**CITY OF WASHINGTON**
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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Joanie Baxter, Controller
DATE: May 30, 2019
SUBJECT: Mat and Towel Contract

Several years ago, a bid was done for mat, towel and uniform services. Since that time, the low bidder, G & K Services was purchased by Cintas. In addition, the uniform services were discontinued for Public Works due to a change in their contract providing for direct reimbursement for uniform expenses. After the time Cintas purchased G & K, there have been numerous price increases and with the retirement of our janitor, Jean Snoke in June, Becky Holmes started looking at the contract and we agreed to put the mat and towel services out to bid.

The attached bid tab shows the results of the two local companies who provide mat and towel services – Cintas and Aramark. As indicated, Aramark can provide the same level of services at a much-reduced rate from what we currently pay as well as the proposed Cintas rate which provides a buying group discount as a municipality with U.S. Communities. Even with such a discount, however, Aramark's quote is $36.83 per week less as compared to Cintas.

As such, Staff recommends approval of a one-year contract with an optional one-year renewal with Aramark, effective July 1, 2019 at a cost of $119.20 per week.

C: Ray Forsythe, City Administrator

			CINTAS-current		CINTAS-proposed		ARAMARK		
CITY HALL									
	1	3 X 10 mat	$ 5.453	$ 5.45	$ 4.22	$ 4.22	1 $ 3.70		$ 3.70
	6	4 x 6 mat	$ 4.004	$ 24.02	$ 3.54	$ 21.24	6 $ 2.70		$ 16.20
		service charge		$ 15.26	$ -	$ -			$ 5.00
		TOTAL		$ 44.73	$ 7.76	$ 25.46			$ 24.90
LEGION ROAD									
	5	shop towels - replacement	$ 0.850	$ 4.25	$ 0.41	$ 2.05			
	50	shop towels - rental	$ 0.139	$ 6.95	$ 0.11	$ 5.50	50 $ 0.03		$ 1.50
							Inv. Maint 6%		$ 1.20
	2	3 x10 mat	$ 8.904	$ 17.81	$ 7.45	$ 14.90	2 $ 3.70		$ 7.40
	3	3 x 5 mat	$ 2.179	$ 6.54	$ 2.87	$ 8.61	3 x 4 mat 3 $ 1.40		$ 4.20
	1	air freshener	$ 4.265	$ 4.27	$ 3.42	$ 3.42	1 $ 2.00		$ 2.00
		service charge		$ 15.26	$ -	$ -			$ 5.00
		TOTAL		$ 55.08	$ 14.26	$ 34.48			$ 21.30
955 ERNEST									
	3	shop towels - replacement	$ 0.850	$ 2.55	$ 0.41	$ 1.23			
	30	shop towels - rental	$ 0.139	$ 4.17	$ 0.11	$ 3.30	30 $ 0.03		$ 0.90
							Inv. Maint. 6%		$ 0.80
	1	3 x 10 mat	$ 5.580	$ 5.58	$ 4.22	$ 4.22	1 $ 3.70		$ 3.70
	2	3 x 5 mat	$ 2.179	$ 4.36	$ 2.87	$ 5.74	3 x 4 mat 2 $ 1.40		$ 2.80
	2	4 x 6 mat	$ 4.004	$ 8.01	$ 3.54	$ 7.08	2 $ 2.70		$ 5.40
	2	bowl freshener	$ 2.760	$ 5.52	$ -	$ -	1 $ 4.00		$ 4.00
		service charge		$ 15.26	$ -	$ -			$ 5.00
		TOTAL		$ 45.45	$ 11.15	$ 21.57			$ 22.60
JEFFERSON SHOP									
	10	shop towels - replacement	$ 0.850	$ 8.50	$ 0.41	$ 4.10			
	3	glass towels - replacement	$ 0.910	$ 2.73	$ 1.17	$ 3.51			
	100	shop towels - rental	$ 0.139	$ 13.90	$ 0.11	$ 11.00	100 $ 0.03		$ 3.00
	35	glass towels - rental	$ 0.250	$ 8.75	$ 0.17	$ 5.95	35 $ 0.04		$ 1.40
							Inv.Maint. 6 & 3 %		$ 3.30
	2	3 x 10 mat	$ 11.770	$ 23.54	$ 7.45	$ 14.90	2 $ 3.70		$ 7.40
	2	3 x 5 mat	$ 2.179	$ 4.36	$ 2.87	$ 5.74	3 X 4 mat 2 $ 1.40		$ 2.80
		service charge		$ 4.84	$ -	$ -			$ 5.00
		TOTAL		$ 66.62	$ 12.18	$ 45.20			$ 22.90
POLICE DEPARTMENT									
	1	3 X 5 scraper mat	$ 7.515	$ 7.52	$ 2.43	$ 2.43	1 $ 1.80		$ 1.80
	1	mat advantage	$ 1.000	$ 1.00	$ -	$ -			
	2	3 x 10 mat	$ 7.515	$ 15.03	$ 4.22	$ 8.44	3 $ 3.70		$ 11.10
	3	3 x 5 mat	$ 4.252	$ 12.76	$ 2.87	$ 8.61	3 x 4 mat 3 $ 1.40		$ 4.20
	1	4 x 6 mat	$ 6.098	$ 6.10	$ 3.54	$ 3.54	2 $ 2.70		$ 5.40
	1	City Of Washington police	$ 6.374	$ 6.37	$ 6.30	$ 6.30			
		service charge		$ 19.95	$ -	$ -			$ 5.00
		TOTAL		$ 68.73	$ 19.36	$ 29.32			$ 27.50
WEEKLY TOTAL				$ 280.61		$ 156.03			$ 119.20