

**CITY OF WASHINGTON  
WASHINGTON, ILLINOIS**

TO: Mayor Manier and City Council  
FROM: Finance & Personnel Committee  
DATE: January 18, 2019  
SUBJECT: Report of Proceedings of Finance & Personnel Committee Meeting Held on Monday,  
November 19, 2018

The meeting was called to order by Chairman Brucks at 4:33 p.m.

Present: Chairman Brucks, Mayor Manier, Alderman Cobb

Also Present: Controller Baxter, Treasurer Dingleline, City Engineer Andrews, Planning & Development Director Oliphant, Public Works Manager Schone, Fire Chief Traver

**AGENDA**

1. Non-member Alderman wishing to be heard on a non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – None.
3. Approval of minutes

Alderman Cobb made a motion and Mayor Manier seconded to approve the September 17, 2018 regular session minutes. Motion carried.

4. Business Items

A. Write-Off Uncollectible Accounts

The accounts recommended for write-off were reviewed. A total of \$9,254.15 in water, sewer and general accounts were recommended for write-off as these accounts have been in collection for between six and nine months. A commercial account write-off that has been in dispute for some time comprises more than half of the total write-off.

Following discussion, Cobb made a motion, seconded by Manier to recommend the City Council approve write-off of the accounts in a total amount of \$9,254.15. Motion carried.

B. Financial Report/Revenue Projections

Controller Baxter reviewed revenue projections with the Committee for receipts through November 2018. Most revenue items were within 5% of budget except for Telecommunications Tax and Water Fund revenue.

C. Connection Fee Amendment Update

The Code needs to be amended for connection fees based on meter size to reflect that the 5/8" reference for non-residential needs to be taken out, as all Iperl meters less than 1" are 3/4" rather than 5/8". Committee indicated staff should proceed with changing the Code accordingly.

D. Square coping repairs

Public Works Manager Schone requested TIF funds to repair some additional sections of coping to supplement the repairs as a result of several accidents on the Square. Reimbursements have been received for both incidents, providing additional funds for this effort. Following discussion, Cobb made a motion, seconded by Manier. Motion carried.

E. Ameren Utility Easement Expansion

City Engineer Andrews reviewed a request by Ameren to expand its existing easement along its 21.5 miles of the Tazewell – Eastern overhead electrical transmission line. They are proposing to increase its width from 60 feet to 100 feet to prevent trees and vegetation from compromising the line and increase the protected space around the lines. Ameren will pay \$500 for the Stoneridge Detention Basin easement and \$6,950 for the English Oak Detention Basin easement. Following discussion; Cobb made a motion to accept the offer by Ameren for easement expansion, seconded by Manier. Motion carried.

5. Other Business – Baxter provided a summary of grants received recently from the Illinois Public Risk Fund for safety and the Intergovernmental Personnel Benefits Cooperative for wellness initiatives. She also provided a response to audit management comments recently presented at the City Council meeting by Phillips-Salmi.
6. There being no further business to come before the Committee, the meeting was adjourned at 5:15 p.m.