

**COMMITTEE OF THE WHOLE
MONDAY – JUNE 12, 2017
LIBRARY MEETING ROOM - 380 N. WILMOR ROAD
WASHINGTON, ILLINOIS**

Mayor Manier called the Committee of the Whole meeting of June 12, 2017 to order at 7:12 p.m. in the Library meeting room at Five Points Washington.

Present: Aldermen Brownfield, Brucks, Adams, Moss, Dingledine, Gee, Cobb.

Absent: Alderman Butler was absent.

Also present: City Administrator Culotta, Controller Baxter, Public Works Director Andrews, P & D Director Oliphant, Master Sergeant Stevens, City Treasurer Dingledine, and City Clerk Brown.

MINUTES

1. Aldermen wishing to be heard on non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of Minutes: Alderman Dingledine moved and Alderman Moss seconded to approve the minutes of the May 8, 2017 regular Committee of the Whole meeting. Motion carried unanimously by voice vote.

4. **BUSINESS ITEMS**

- A. 911 Consolidation Update – Master Sergeant Stevens provided the following: 1) Tazewell County is mandated by the state to reduce the number of public safety answering points (PSAP's) by 2 and an agreement has been drafted that provides a mechanism to do that; 3) it involves dissolving each PSAP (Washington, Morton, East Peoria, and Taz Com) and reestablishing a single entity to run 2 PSAP's which would be located in Morton and the Taz Com building; 4) a change from the earlier plan is a new technology known as 'next generation 911' and the states deadline for establishing this service is one year beyond Tazewell County's deadline for consolidating the PSAP's; 5) our initial thought was that it makes sense to put the new technology in rather than installing and fixing old stuff and turning around less than a year later and buying and installing new equipment; 6) the state has thrown a wrench into that and has hired a firm to establish IL's next generation 911's standards and in asking the statewide 911 administrator what kind of next generation 911 equipment should we buy the reply is to listen to any vendor you want to use and hope that it is going to work; 7) the change in this plan is to install the old stuff and wait until we know what the next generation equipment is going to be and are hoping for a state bid process where we can save some money; 8) the ETSB voted at their last meeting to do all they could to absorb the organizational change costs of 267K and they think they can cover the expense; 9) ETSB will vote on the draft agreement on June 21st; 10) for the long term the City should see reduced costs and there is an opportunity to provide better service through the consolidation particularly in the areas of quality control for dispatchers; and 11) there is one portion that is of concern which calls for the ETSB to hire a director immediately and assumes that director is going to be the consolidation project manager as well. The concern is that you are hiring for two different skill sets and become very limited in who you can hire that holds both. There is an opportunity to hire outside consultants as well which would raise the costs but may be well worth consideration.

Alderman Dingledine expressed his dissatisfaction with the mandate creating more government and an unreasonable timeline to complete. Alderman Brucks expressed his concern with the logistics and timeline and the feasibility of Morton being ready. Alderman Gee asked if any of our equipment will move over and Stevens shared that some will and some will more than likely have to be bought. There was no further discussion.

- B. NPDES Phase 2 Storm Water Annual Report – Public Works Director Andrews provided the following: 1) we are a member of the Central Illinois Committee on NPDES (CICN) in the Tri-County region where all communities pay an annual fee which provides a central location where we can get together with the IEPA who briefs us on what they see coming down the pipe from the USEPA and gives us an opportunity to have some input on the guidance; 2) an item reported on last year was a pending final rule from USEPA as far as storm water sampling and the final ruling is in place where municipalities under 20,000 in population only have a visual observation requirement for rainfalls under one quarter of an inch; 3) he provided the visual monitoring reporting from January 11, 2017; and 4) more formalization and checklists on our detention basins will be sought after in the coming year.
- C. Comprehensive Plan – Planning & Development Director Oliphant provided the following: 1) funding was included in the 17-18 budget to complete a new comprehensive plan with additional funding projected for the 18-19 budget for a total minimum of \$70K to complete the project; 2) the current plan was done in 2001 and amended in 2009; 3) looking at a 12 month process to compete; 4) topics to be included would address land use, transportation, parks and recreation, economic development, public safety/public buildings, housing, infrastructure, zoning and subdivision regulation and review, floodplain control, sustainability/environment, community character and design, and education; 5) it is a primary focal document used for grant funding pursuits; 6) looking to undertake a joint planning process with East Peoria with potential to save on costs by utilizing the same consultant and while the process would be joint we would each have our own separate plans as a result; 7) Tri-County Regional Planning Commission recently announced its annual call for projects for FY2018 Special Transportation Projects funding and any types of planning with ties to transportation would be eligible; 8) the application for funding deadline is June 16th and fits well with our timeline for a late summer RFP and goal to finish the plan by fall of 2018; and 9) we would jointly submit a funding request of \$30K (\$15K ours and \$15K East Peoria) to cover eligible components of the plan. It was the general consensus of the Committee to move forward with the application process to seek funding.
- D. Budgeted Equipment Purchase Review: Vactor – Public Works Director Andrews provided the following: 1) budget discussions were had during the budgeting sessions to consider replacement of the City's 2008 dual-engine Vactor; the unit is a frontline piece of equipment for not only jetting sewers but also hydro excavating, potholing for critical JULIE locates, and other underground infrastructure; allocated \$400K with a minimum trade in of \$77.5K and an accrued MERF replacement budget of \$287,900; funding is split 75% Sewer, 12.5% Streets, and 12.5% Water; Vactor and Vac-Con demonstrated their units in mid-May at various real-world situations directed by staff; and from a chassis to chassis comparison staff is comfortable with the dual engine Vac-Con unit at a cost of \$293K. Alderman Brownfield shared that the Public Works Committee is in favor of the Vac-Con recommendation as well. Alderman Brucks asked if anyone had concerns with changing from Vactor to Vac-Con and none were expressed. It was the general consensus of the Committee to bring this forward to City Council for consideration.
- E. Budgeted Equipment Purchase Review: Skid Steer – Public Works Director Andrews provided an overview of the purchase noting the following: 1) there is no specific recommendation at this point in the process; 2) different styles of equipment have been looked at and the next step in the process is to bring the equipment onsite to work with the crews; and 3) once crews have had an opportunity to work with the different styles of equipment specific recommendations will be brought forward for consideration.
5. Other Business – Mayor Manier shared that the Fire Department responded to a house fire yesterday with one injury and shared his appreciation for their hard work in responding. He also shared that donation sights have been established to help the family.
6. At 7:48 p.m. Alderman Gee moved and Alderman Brownfield seconded to adjourn. Motion carried unanimously by voice vote.