

**DRAFT**

City of Washington  
Public Work Committee  
Monday, November 6, 2017 – **Minutes**

CITY HALL CONFERENCE ROOM  
301 WALNUT STREET

Present: Aldermen Mike Brownfield and Dave Dingleline.

Also Present: Ed Andrews, Public Works Director; Jim Culotta, City Administrator; Jon Oliphant, Planning & Development Director; and Kevin Schone, Public Works Supervisor.

Alderman Brownfield called the meeting to order at 5:00 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: None.
2. Citizens Wishing to be Heard on Non-Agenda Item:
  - a. A resident renting the house at 510 E. Holland indicated that the property experiences significant water during heavy rainfalls. The property is the lowest in the neighborhood and all of the water collects there, making it hard to access his vehicle unless he parks it further away on higher ground. Staff pointed out the possible negative impacts if a nearby inlet were upsized. The committee will take any enhancements into consideration when analyzing possible upcoming capital improvement projects.
  - b. Lili Stevens asked about the paving at Sunnysdale Estates. The City maintains the trough through an annual clean-out as part of its storm sewer maintenance responsibilities. Staff will check its records to see if this has taken place this year and will plan on this work if it hasn't been done yet.
3. Approval of Minutes – The minutes from the October 2, 2017, meeting was unanimously approved.
4. Business Items:
  - A. Glendale Cemetery: Bios Urn Consideration – Staff received an inquiry about whether a Bio Urn could be placed at Glendale Cemetery. The City currently does not allow for the planting of any trees, bushes, shrubs, and other woody plants of any type except by authorized city personnel. This applies to both the public areas of the cemetery and private burial plots. The committee discussed this issue and the impact any trees would have on grave sites. It determined that while this is an interesting concept, the cemetery was likely not the best location for Bios Urn. Instead, it was suggested that a park or church could be better suited for this.
  - B. Proposed Ordinance Amendment: Sewer Lateral Maintenance – Staff prepared a draft ordinance to clarify the limits of the City's responsibility for the sanitary sewer system and specifically for sanitary sewer laterals. The draft is loosely based on Section 54 Water System of the City Code. The customer would be responsible for maintenance of the sewer from the structure to the main. The ordinance would also address "wildcat" sewers, whereby the City would not be responsible to correct and/or maintain and may require additional cost on behalf of the customer(s) to be

brought into compliance with IEPA. This ordinance would codify the City's practice and closely mirror the typical regional policy. The committee supported this and recommended that it be brought to the COW.

- C. Emergency Sewer Lining Repairs: Portions of Lynn, Holland, and Eldridge Streets – Staff has discussed with PJ Hoerr regarding the need for urgent sewer lining repairs near Lynn, Holland, and Eldridge Streets. Staff will get pricing for this work. It is anticipated that it will be similar to other lining projects this year.
- D. Capital Improvement Projects Discussion – Staff will utilize a similar capital improvement program process/format as last year after receiving encouraging thoughts about it. Staff reported on the robotics road condition ratings. An inventory of all city streets was taken every ten meters. This can assist with the long-term treatment of the city's roads. The committee asked that staff develop a list of possible capital projects with projected full costs to discuss at a special PWC meeting on November 27 at 4:00 at City Hall.
- E. Consideration of Condo Conversions – The City's current subdivision code does not allow for the conversion of any existing buildings into condominium units. New developments can be established as condos. The owner of the 1750 Washington Road property and the church that is seeking a special use permit for that space has explored the possibility of creating a condominium as a way to divide the space of the code allowed for it. A traditional subdivision would require a true fire wall separation to allow for the property to be recognized as two separate parcels, which carries a significant cost. The committee felt that amending the code to allow for the conversion of commercial buildings into condos would be worthy. Staff will also look at language that could address the proper provision of utilities depending on if the building code suitably handles this. A public hearing will be set for the December PZC meeting before coming to the City Council.

5. Staff Updates:

- A. NPDES Phase 2 Stormwater Update – Ed Andrews briefed the Committee on the recent IEPA review of the City's NPDES Phase 2 storm water program.
- B. Sharrow Striping Update – The first sharrows in the city have been installed on W. Jefferson near the high school. This has been done in coordination with the Jefferson improvement project. These have been done through in-house labor. The pavement temperature is likely too cold to complete much more now and will likely be completed in the spring.

6. Other Business: None.

Motion to adjourn at approximately 6:27 p.m.