

**CITY OF WASHINGTON
WASHINGTON, ILLINOIS**

TO: Mayor Manier and City Council
FROM: Finance & Personnel Committee
DATE: July 11, 2018
SUBJECT: Report of Proceedings of Finance & Personnel Committee Meeting Held on Monday, June 18, 2018

The meeting was called to order by Chairman Brucks at 4:30 p.m.

Present: Chairman Brucks, Mayor Manier, Alderman Cobb

Also Present: City Administrator Culotta, Controller Baxter, Treasurer Dingleline, Public Works Manager Schone

AGENDA

1. Non-member Alderman wishing to be heard on a non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of minutes – Regular session

A motion was made by Alderman Cobb and seconded by Mayor Manier to approve the May 21, 2018 regular session meeting minutes. Motion carried.

4. Approval of minutes – Closed session

Alderman Cobb commented that the June 19, 2017 closed session minutes contained a mistake as to who was present. Alderman Cobb should be included as present and Alderman Butler should be removed.

Alderman Cobb made a motion, seconded by Mayor Manier to approve the June 19, 2017 closed session minutes as corrected and to also approve the March 21, May 16, August 1, September 6 and September 19, 2016 and January 17, August 21 and December 18, 2017 and January 16, February 19, April 9 and May 21, 2018 closed session minutes as presented. Motion carried.

5. Business Items

A. Financial Report/Revenue Projections

Controller Baxter reviewed the revenue reports through April 30, 2018 pointing out that five of the revenue sources still have one month of liability to be received in July that will count toward FY2017-18. Most revenue sources are at or slightly higher than budget, except for Telecommunications Tax which needs to be adjusted due to the downward trend. Overall, the revenue sources that are monitored are projected to be 1.87% over budget and 3.8% over the prior year.

6. Other Business

A meeting is being scheduled with Illinois American Water to address the City's expectations for our residents and how they are being served.

The water payment drop box has been installed on Elm Street adjacent to the parking lot and is operational. The one at the door will be closed off as of July 16, 2018. This information was included in the newsletter and on social media.

7. Executive Session – At 4:50 p.m. the Committee convened in Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body per 5 ILCS 120/2 (c)(1) of the Illinois Open Meetings Act.
8. At 5:17 p.m. the Committee reconvened in regular session and there being no further business the meeting was adjourned at 5:17 p.m.