

CITY OF WASHINGTON
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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Joanie Baxter, Controller *JJB*
DATE: August 16, 2019
SUBJECT: Correction to July Bills & Payroll Approved Amount

While generating accounts payable checks following the July City Council meeting, it was discovered that there was an error in the Bills & Payroll amount approved. An invoice in the amount of \$68,142 was added to the report under the wrong batch number and so although the detail report included the invoice, the accrued totals that roll into the overall Bills & Payroll amount, did not.

The correction is as follows:

July approved Bills & Payroll	2,179,211.74
TC3 invoice - 1st installment	68,142.00
Corrected amount	2,247,353.74
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General Fund per July Bills & Payroll	548,320.18
TC3 invoice - 1st installment	68,142.00
Corrected amount	616,462.18

This correction will be incorporated with the approval of August Bills & Payroll.