

**COMMITTEE OF THE WHOLE
MONDAY – MAY 13, 2019
LIBRARY MEETING ROOM - 380 N. WILMOR ROAD
WASHINGTON, ILLINOIS**

Mayor Manier called the Committee of the Whole meeting of May 13, 2019 to order at 6:30 p.m. in Library Meeting Room at Five Points Washington.

Present: Aldermen Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, & Yoder.

Absent: Alderman Black was absent.

Also present: City Administrator Forsythe, Controller Baxter, Public Works Director Andrews, Public Works Manager Schone, P & D Director Oliphant, Police Chief McCoy, Deputy Police Chief Stevens, City Treasurer Dingledine, City Clerk Brown, and Press.

MINUTES

1. Aldermen wishing to be heard on non-agenda item – None.
2. Citizens wishing to be heard on a non-agenda item – Paul Spezio addressed the Committee and expressed his concerns with the need for and the City’s investment in a third water tower. Amy Morgan, owner of LeFleur Floral Design & Events, addressed the Committee in regards to the public accommodation (PA) liquor license ordinance consideration on the agenda. She expressed her support of the considerations in allowing event spaces as a business that can apply for a PA liquor license that would allow private parties who are booking an event to bring in and serve their own alcohol.
3. Approval of Minutes: Alderman Cobb moved and Alderman Butler seconded to approve the minutes of the April 8, 2019 regular Committee of the Whole meeting. Motion carried unanimously by voice vote.
4. **BUSINESS ITEMS**
 - A. Chamber of Commerce Report – Chevie Kriete, Chamber Executive Director, shared the following report: 1) two years ago the Board and Staff worked hard to shift their resource focus to 70% business and 30% events where before it was the opposite at 30% business and 70% events; 2) the working relationship with the City is great and we want to keep that open relationship; 3) we continue to work and showcase our members stories that include a 2 minute behind the scenes video; 4) we have taken the lead in a regional local sales campaign; 5) we continue to track spending and local habits and plan to expand this in July; and 6) our move to the Park District building has increased foot traffic, increased our Chamber bucks sales by triple in the first three months of this year, and we are finding the later hours at the Park District to be beneficial. Alderman Stevens shared that some have missed not having the Taste of Washington and Chevie shared that this is on their radar and they are looking at ways of doing it differently that will benefit the restaurants that participate as it has been a struggle for them in the past. Mayor Manier expressed concerns with the move and has received complaints that you just can’t walk in anymore and Chevie shared that the Park District does have a different entry system in place for security. Alderman Brownfield asked about current memberships and Chevie reported that they are doing great and numbers have increased. She went over how memberships worked in the past and how they are working today where it may show a lower number of businesses but the structure results in the same dollar amount collected in membership fees. Alderman Brownfield asked about membership retention and Chevie shared they are retaining and their renewal memberships are right on track. A brief discussion ensued on sources of income and current employee structure.
 - B. Police Department Monthly Review – Police Chief McCoy provided a monthly review of activity for the month of April.

- C. Ordinance Considerations Chapter 112.50 entitled “Public Accommodation (PA) License” – Deputy Police Chief Stevens provided an overview of what surrounding communities are doing in regard to BYOB licensing and asked for direction if the Committee is wanting to consider changes to the public accommodation license which is the City’s comparable license to BYOB. Following discussion, it was the general consensus to direct Deputy Chief Stevens to craft changes that would allow an event space business to apply for a public accommodation license and to also put a limitation on the number of active PA licenses within the City.
- D. Proposed Ordinance: Section 34.04 entitled “Chief of Police; Appointment; Removal; Responsibilities” – Alderman Adams shared that this was not talked about at committee level and just wanted to get background on it and that is why he tabled it last meeting. Mayor Manier shared that funds in City’s budget for the Fire Department covers the responsibility we have for the property and the building and the proposed ordinance would give us a single voice. Alderman Dingledine expressed his concern with this not being discussed first in an open forum. Alderman Cobb expressed his concern with the contract language and the need to have “with the consent and approval of Council” added. Mayor Manier indicated that it already has to be voted on by Council for approval. Alderman Butler expressed his support of the Mayor’s initiative with the proposed ordinance and that in having one voice all of our citizens will be properly taken care of. Alderman Brownfield shared that it helps clear up some unclear areas, the Fire Department is on board with it, and we’ve worked hard to get everyone working together. Following discussion, it was the general consensus that it be taken from the table at the next meeting for a vote.
- E. Bid Award: Excavator Assistance, Public Works – Public Works Manager Schone shared the following: 1) the original bid in March, which resulted in 5 bids being received, was challenged by the Laborer’s Union regarding prevailing wage language in the bid documents; 2) it was rebid with the City’s prevailing wage ordinance as part of the bid document to five prospective bidders as well as having an advertisement for bid published; 3) one bid was received from Hoerr Construction; and 4) bid tabulations are provided from both bid openings. Following discussion, it was the consensus to move this forward to Council for consideration.
- F. Proposed Ordinance: Section 75.10A entitled “90 Day Load Limit on Certain City Streets” and Section 75.10B entitled “Commercial Vehicles Prohibited on Certain City Streets – Public Works Director Andrews provided a summary of the proposed revisions as they are being brought forward with nothing new to add from previous discussions. He shared that P & D Director Oliphant queried other surrounding communities and found that our regulations by and large are comparable to other communities. Concerns were raised on what would be considered a normal load and ways it could be adjusted and following discussion, it was the consensus to take this back to Public Works Committee for further discussion.
- G. S. Main Street Deck Repairs – Public Works Director Andrews shared the following: 1) have had some success in the past few years doing repairs in house but the current needed repairs are more extensive in nature; 2) RA Cullinan was contacted to assist in establishing a budgetary number for their assistance with the repair project; 3) they would assist with a 3-person crew for two days in an amount of \$23,885.17 and we would provide traffic control to help keep costs down; and 4) wanted to present it at Committee so everyone knows what is upon us. Following a brief discussion, it was the consensus to move this forward to Council for consideration.
- H. Water Tower #3 Design Engineering – Public Works Director Andrews provided an overview of the City’s future need for water tower #3 and the importance of beginning the design engineering phase noting the following: 1) a comprehensive evaluation was undertaken of the water and sewer system in support of rate structure for sustaining our current system and for future growth needs; 2) our existing facilities include two water treatment facilities with each of the plants having its own tower at 500,000 gallons each; 3) regulatory guidelines would have us make considerations for a third tower when daily production exceeds elevated storage 4) with the water systems operating as two largely separate, but interconnected zones, a review of average day from the combined system and water plant #2 was conducted; 4) the average day exceeding elevated storage capacity first occurred in the mid 2000’s; 5) it was forecasted at a 3-5 year provision for water tower 3 when he came on

board; 6) discussion during recent budget session was to not move ahead with construction, but to have it under review and design and move construction to a later date; and 7) Public Works Committee asked for this to be presented to Committee for contract consideration. Alderman Stevens asked about the cost of engineering services, the location, and if the location is a done deal and Public Works Director Andrews shared \$125K has been budgeted, it has been sighted next to Nofsinger Road on the W223 property, and other locations could be considered but costs could increase. Alderman Butler about the risks with the IEPA and Andrews shared they are here every two years looking at our records and they could issue a letter of findings. He shared that with the design engineering under contract it could give an additional 30-60 days for review on our end. A brief discussion ensued on the regulation components and fire demand component on the system and following discussion, it was the consensus to move this forward to Council for consideration.

5. Other Business – None.
6. At 8:12 p.m. Alderman Dingledine moved and Alderman Brownfield seconded to adjourn. Motion carried unanimously by voice vote.



Patricia S. Brown, City Clerk