

# CITY OF WASHINGTON

## PLANNING & DEVELOPMENT DEPARTMENT

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### MEMORANDUM

TO: Mayor Manier and City Council  
FROM: Jon R. Oliphant, AICP, Planning & Development Director  
SUBJECT: TIF Pay Request – Knights of Columbus, 120 Walnut Street  
DATE: August 1, 2019

**Summary:** Staff seeks authorization to make the only TIF subsidy payment to the Columbus Club in an amount of \$5,605.08 as reimbursement for interior building improvements at the Knights of Columbus building at 120 Walnut Street.

**Background:** On May 6, 2019, the City entered into a TIF redevelopment agreement with the Columbus Club to allow for interior building improvements at the Knights of Columbus at 120 Walnut Street.

The Knights of Columbus completed interior improvements in 2017 consisting of a complete renovation of the existing kitchen. More specifically, the kitchen renovations included the replacement of the existing ceramic tile, painting of the ceiling and all wall surfaces within the kitchen and bathroom, installation of five custom laminate countertops, installation of seven new cabinets, and building and painting eight new cabinet doors for the existing cabinets.

The 2019 work consisted of the replacement of the remainder of the flooring in the building outside of the kitchen (3,672 square feet) with vinyl planks to address safety concerns. A quote was originally submitted for this project totaling \$18,683.59. The redevelopment agreement stated that there be a base 20-percent base subsidy for this project plus an additional 10-percent due to the continued investment by the Knights of Columbus to be paid in a single installment. The Columbus Club submitted paid invoices totaling \$18,967.68. As a result, staff requests authorization to make the only payment in an amount of \$5,605.08.

This item is scheduled for consideration on the consent agenda at the August 5 City Council meeting.