

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: TIF Pay Request #1 – Knights of Columbus, 120 Walnut Street
DATE: September 11, 2017

Summary: Staff seeks authorization to make the only TIF subsidy payment to the Columbus Club in an amount of \$2,382.40 as reimbursement for interior building improvements at the Knights of Columbus building at 120 Walnut Street.

Background: On July 3, 2017, the City entered into a TIF redevelopment agreement with the Columbus Club to allow for interior building improvements at the Knights of Columbus at 120 Walnut Street.

The work consisted of a complete renovation of the existing kitchen. More specifically, the kitchen renovations included the replacement of the existing ceramic tile, painting of the ceiling and all wall surfaces within the kitchen and bathroom, installation of five custom laminate countertops, installation of seven new cabinets, and building and painting eight new cabinet doors for the existing cabinets.

The Columbus Club originally submitted quotes for this project totaling \$11,929.75. The redevelopment agreement stated that there be a 20% base subsidy to be paid in a single installment. The Columbus Club submitted paid invoices totaling \$11,912. As a result, staff requests authorization to make the only payment in an amount of \$2,382.40.

This item is scheduled for consideration as a consent agenda item at the September 18 City Council meeting.