870	18,759,117	7,546,426	12,984,177
Debt Service	1,302,692	1,785,078	1,690,618	1,392,561	1,756,374
Transfers	-	-	-	-	
TOTAL	$ 11,628,350	$ 19,704,500	$ 31,796,919	$ 19,691,670	$ 27,074,437
Revenue Over/ (Under) Exp.	**$ 3,807,649**	**$ 1,864,124**	**$ (3,552,031)**	**$ 582,876**	**$ (6,667,597)**

Reconciliation of Ending Balances	
Budget 17-18	
	Net Revenue
General	(2,992,369)
Water	(1,283,685)
Water Subd. Dev.	(218,500)
Water Conn.	22,500
Water Tower Reserve	26,400
Sewer	(257,935)
Sewer Subd. Dev.	25,000
Sewer Conn.	(242,301)
Sewer Bond P & I - 1997	-
Sewer Bond P & I - 2009	-
Sewer Bond P & I - Phase 2A	-
Sewer Bond Reserve - 1997	-
Sewer Bond Reserve - 2009	-
Sewer Bond Reserve - Phase 2A	119,000
Sewer Bond Depr. - 1997	-
Sewer Bond Depr. - 2009	52,155
Sewer Bond Depr. - Phase 2A	39,000
STP #2 Phase 2A	(162,672)
STP #2 Phase 2B	-
MERF	(266,150)
Capital Repl. Fund	149,708
Audit	100
Cemetery	(33,475)
ESDA	541
IMRF	(26,400)
Social Security/MC	(12,400)
Liability Insurance	(14,880)
MFT	(439,877)
Pol. Dept. Spec. Proj.-Misc	(10,300)
Pol. Dept. Spec. Proj.-Tow & Impound	(79,908)
Pol. Dept. Spec. Proj.-Canine	-
Stormwater Management	(95,300)
Tornado - General	-
Tornado - Water	-
Tornado - Sewer	-
Tornado - MERF	-
TIF #2	(810,586)
S. Cummings. DS	-
Cruger Rd. DS	-
WACC DS	-
Wash. 223	-
Mallard Crossing SSA	-
Rec. Trail Extension	-
Wahington 223	(155,261)
Freedom Parkway	-
Lakeshore Drive	-
Rounding	(2)
	(6,667,597)