

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: Consent Agenda – Annual ESRI Payment Authorization
DATE: April 28, 2017

Staff is in receipt of an invoice from ESRI for the payment of the annual ArcGIS maintenance and service licenses. These include:

- ArcGIS Desktop Advanced Concurrent Use Primary Maintenance: \$3,000
- ArcGIS Publisher Desktop Concurrent Use Primary Maintenance: \$500
- ArcGIS Desktop Basic Single Use Primary Maintenance: \$400
- ArcGIS Online Level 2 Term License Includes 5 Users and 2,500 Service Credits: \$2,500

Additionally, staff has received a quote from ESRI for an ArcGIS Online (AGO) Level 1 Term License. This allows for ten users with a cost of \$1,000. Staff has planned to migrate from AGP to AGO this spring and ESRI has been slowly phasing out AGP. The Level 2 license primarily allows Public Works employees to use the ESRI capabilities for field work and edit features while the Level 1 license would be for office mapping viewers without edition capabilities.

As a result, staff would request authorization of the payment to ESRI in an amount of \$7,400 for these items. ESRI offers a 30-day trial period to test AGO and offers a full refund on any products within this trial period. Staff intends to utilize the trial period because AGO would be a new item for the staff to utilize. Prior to the end of the trial period, staff will make a decision on whether to proceed with AGO or to continue with AGP. Therefore, while the requested authorization is for \$7,400, a refund of either \$500 for the AGP maintenance or \$1,000 for the AGO Level 1 license is anticipated within the next 30 days. This would bring the total cost to either \$6,400 or \$6,900.

These items are contained within the FY 17-18 budget. This is scheduled for approval at the May 1 City Council meeting.