



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
SUBJECT: Annual Sign Replacement Program (PW-17-07)
DATE: January 12, 2018

On April 3rd, 2017 the City awarded the contract for the annual sign replacement program to TAPCO in the amount of \$24,057.41 for the City's purchase and delivery of Street and Traffic Signage for FY 17-18 using square foot prices per type of sign assembly: Regulatory, Specialty and Street.

The original bid quantities were estimated using a typical Street sign of an average dimension of 9" by 40". Final adjustments are made for the actual sign requirements, which range from 24" to 54" wide, as detailed in partial order quote #Q1712855 and the final Regulatory and Specialty signs required in Q#1712865.

As such, the final amount of this PO needs to be increased by **\$2,719.19** for a revised total of \$26,776.60. This adjustment should be within the Street Department's budget allowance for signs and supporting miscellaneous items / purchases of posts and hardware.

This matter has been placed on the City Council consent agenda of Tuesday, January 16th, 2018 for review and ratification.