

CITY OF WASHINGTON

PLANNING & DEVELOPMENT DEPARTMENT

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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: Consent Agenda – Square/Entrance Signs Watering/Maintenance Authorization
DATE: April 26, 2018

Staff solicited bids from four local landscaping companies for our annual maintenance of the square planters/parking lot landscaping and the four community entrance signs that have landscaping. SA Moreland indicated it would not be able to bid on this work and Gendron's Landscaping did not respond to a request for a submittal. The contractors were asked to give separate costs for work around the square and the entrance signs. The bids are as follows:

Fletcher Landscapes:

Square/NE Square Parking Lot Watering: \$5,240
Square/NE Square Parking Lot Maintenance: \$2,740
Signs Watering: \$3,942
Signs Maintenance: \$3,424

Oak Grove Landscaping:

Square/NE Square Parking Lot Watering: No Bid
Square/NE Square Parking Lot Maintenance: No Bid
Signs Watering: No Bid
Signs Maintenance: \$1,360

The contractors were asked to provide bids for the watering of the square landscaping based on an average of three days a week (depending on the precipitation for that week) for 22 weeks through October. The maintenance of the square and signs would include weeding, trimming, and deadheading three times throughout the year and mulch would be applied to the sign beds in the spring. Fletcher Landscapes has indicated that it would provide maintenance for the square five times throughout the year. This is budgeted through TIF and the Streets fund.

Staff seeks authorization to enter into an agreement with Fletcher Landscapes for the watering of the square and entrance signs and the maintenance of the square landscaping **and with Oak Grove Landscaping** for the maintenance of the entrance signs in the amounts indicated above.