

# CITY OF WASHINGTON, ILLINOIS

City Council Meeting – Monday, August 3, 2020

Five Points Washington – Banquet Room B & C

6:30 p.m.

Call to Order	Mayor Manier called the regular meeting of Monday, August 3, 2020 to order at 6:30 p.m. in Banquet Room B and C at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen, Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, and Yoder.</p> <p>Also present were City Administrator Forsythe, City Engineer Dennis Carr, Public Works Director Kevin Schone, Attorney Derek Schryer, and City Valeri Brod.</p> <p>Attending by remote access (due to COVID-19 restrictions) were Finance Director Joanie Baxter, P &amp; D Director Jon Oliphant, and City Treasurer Ellen Dingledine</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance.
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Alderman Adams moved and Alderman Yoder seconded to accept the minutes with an edit. The July 20, 2020 minutes were reviewed and the following change was requested by Adams; Under Consent Agenda “Alderman Black” was changed to read “Alderman Adams”. The change was made in the minutes.</p> <p>On roll call on the motion to approve with the noted change vote was:</p> <p><u>Ayes: 7</u></p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Announcements	None at this time.
Audience Comments	City Clerk Brod stated that no public comments where received by email and no audience comments were made.
Finance & Personnel Committee	Alderman Daniel Cobb, Finance & Personnel Committee, reported no items on the agenda for consideration.
Public Safety Committee	Alderman Brian Butler, Public Safety Committee, reported no items on the agenda for consideration.
Public Works Committee Item 1	<p>Alderman Brownfield, brought forward for consideration the Lawndale Change order #2 and Pay Request #3 for consideration. City Engineer Dennis Carr explained that during construction, sanitary sewer connections were located on a side road, not Lawndale as anticipated. These lateral connections required the sewer to be lengthened therefore the city requests the payment to Stark Excavating in the amount of \$472,041.92 for payment #3 as well as approval of \$34,554.50 for change order #2. Alderman Dingledine moved and Alderman Brownfield seconded to authorize the request as presented. There were no discussions.</p> <p>On roll call the vote was:</p> <p><u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Item 2	<p>Alderman Brownfield, brought forward for consideration the Stratford/Kingsbury Intersection Change Order for consideration. City Engineer Dennis Carr explained that during construction an existing water main was found just beyond the southern scope of the project. They repaired a portion of road and driveway that wasn’t anticipated. There was also damage to the road due to large vehicles making turns on the seal coated area. They would like repair the intersection which includes improving curbs and installing an ADA compliant ramp. The project will continue to remain under budget. The city requests the approval of the change order to include the Stratford and Kingsbury Intersection for the price of \$25,965. Alderman Adams moved and Alderman Butler seconded to authorize the request as presented. There were no discussions.</p> <p>On roll call the vote was:</p> <p><u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Item 3	<p>Alderman Brownfield, brought forward for consideration the Water Treatment Plant 2 Block Repair Bid Award for consideration. City Engineer Dennis Carr explained that this process started in 2017. Due to the lapse in time, the cost of repairs have nearly doubled from the initial quotes due to more damage and deterioration. Otto Baum provided a full quote at the lowest bid. Dennis stated that a portion of the under budget Water Softener project funds could also be used to offset costs. Alderman Dingledine moved and Alderman Adams seconded to authorize the request as presented. Alderman Cobb asked to clarify why a third interested party was mentioned in the financial statement but not in the bid consideration. Dennis shared that the third party mentioned was from the initial quoting process, not the current bids.</p> <p>On roll call the vote was:</p> <p><u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>

Item 4	<p>Alderman Brownfield, brought forward for consideration the Street Department Roof Bid Award for consideration. Public Works Director, Kevin Schone explained that the East Street Department Roof is leaking and in need of repair and/or replacement. The City received bids with Morton Buildings coming in the lowest at \$27,981. Approval is requested for the full estimated budget in anticipation for unseen issues that may be found in the roof structure once roof is removed. The total estimate is for the amount of \$60,000. Alderman Dingledine moved and Alderman Brownfield seconded to authorize the request as presented. Alderman Dingledine recognized Kevin Schone for reaching out in search of better pricing options for the City. Alderman Stevens asked to clarify the location and age of the current roof and that this building will not be removed from city usage in the near future. Kevin Schone shared that the location is near the Police Department, that the roof was installed in the late 1950's or early 1960's and that this building will be retained for cold storage items once other City buildings are updated.</p> <p>On roll call the vote was: <u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Item 5	<p>Alderman Brownfield, brought forward for consideration the Holland Construction Engineering Agreement for consideration. City Engineer Dennis Carr shared that this project includes a construction engineer and Millennia Engineering has experience with multiple phase three engineering projects. He stated that other bids did not include portions of the quotes needed. Millennia is also helping with the Safe Routes to School project and sharing staff between projects can be a benefit. The city requests approval of the engineering agreement with Millennia for the amount not to exceed \$80,919. Alderman Adams moved and Alderman Cobb seconded to authorize the request as presented. Alderman Cobb congratulated the Public Works Department on acquiring a lower than anticipated bid.</p> <p>On roll call the vote was: <u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Item 6	<p>Alderman Brownfield, brought forward for consideration the Holland Construction Bid Award for consideration. City Engineer Dennis Carr received three bids to resurface the brick road with brick, while looking for a consultant who has experience in brick roadways. Otto Baum has the experience and can start in two months. Staff requests approval of the bid by Otto Baum for \$597,833.66 to resurface the brick road. Alderman Brownfield moved and Alderman Cobb seconded to authorize the request as presented. Alderman Cobb acknowledges the benefit of completing the project this year and that the bid from Otto Baum is under budget.</p> <p>On roll call the vote was: <u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Item 7	<p>Alderman Brownfield, brought forward for consideration the Hilldale Design Engineering Agreement for consideration. City Engineer Dennis Carr shared that 3 bids were received. This project scope is given with and without the water mains and sanitary sewers. The project scope also includes the private side costs which the city recommends. Dennis Carr shared that the city can use funds from the Rebuild Illinois funds to help offset costs. Staff recommends the approval of the Preliminary Engineering Services Agreement with Hutchinson Engineering for \$756,608. Alderman Dingledine moved and Alderman Butler seconded to authorize the request as presented. Alderman Cobb clarified that the bids included the water main, sewer and private side costs and wanted to know at what point the Council can decide if the private side costs should be removed or included. Dennis Carr assured this could be done at any time.</p> <p>On roll call the vote was: <u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Public Works Other Comments	<p>Public Works Director Kevin Schone provided the following updates: The city is looking at Hilldale as next project; a partially collapsed sanitary sewer was found at 502 Hilldale. Kevin wanted to make Council aware that this will come up in the August meeting. Kevin also shared that the city will begin addressing issues with curbs in town. These issues were postponed due to the unknown budgetary effects of COVID-19. The city will concentrate on ADA compliant ramps as well as curbs. Dennis Carr provided and update on the Lawndale project; they are addressing the service transfers that resulted in boil orders as they try to achieve clean water sample outcomes from within the houses. They will be trying different testing methods. Dennis also shared that the MFT project is chip sealing by Beverly Manor and should be completed in this week. The Stratford project is moving forward with a solution for the crane bed that will use an existing culvert so long as the contractor takes care of any drainage issues should a storm arise.</p>
Mayor	<p>Mayor Manier shared that he attended the IML Board Meeting in Chicago last week. Mayor Manier also shared that Illinois municipalities have yet to receive their promised funds from the Cares Act which was create to address the financial effects from the COVID-19 pandemic. Manier also shared that he will attend a special meeting with the local school Superintendents on Wednesday regarding back to school procedures and traffic patterns.</p>

City Administrator	City Administrator Ray Forsythe reported that the new HR Specialist started this week. She will help work on the Personnel Manual and address COVID-19 compliance issues. Ray also shared that several non-essential staffers were joining this meeting remotely to help keep attendance numbers lower due to COVID-19 and that the city is still working to improve audio solutions allowing the public to attend remotely as well. Ray shared that he is in contact with IT360 incase shutdown restrictions are put back into place.
Aldermen’s Comments	Alderman Cobb would like May’s Sales Tax information, when it is received, to aid in decisions regarding future projects. It is estimated to be provided around August 7th. Alderman Cobb also thanked Ray for being proactive with dealing with COVID-19.
Executive Session	At 7:04 p.m. Alderman Cobb moved and Alderman Adams seconded to move into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body per 5 ILCS 120/2 (c)(1) of the Illinois Open Meetings Act. On roll call the vote was: <u>Ayes: 7</u> Adams, Brownfield, Butler, Cobb, Dingedine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u>
Adjournment	At 7:29 p.m. Alderman Cobb moved and Alderman Brownfield seconded to adjourn. <u>Motion carried unanimously by voice vote.</u>

---

Valeri Brod, City Clerk