Memo

City of **Washington** Est. 1825

TO:	Mayor Manier and City Council
FROM:	Kevin Schone, Public Works Manager
DATE:	August 19, 2019
SUBJECT:	Asphalt Hot Box Consideration

This year's budget allows for a planned expenditure in the amount of $17,000 for the purchase of a trailer mounted asphalt hot box. The hot box would be used to keep the asphalt warm and pliable and also make for a better product when filling potholes, not only in the winter months but all year as well. The warm pliable asphalt will also reduce the chance of injury as employees would not have to shovel cold hard asphalt at shoulder height but rather warm pliable asphalt about 2' from the ground or knee height.

The State of Illinois' CMS program is not offering a trailer mounted hot box this year and as such staff contacted three vendors for pricing on the asphalt hot box. Two of these vendors used pricing through the NCPA, or National Cooperative Purchasing Alliance, and one vendor used Sourcewell's competitively solicited cooperative contract, fulfilling competitive bidding requirements. Sourcewell was used in 2016 for purchase of back-up generators at City Hall and Legion Road and was also considered in the purchase of the new 2020 International Plow Truck ordered earlier this year. Below are the results of staff's efforts.

CMW Equipment/Sourcewell   **$17,766.00**

K M International/NCPA   **$18,250.00**

Stepp Manufacturing/NCPA   **$22,658.00**

As you can see CMW Equipment of St. Louis, Missouri is the low bidder at $17,766.00 and is $766.00 above the line item planned expenditure. Additional lighting to keep employees seen and safe while working in the roadway make up $543.00 of the $766.00 overage. A review of the budget account for this expenditure shows sufficient funds for this purchase. As such, staff recommends award to CMW Equipment of St. Louis, Missouri in the amount of $17,766.00 using Sourcewell's competitive bidding, contract number 052417-FRM.

This matter has been placed on the City Council consent agenda of Monday, August 19, 2019 for review and approval.