



# Memo

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TO: Mayor Manier and City Council  
FROM: Ed Andrews, PE  
Public Works Director  
SUBJECT: IDOT - Traffic Signal Maintenance  
DATE: June 29, 2018

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The City of Washington and the Illinois Department of Transportation have a series of Master Agreements regarding the maintenance of traffic signals within the municipal boundary. These are typically 50/50 except in cases where the City sponsored a signal on behalf of private development. The most recent updates to this agreement in 2011 find that the City of Washington is the primary billing party with the State reimbursing their share upon request.

As such, the City of Washington is in receipt of invoicing from Laser Electric, the current IDOT contract vendor for these services, for annual maintenance for the signals subject to this agreement.

It is my recommendation that the City Council approve making payment in the amount of **\$12,917.15** to Laser Electric. Subsequently the City will invoice the Illinois Department of Transportation \$7,012.38, making the City's effective cost \$5,904.77 still requiring Council approval.

This matter has been placed on the City Council meeting consent agenda of Monday, July 2nd, 2018 for review and approval.

cc: File

Washington				
IDOT Traffic Signal Billing			FY 18 Signal Maintenance	
Invoice	Maintenance % IDOT/ City	IDOT Share	City Share	Total
SM-66-18	100/0	\$1,554.67	\$0.00	\$1,554.67
SM-68-18	50/50	\$1,480.65	\$1,480.65	\$2,961.30
SM-69-18	0/100	\$0.00	\$1,776.09	\$1,776.09
SM-70-18	100/0	\$1,329.03	\$0.00	\$1,329.03
SM-71-18	50/50	\$708.73	\$708.73	\$1,417.46
SM-73-18	50/50	\$689.94	\$689.94	\$1,379.88
SM-74-18	50/50	\$702.53	\$702.53	\$1,405.06
SM-75-18	50/50	\$546.83	\$546.83	\$1,093.66
<b>Totals</b>		<b>\$7,012.38</b>	<b>\$5,904.77</b>	<b>\$12,917.15</b>
Total to pay Laser Electric*			\$12,917.15	
Total to invoice IDOT**			\$7,012.38	

\*Please pay the full amount of this invoice to Laser Electric Inc.

\*\*Please invoice IDOT for the % of maintenance cost as described in 2011 Master Agreement.

ACCT#: \_\_\_\_\_  
 PO#: \_\_\_\_\_  
 APPR: \_\_\_\_\_  
 AMOUNT: \_\_\_\_\_