




CITY OF WASHINGTON, ILLINOIS
Finance & Personnel Committee Communication

Meeting Date: September 21, 2020

Prepared By: Alyssa Goodman, HR Specialist 

Agenda Item: Employee/Staff Training Update

Explanation: The Anti-Harassment in the Workplace and Diversity and Inclusion in the Workplace Training has been initiated with all full and part time staff in the City of Washington. The City, through our Membership to AAIM has access to online training for these required trainings. We have obtained successful completion of approximately 1/2 of the employee base. Department Directors were informed to provide adequate time and equipment to complete the training. On the 21st of September, Department Directors will be provided a list of all employees who need to finalize the training to ensure compliance with the mandate.

Fiscal Impact: N/A

Action Requested: N/A

Attachment: None