



Memo

TO: Committee of the Whole
FROM: Ed Andrews, PE Public Works Director
DATE: May 18, 2018
SUBJECT: Water / Sewer Rate Study Consideration

EXECUTIVE SUMMARY:

On February 19, Chairmen of the Finance and Public Works Committees met with Staff to review the results of the Request for Qualifications (RFQ) / Proposals (RFP) for a budgeted water / sewer rate study. Seven firms submitted on the project with three firms viewed as more favorable since they were, or had teamed with financial firms.

- Ehlers, proposed at \$39,000
- Municipal & Financial Services Group, proposed at \$36,840
- **Raftelis (w/ CMT), proposed at \$25,490**

The Raftelis submittal was deemed to be the more favorable of the submittals. Discussion with both committees was held in March of '18 prior to presenting to Committee of the Whole. Per direction of the Finance Committee, additional in-house work was conducted to help advance the study. Preliminary findings were presented at the May 14th Committee of the Whole Meeting.

Directive was to present this for Council consideration at the May 21st meeting. A representative from the Raftelis team will be present to field questions and update on the timeline if it is elected to move forward.

cc: File