



CITY OF WASHINGTON, ILLINOIS
City Council Agenda Communication

Meeting Date: April 6, 2020

Prepared By: Ray Forsythe, City Administrator

Agenda Item: WACC, Inc. Deferred Payment Request

Explanation: I received a letter from Sherril West, President of the Washington Area Community Center Governing board for Five Points Washington on March 23, 2020. The letter requests a deferral of the annual \$50,000 payment to the City of Washington per the agreement which was due in March, due to the COVID-19 impact on the operations of the facility. I have attached the letter for review.

Fiscal Impact: \$50,000 deferred to a later date mutually agreed upon.

Recommendation/

Committee Discussion Summary: The City Administrator recommends a deferral until such time that the Governor lifts the stay-at-home order and allows the facility to reopen to the public.

Action Requested: Staff is requesting an authorization to defer the annual \$50,000 payment from WACCG until such a time that the Governor lifts the stay-at-home order and allows the facility to reopen to the public.

Additional Documentation: WACC letter



March 23, 2020

Dear Mr. City Manager:

As you may remember Five Points Washington pays the city \$50,000 per year in support of the bond that was secured to help with the construction of Five Points Washington. That payment is usually made during March. Given the unprecedented and statewide disaster that we are currently incurring, as president of the governing board I am asking for the city to consider deferring the planned payment for this year until we have a clearer picture of how long the state mandated shutdown of the facility will continue.

This virus pandemic and subsequent cancellation of events for over 50 people and shutdown of the facility have totally halted our revenue stream. Effective March 18 we froze member fees for 30 days...no income from our largest revenue source. Prior to that, all events in the theater and banquet centers rooms had either cancelled or been cancelled by staff due to concerns for everyone's health...no income from our second largest revenue source. On March 17 the governing board made the decision to not only comply with the governor's executive order to shut down, but unanimously voted to continue pay for all staff for the remaining two weeks of March. Hopefully, April will look more optimistic for all of us.

Therefore, with this letter I am respectfully requesting a deferment of the annual \$50,000 payment from Five Points Washington to the City of Washington. Thank you in advance for this consideration.

Respectfully,

Sherril West
President
Washington Area Community Center
Governing board for Five Points Washington