



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, PE Public Works Director
DATE: August 30, 2018
SUBJECT: Water / Sewer Rate Study
Progress Invoice and Update

At the Council Meeting of May 21st, 2018 Council awarded a contract to the team of Raftelis and CMT to undertake a rate study for water and sewer for the City of Washington under a standard T&M agreement for professional services in an amount not to exceed \$25,490.

Staff and team have had a series of progress meeting via conference call and exchanged supporting study information. Particularly targeting aging infrastructure replacement needs and how to best balance rates and capital replacement funding. A working session to present and discuss the findings and recommendations have been established for the Committee of the Whole on October 8th.

Progress invoicing from Raftelis in an amount of \$6,950 is attached herewith, which covers the work period from the start of work through 7-31-2018.

As such it is my recommendation that the City Council approve making progress payment in the total amount of **\$6,950** to Raftelis.

This matter has been placed on the City Council meeting agenda of Tuesday, September 4th, 2018 for review and approval consideration.

cc: File

RAFTELIS

227 W. Trade Street
Suite 1400
Charlotte, NC 28202



Washington, City of (IL)
301 Walnut St
Washington, IL 61571

August 15, 2018

Invoice No: 10619

Project R-WAIL1806.00 R-WAIL1806.00 Washington - Water and Sewer Rate Study

Professional Services from July 1, 2018 to July 31, 2018

Professional Personnel

	Hours	Rate	Amount	
Sr. Manager				
Beckley, Thomas	5.00	260.00	1,300.00	
Associate				
Collins, Joe	35.00	150.00	5,250.00	
Totals	40.00		6,550.00	
Total Professional Fees				6,550.00

Technology & Communication Charges			400.00	
			400.00	400.00

Contract	Current	Prior Billings		
Total Billings	6,950.00	0.00	6,950.00	
Contract Ceiling			25,490.00	
Remaining			18,540.00	
			Total this Invoice	\$6,950.00

	Current	Prior	Total	Received	A/R Balance
Billings to Date	6,950.00	0.00	6,950.00	0.00	6,950.00