

**CITY OF WASHINGTON, ILLINOIS  
CITY COUNCIL MEETING - MONDAY, AUGUST 19, 2019  
LIBRARY MEETING ROOM  
380 N. WILMOR ROAD – 6:30 P.M.**

Call to Order	Mayor Manier called the regular meeting of Monday, August 19, 2019 to order at 6:30 p.m. in the Library Meeting Room at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen, Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, and Yoder.</p> <p>Also present was City Administrator Ray Forsythe, Controller Joanie Baxter, Public Works Director Ed Andrews, Public Works Manager Kevin Schone, P &amp; D Director Jon Oliphant, Chief of Police Mike McCoy, Deputy Chief of Police Jeff Stevens, City Treasurer Ellen Dingledine, and City Clerk Pat Brown.</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance.
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Alderman Brownfield moved and Alderman Dingledine seconded to approve the Consent Agenda as amended. Items included on the Consent Agenda were minutes of the August 5, 2019 regular City Council meeting; bills &amp; payroll; annual funding request: Greater Peoria Economic Development Council; authorization: employee pay plan adjustment &amp; compensation; purchase authorization: phase 2 security system upgrade, Police Department; purchase authorization: security system, City Hall; and purchase authorization: asphalt hot box, Public Works. On roll call on the motion to approve the vote was:</p> <p><u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Audience Comments	None.
Standing Committees	Alderman Cobb, Finance & Personnel Committee reported two items on the agenda (Consent Agenda D and Ordinance B). Alderman Butler, Public Safety Committee Chairman reported two items on the agenda (Consent Agenda B & F). Alderman Brownfield, Public Works Committee Chairman reported three items on the agenda (Consent Agenda G and Staff Reports B & C).
Mayor’s Comments	None.
Adopt ord, authrz agreement w/Chamber of Commerce	<p>City Administrator Forsythe provided second reading of the following ordinance, by title and brief synopsis: an ordinance authorizing the Mayor and City Clerk of the City of Washington, Tazewell County, Illinois, to enter into an Agreement between the City of Washington and the Washington Chamber of Commerce for the provision of tourism and economic development services. Adoption of this ordinance would approve an Agreement between the City of Washington, IL and the Washington Chamber of Commerce regarding tourism and economic development services for a one-year period ending on April 30, 2020. Among other things, the agreement provides for the payment of \$30,000 to the Washington Chamber of Commerce for services rendered. Alderman Dingledine moved and Alderman Adams seconded to adopt the ordinance as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adopt ord, authrz TIF agreement w/Jeff & Kelly Pohl, 104 Walnut St.	<p>City Administrator Forsythe provided second reading of the following ordinance, by title and brief synopsis: an ordinance authorizing the Mayor and City Clerk to enter into an Agreement for private development with Jeffrey and Kelly Pohl for the redevelopment of a portion of the Downtown Tax Increment Redevelopment Project Area. Adoption of this ordinance would approve a TIF redevelopment agreement with Jeffrey &amp; Kelly Pohl for the redevelopment of 104 Walnut Street. Alderman Brownfield moved and Alderman Black seconded to adopt the ordinance as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adopt ord, amending Chapter 30, procurement authority	<p>City Administrator Forsythe provided second reading of the following ordinance, by title and brief synopsis: an ordinance amending Chapter 30 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois, for the purpose of authorizing the City Administrator to extend the procurement authority of certain City positions. Adoption of this ordinance would grant the City Administrator the authority to increase the procurement authority of certain City positions. Alderman Dingledine moved and Alderman Brownfield seconded to adopt the ordinance as read. Alderman Adams commented that it is a great idea moving forward but feels it would be a better fit for next years budget. Alderman Dingledine commented that he does not see this as part of the budget process as it is just giving authorization for staff to make decisions and the cost of business is greater so we should not be bogging down the process every time something needs to be purchased under a certain number. He indicated that it is not allowing staff to spend money that is not in the budget but giving them the authority to procure something already in the budget. Alderman Adams shared that he doesn’t disagree that it is money already in the budget but that he doesn’t know what the individual line items are in the budget. Alderman Dingledine shared the budget was provided to us and we approved it so to go back against that now doesn’t make sense, noting that if there are suggestions going forward in doing something different, we would instruct staff at that time. He commented that he sees no reason</p>

why this should have non-approval and by allowing the changes it keeps the process from bogging down. City Administrator Forsythe stated that while this ordinance does increase the authority of individual employees, it also standardizes the process which was previously lacking. He shared we would have standardized forms and increased documentation required for every budgeted item we would be undertaking with more transparency going forward than what was previously done. Alderman Brownfield shared he understands why the three new members are asking questions but the remaining members should understand how this makes the process better going forward than what has been done in the past. Alderman Black asked if the process is going forward into 2020-2021 budget and Mayor Manier replied yes, it would be the process going forward. On roll call the vote was:

Ayes: 5 Brownfield, Butler, Cobb, Dingledine, Mayor Manier

Nays: 4 Adams, Black, Stevens, Yoder

Motion declared carried.

City Administrator Forsythe provided second reading of the following ordinance, by title and brief synopsis: an ordinance amending a budget for corporate purposes for the Fiscal Year beginning May 1, 2019 and ending April 30, 2020. Adoption of this ordinance would amend the City of Washington’s budget for the Fiscal Year beginning May 1, 2019 and ending on April 30, 2020. Alderman Brownfield moved and Alderman Black seconded to adopt the ordinance as read. On roll call the vote was:

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

City Administrator Forsythe provided first reading of the following ordinances, by title and brief synopsis: an ordinance amending Chapter 136 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois, entitled “Gambling Offenses,” by increasing the number of video gaming terminals allowed in the City. Adoption of this ordinance would increase the allowable number of video gaming terminals from 5 to 6 in each licensed establishment and increase the overall number of video gaming terminal stickers allowed in the City from 40 to 46; an ordinance proposing the establishment of Special Service Area Number 2 in the City of Washington, Tazewell County, Illinois, the levy of taxes, and setting a date and providing notice for a related Public Hearing. Adoption of this ordinance would propose the establishment of a Special Service Area (SSA) to finance certain improvements, infrastructure, and facilities constituting special services, including, but not limited to, installation and/or maintenance of sanitary lateral, sump line, and water service improvements along N. Lawndale Avenue. *City Administrator Forsythe provided the following regarding the SSA ordinances: this is a proposing ordinance and not obligating the City Council to create the SSA; this is the first step in process to get the public input on the SSA; when this ordinance passes on second reading, we are telling the public that you are considering a SSA, which then starts the public notification and public hearing process where residents in the affected area have the ability to ask questions and provide feedback; there is a provision where residents can request to not establish the SSA which requires 51% of land owners and 51% of registered voters within the SSA; and what is being asked for in this first phase it to start the process so we can get this project through the finish line and get construction started with the option of using private participation in the private portion of the project.* Alderman Adams asked about the specific dollar amounts being set in stone going forward and City Administrator Forsythe indicated they are only estimated going into this phase. Alderman Adams asked when the public meetings come about will there be specific numbers showing the value the homeowner is getting and what we are looking at as our cost. City Administrator Forsythe indicated that we would have as much as we can prior to the project being bid as we won’t know actual numbers, noting that we will be using City Engineer and Consulting Engineer estimates for the project until bids come in; an ordinance proposing the establishment of Special Service Area Number 3 in the City of Washington, Tazewell County, Illinois, the levy of taxes, and setting a date and providing notice for a related Public Hearing. Adoption of this ordinance would propose the establishment of a Special Service Area to finance certain improvements, infrastructure, and facilities constituting special services, including, but not limited to, installation and/or maintenance of sanitary lateral, sump line, and water service improvements along W. Holland Street; and an ordinance granting a Special Use to allow a winery to operate at 1774 E. Cruger Road. Adoption of this ordinance would allow for a winery to operate at 1774 E. Cruger Road contingent upon conditions established pertaining to signage, lighting, noise, operating hours, building setbacks, and off-street parking setbacks. These ordinances will be listed on the next meeting agenda for action.

Public Works Director Andrews requested Council authorization to make progress payment #2 to River City Construction, LLC in the amount of \$23,900.00 for work completed on the Water Treatment Plant #1 Pressure Vessel/Filter Rehabilitation Project. He noted work during this period (April 30, 2019 through August 5, 2019) reflects the purchase of the filter media, dumpster rental, and supporting labor and overhead. Alderman Dingledine moved and Alderman Black seconded to authorize the request as presented. On roll call the vote was:

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Public Works Director Andrews requested Council authorization to contract with Austin Engineering under a lump sum amount of \$10,500.00 for assistance with the easement plat work for the Sewer Treatment Plant No. 2 Phase 2B Trunk Line project. Alderman Brownfield moved and Alderman Stevens seconded to authorize the request as presented. On roll call the vote was:

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Adopt ord, amending Chapter 30, procurement authority, Cont.)

Adopt ord, amending FY 2019-2020 Budget

1<sup>st</sup> read ords, amending Chapter 136 regarding video gaming terminals; proposing SSA #2, N. Lawndale Ave.; proposing SSA #3, W. Holland St.; granting special use, 1774 E. Cruger Rd.

Authrz progress payment #2, River City Construction, WTP #1, Pressure Vessel Rehab Project

Contract authrz, STP No. 2 Phase 2B Trunk Line, easement plat assistance, Austin Engineering

Contract authrz, STP No. 2 Phase 2B Trunk Line, easement negotiations assistance, Kaskaskia Engineering	Public Works Director Andrews requested Council authorization to contract with Kaskaskia Engineering for a not-to-exceed amount of \$14,000.00 for assistance with the easement negotiations work for the Sewer Treatment Plant No. 2 Phase 2B Trunk Line project. Alderman Brownfield moved and Alderman Adams seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u>
Contract authrz, STP No. 2 thickener air lift structure	Public Works Manager Schone requested Council authorization to enter into a contract with Aupperle in an amount of \$29,900.00 for the reconstruction of the thickener air lift box at Sewer Treatment Plant No. 2. Alderman Dingledine moved and Alderman Black seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u>
Public Safety & Public Works Updates	Public Safety: Police Chief McCoy noted several policing items and commended Police Officer Taylor for an excellent job in the City’s first Night Out Against Crime event. He shared the Police and Fire Department’s worked together to bring this national event to our community that brought out over 1,000 attendees, far surpassing their expectations. Deputy Chief Stevens shared they are being proactive and have started looking into the growing theft threat of card skimmers that is happening at gas stations and other types of card terminals and encouraged residents to watch their credit card statements for any unusual activity as well. He shared that the next Citizens Police Academy begins Tuesday, September 10 <sup>th</sup> and encouraged everyone to sign up, noting that applications are available on the City’s website.  Public Works: Public Services Manager Schone shared they received 75 service requests which is down from previous and encouraged residents to contact them with any issues or concerns.
Alderman’s Comments	Alderman Stevens asked when questions can be asked about the Special Service Areas and City Administrator Forsythe replied that questions can be asked anytime. Alderman Stevens asked if individual residents will have an opportunity to opt out of the SSA if they have recently installed a new service and City Administrator Forsythe shared that he did not believe that option would be available due to the replacement of water, sewer, storm sewer, and adding sump pump line connections to properties. Alderman Stevens asked if residents would ask these types of questions at the public hearing and City Administrator Forsythe replied yes and that all the plans will be available at the public hearing as well.
Adjournment	At 7:01 p.m. Alderman Brownfield moved and Alderman Dingledine seconded to adjourn. <u>Motion carried unanimously by voice vote.</u>

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Patricia S. Brown, City Clerk