

City of Washington
Public Work Committee
Monday, June 12, 2017 – **Minutes**

CITY HALL CONFERENCE ROOM
301 WALNUT STREET

Present: Aldermen Mike Brownfield, Dave Dingleline, and Jim Gee

Also Present: Ed Andrews, Public Works Director; Jim Culotta, City Administrator; Jon Oliphant, Planning & Development Director; and Kevin Schone, Public Works Supervisor.

Alderman Brownfield called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: None.
2. Citizens Wishing to be Heard on Non-Agenda Item: Lily Stevens inquired about the cost between seal coat and mill and overlay for the maintenance of city streets. The committee indicated the high cost of mill and overlay makes it very difficult to maintain the streets in close to the same amount of time as the seal coat process allows. She submitted a photo and cost estimate to clean the waterways and drainage ditch (which are attached as part of the minutes).
3. Approval of Minutes – The minutes from the May 1, 2017, meeting was unanimously approved.
4. Business Items:
 - A. Proposed Increase: Temporary Certificate of Occupancy Fee – The City Council approved an ordinance in 2010 that allowed for temporary certificates of occupancy (CO) to be issued whenever all life safety issues have been resolved but there are other inspection items that have not been satisfactorily addressed. A refundable fee of \$1,000 is required prior to the issuance of a temporary CO. While there have not been many requests for temporary CO's, staff has solicited feedback on whether the \$1,000 fee is sufficient to ensure that the remaining items are completed. After discussion, the committee felt that the City should consider adopting an approach to how the City of Peoria handles temporary CO's, where the City and builder mutually agree upon the cost of the remaining work and the fee is set accordingly. The committee also recommended adding an additional 10% to this to cover any administrative costs. This would be refunded upon completion of the work. Staff will schedule a future meeting with the Building Board of Review to gain a recommendation prior to scheduling it for City Council approval.
 - B. Temporary Certificate of Occupancy, 722 Drake Lane – A temporary certificate of occupancy (CO) was issued last fall for the house at 718 Drake Lane. All of the life safety items had been addressed previously, allowing for the temporary CO to be issued. Among the items to be completed by the builder was the final grading of the property, particularly the restoration of the intended swale between the 718 and 722 Drake properties. Despite several attempts to reach out to the builder and his excavator, this work was never completed. All of the other non-life safety items were completed. Staff met with the owners of the 722 Drake property last fall and heard of

the possible drainage concerns resulting from the new house at 718 Drake. In lieu of gaining compliance from the builder, the 722 Drake owners had work completed recently to create a swale that would move water towards the street. The owners are satisfied with the work and have indicated it has helped move stormwater away from the house. These owners submitted a bid to staff in an amount of \$875 from American Landscaping. The 718 Drake builder forfeited the temporary CO fee of \$1,000 because it did not satisfactorily complete all of the construction items. The committee recommended that the 722 Drake be reimbursed for this work upon both the 718 and 722 Drake owners signing a release agreement acknowledging that the work is completed and to hold the City harmless.

- C. Downtown Square Light Pole – Ameren presented the City of Washington with a Progressive City award last year that came with a \$2,500 grant to be used toward a community project that “improves services or enhances the quality of life of our residents and businesses.” One such means of utilizing this funding was to apply it towards the purchase of a new decorative streetlight for the Square. An allocation was made near the new southeast Square parking lot for a light to be provided near the Ipava State Bank drive-thru lanes to provide light along Ford Lane and the west end of the parking lot. Staff received quotes through Ty Slonneger for 10’, 12’, and 14’ poles and fixtures from Sternberg and Sun Valley Lighting. These would be intended to closely match the existing poles and fixtures and ensure consistency throughout the Square. Staff was not able to obtain an estimate for an 18’ pole by the meeting and the committee recommended bringing this back for the July meeting before proceeding with a purchase.
- D. Downtown Square Streetscape/ITEP Application – IDOT recently announced the schedule for the 2018 Illinois Transportation Enhancement Program cycle. Applications can be submitted between October 2 and December 1. IDOT anticipates the review process to continue through April 2018 with an announcement of selected projects occurring in the spring of 2018. Hutchison Engineering completed survey work around the Square last year as part of its contract with the City. The contract also allocates the completion of the design for one block of the Square. Having the design completed and potentially some of the construction would seemingly make this project a better candidate for funding if an application were submitted. The committee discussed possible first phase design options and recommended that this be brought to the July COW meeting for further discussion.
- E. Budgeted Equipment Purchase Review: Vacuum Truck– The City’s 2008 dual-engine Vactor truck is under a 10-year replacement schedule. Through the current budget year discussions, its replacement was advanced by two years to allow for an upgrade to a tandem unit with additional capacity. This unit serves as frontline for not only jetting sewers but also for hydro-excavating, potholing for critical JULIE locates, and other underground infrastructure. The current budgeted amount is \$400,000 with a projected trade-in value of \$77,500 and an accrued MERF replacement budget of \$287,900, leaving an outlay to be split by 75%-12.5%-12.5% (Sewer-Streets-Water) depending on the option selected. Staff received bids for Vactor and Vac-Con units. Staff feels that the dual engine Vac-Con unit priced at \$293,374 is the recommended option. The committee recommended approval of the Vac-Con 1500LXHP 2-engine powered diesel and gas unit. This will be scheduled for further discussion at the COW meeting to follow.

Budgeted Equipment Purchase Review: Skid Steer – An additional skid steer is budgeted at \$85,000 as part of this year's budget. This includes the machine itself and additional attachments that would be first rented and then recommended for purchase at a later time. This would be in addition to the City's current five-year old CAT 262 wheeled skid steer, which is assigned to the Sewer Department for the handling of sludge at the drying beds at both plants. It would be a track-type unit (also known as a Compact Rubber Track Loader) for increased stability when using the manhole cutting attachment and allow for increased accessibility in brush hogging detention basins. Staff reviewed pricing through the CMS statewide bid and National Joint Powers Alliance as well as from local vendors. The committee recommended that this item be brought before tonight's COW meeting and then back to the July PWC meeting for further review.

5. Staff Updates:

- A. Staff reported that the cost is \$1,466 per application for each basin for the treatment of weeds.
- B. Kevin Schone mentioned that we would be looking to taking part in a hot box demo for pothole filling as well as consideration of a pull-behind spreader for asphalt patching and alleys.

6. Other Business:

- A. Staff has not received a response from the TP&W railroad concerning the repair of their crossings. Alderman Gee indicated he would contact Rep. LaHood.
- B. Staff is currently configuring this year's seal coat program.
- C. Staff will develop a schedule for the planned construction on Jefferson and Lawndale.

Motion to adjourn at approximately 6:24 p.m.

Brad's Lawn Care, Corp.

1819 Kern Road
Washington, IL 61571

Invoice

Date	Invoice #
6/5/2017	17541

Bill To
Sunnydale Estates HOA PO Box 12 Washington, IL 61571

Phone #	P.O. No.	Terms	Project
309-645-1167			

Quantity	Description	Rate	Amount
1	Cleaning waterways/drainage ditch	225.00	225.00



Thank-you for giving us the opportunity to bid this service. Please call Brad with any questions.

Total

\$225.00