

CITY OF WASHINGTON
Joan E. Baxter, C.P.A. – Controller
301 Walnut Street
Washington, IL 61571

Ph. (309) 444-1124
Fax (309) 444-9779
jbaxter@ci.washington.il.us
www.washington-illinois.org

MEMORANDUM

TO: Mayor Manier and City Council
FROM: Joanie Baxter, Controller *QJB*
DATE: August 1, 2019
SUBJECT: Actuarial Services Contract Renewal

Foster & Foster completed a three-year contract for Police Pension Fund actuarial services with the report done for the 2018 tax levy. As such, a new contract is required for the actuarial study for the 2019 levy. The Police Pension Board requested a renewal proposal from Foster & Foster to be considered by both the Board and ultimately the City Council since the City pays for this service. Foster & Foster provided both a one-year and three-year contract proposal as follows:

One year contract:

- 2019 Funding and GASB 67/68 actuarial valuation fee =\$5,800
- Includes one meeting with the Pension Board to discuss the results of the report.
- Additional meetings will be billed based on the hourly rates outlined in the current contract.

Three year contract:

- 2019 Funding and GASB 67/68 actuarial valuation fee =\$5,700
- 2020 Funding and GASB 67/68 actuarial valuation fee =\$5,800
- 2021 Funding and GASB 67/68 actuarial valuation fee =\$5,900
- Includes one meeting with the Pension Board to discuss the results of the report.

The previous contract included fees of \$5,500, \$5,600 and \$5,700 for FY16-17, FY17-18 and FY18-19, respectively.

The Police Pension Board made a recommendation at its meeting of July 29, 2019 for the City Council to approve a 3-year contract with Foster & Foster as indicated above. This item is included on the Consent Agenda of the City Council meeting of August 5, 2019. Please let me know if you have questions.