

CITY OF WASHINGTON, ILLINOIS

City Council Meeting

Monday, October 19, 2020

Five Points Washington – Banquet Room

6:30 p.m.

Call to Order	Mayor Manier called the regular meeting of Monday, October 19, 2020 to order at 6:30 p.m. in a Banquet Room D at Five Points Washington.
Roll Call	<p>Physically Present and answering roll call were Aldermen Blundy, Brownfield, Cobb, Dingledine, Stevens and Yoder.</p> <p>Absent was Alderman Butler</p>
Approve Remote Electronic Attendance of Elected Officials	<p>Mayor Manier brought forth the request to accept the remote attendance of Alderman Adams. Hearing no objections, acceptance was made upon roll call of Alderman Adams, Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens and Yoder.</p> <p><u>Motion carried.</u></p>
Pledge of Allegiance	<p>All present stood for the Pledge of Allegiance.</p> <p>American Heritage Girl, Carly F., attended the meeting and lead Council in the Pledge of Allegiance.</p>
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Mayor Manier present the Consent Agenda for approval of October 5th minutes, Bills and Payroll and Evoqua Pay Request.</p> <p>Alderman Cobb moved and Alderman Brownfield seconded to accept the Consent Agenda.</p> <p>Alderman Stevens presented a question in regards to meeting minutes, concerning the requirement to record alderman votes in the order that they were called during the meeting. The City Attorney clarified that the names do not need to appear in the order that they were called and that it is a writing preference. No action was taken at this time however, Clerk Brod will look into meeting protocol.</p> <p>On roll call on the motion to approve with the noted change vote was: <u>Ayes: 7</u> Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Announcements	None
Audience Comments	None
	City Clerk Brod stated that she received no public comments via email.

Standing Committee: Finance & Personnel Committee
Alderman Daniel Cobb, Finance & Personnel Committee, highlighted two items that appeared on the Consent Agenda; Bills and Payroll and the Revenue Tracking Report. He shared that the City is about \$325,000 YTD over 2019/2020 and about .9% over our total budget. He feels that we are doing well with our current financial status compared to last year.

Alderman Cobb shared the Budget Report with Council which was generated using new software. The Report showed the budget ending 10/16/20, compared items against the budget and showed whether it's favorable or not favorable in each account. City Staff is continuing to implement new reporting options.

Alderman Cobb shared information regarding the COVID Deferral Expense Update which was discussed during the Finance and Personnel Committee meeting and the committee recommendation is to move forward with the expenses.

Alderman Cobb then shared three TIF requests presented to Council and four items regarding elected officials compensation, all of which received Committee support and will be reviewed as second readings during this meeting.

Standing Committee: Public Safety Committee
Alderman Yoder presented the Public Safety Committee report in Alderman Butler's absence. He invited Fire Chief Brown and Deputy Chief Stevens to provide updates. Deputy Chief Stevens shared that there was nothing to report at this time. Fire Chief Brown shared that he sent information to Council during the previous week and that they are analyzing data concerning the number of on calls and double calls. They will continue to compile that information.

Standing Committee: Public Works update
Alderman Mike Brownfield, shared two items. First; the Road Salt Bid Award. City Administrator Ray Foresythe reviewed the project due to audio issues. He shared that this is a Joint Purchasing Program. Bids were received for \$85.76 per ton which shows no increase from last year's bid. The City has committed to 1250 tons with approximately 400 tons currently in storage. The City has budgeted \$130,000 for road salt.

Alderman Cobb moved and Alderman Yoder seconded to approve the bid. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Alderman Mike Brownfield brought forward the Emergency Step Screen Repair Bid. Mr. Foresythe gave project details. He shared that in July, due to excessive rain, a manhole was damaged and washed out, allowing sand and debris into the plant. Staff found damage to the Step Screen due to the debris. The repair is estimated at \$63,178.17. The top of the manhole was knocked off due to large tree falling on it allowing the entire creek to flow into it. It is not a budgeted item but may be an insurance claim. Staff is looking further to see if insurance will cover it.

Alderman Cobb moved and Alderman Dingledine seconded to approve the bid. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Alderman Brownfield introduced City Engineer, Dennis Carr to provide updates remotely. Mr. Carr shared that Lawndale was ready to lay final course on asphalt; the sidewalks on Stratford are being formed on the bridge; the Stratford bridge will be formed next week; Holland is forming up sidewalks then will close the roadway and residents have been notified; North Main has concrete crews working on ramp and driveways to pour and cure with Dennis verifying the amount of IDOT working days left; Freedom and Lakeshore studies were sent to IDOT for review.

Alderman Stevens asked for clarification about the closure of Jefferson Street. Mr. Carr was not aware of the project. Public Works Director Kevin Schone reported remotely that they believe it was a water main break but couldn't find the source of the water. They are still investigating.

Mayor:

Mayor shared that the Chip and Seal Coat Project is still in the works. Crews will now address the loose gravel in cul-de-sacs and most of the manholes are cured and back in and barricades have been removed.

Mayor also share that he is excited to see new business moving to Washington. Tres Rojas Winery is nearing opening, Beck Oil construction has started, and Faire Coffee has started as well.

City Administrator:

Ray Forsythe provided the following updates: COVID-19 Deferred Expense Update was presented to the Finance and Personnel Committee. He noted that staff identified more than \$600,000 of expenses that the City opted to hold back until we could see the effects of COVID. Our revenues from various sales tax entities is above last year and we believe we will be reimbursed for expenses through the Cares Act. After further staff review of remaining items, the city is asking for the release of funds for the items listed in the memo. It was noted that these funds will not be used all at once as some items will seek bids.

Alderman Brownfield moved and Alderman Cobb seconded to approve. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

City Administrator Forsythe brought forth the extension of the Fire Department Contract for consideration. After review, staff recommended a short-term extension on the current contract with a consideration for a new contract agreement to take place later. Approval will extend the contract until December 14, 2020.

Alderman Cobb moved and Alderman Stevens seconded to approve. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Resolution;
IL Transportation
Enhancement
Program (ITEP),
Supporting City's Cost
Share

City Administrator Forsythe provided the following resolution, by title and brief synopsis: a resolution pledging the City's support for an ITEP streetscape grant application and commitment to the city's match of \$428,193 if the project is awarded by IDOT.

Alderman Dingledine moved and Alderman Cobb seconded to approve the resolution. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,
Revise Ordinance
Restating the Rules
of Procedure
Item A

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would amend the Rules of Procedure to reflect changes in the Open Meetings Act; City of Washington Code Amendments which are included in the Rules of Procedure; and other sections related to the Order of Business and Agenda; Recording of Votes; and Legal Opinions; however it was determined that the Rules of Procedure approved on September 8 inadvertently failed to include all provisions of Section 10 "Remote Attendance by Council Members" that was approved by Resolution No. 1305

Alderman Dingledine moved and Alderman Brownfield seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

~~1st reading ords,
Revised Ordinance
Clarifying Class W
Liquor Licenses
Item B~~

~~City Administrator Forsythe provided a first reading of the following ordinance, by title and brief synopsis: an ordinance clarify the Class W Liquor Licenses to include specific parameters for wineries and make the authorization explicit in language consistent with other liquor license classifications and allow these manufacturing-themed location an authority to sell both package and on-premise consumption liquors that is similar to a Class A or bar license. (moved to First Readings, *Item L*)~~

2nd reading ords,
approving TIF
Funding Request –
Sentimental Journey,
123 Washington
Square
Item C

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would approve the TIF funding request by Sentimental Journey for \$21,592.51 and the not-to-exceed subsidy to \$8,637.00

Alderman Dingledine moved and Alderman Cobb seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,
approving TIF
Funding Request –
Goldenfinch
Boutique, 120 N.
Main St.
Item D

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would approve the TIF funding request by Goldenfinch Boutique for \$12,400.90

Alderman Brownfield moved and Alderman Stevens seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,
approving TIF
Funding Request –
Brunk's Sports
Center, 122 N. Main
St.
Item E

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would approve the TIF funding request by Brunk's Sports Center for \$31,142.00

Alderman Dingledine moved and Alderman Cobb seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,
Establishing
Compensation
(Washington -
Mayor)
Item F

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would increase the elected Mayor's compensation which would increase annually to account for increased in cost-of-living as determined by the Consumer Price Index for Urban Wage Earners and Clerical Workers, as published by the United States Social Security Administration.

Alderman Dingledine moved and Alderman Cobb seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,
Establishing
Compensation
(Washington -
Alderman) (aka:
Council Members)
Item G

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would increase the elected Alderman's compensation which would increase annually to account for increased in cost-of-living as determined by the Consumer Price Index for Urban Wage Earners and Clerical Workers, as published by the United States Social Security Administration.

Alderman Brownfield moved and Alderman Cobb seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,
Establishing
Compensation
(Washington - City
Clerk)
Item H

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would increase the elected City Clerk's compensation which would increase annually to account for increased in cost-of-living as determined by the Consumer Price Index for Urban Wage Earners and Clerical Workers, as published by the United States Social Security Administration.

Alderman Adams moved and Alderman Cobb seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,
Establishing
Compensation
(Washington - City
Treasurer)
Item I

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would increase the elected City Treasurer's compensation which would increase annually to account for increased in cost-of-living as determined by the Consumer Price Index for Urban Wage Earners and Clerical Workers, as published by the United States Social Security Administration.

Alderman Stevens moved and Alderman Cobb seconded to approve the ordinance. There were no questions or comments provided.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

1st reading ords,
Amending Zoning
Code text regarding
permitted and special
uses
Item J

City Administrator Forsythe provided a first reading of the following ordinance, by title and brief synopsis: an ordinance amending the Zoning Code text clarifying the business operator's responsibility to ensure compliance with other local, state and federal laws, rules and regulations and allowing the City invoke financial penalties and/or the ceasing of operations should it become aware of additional non-compliance.

1st reading ords,
Amending Class A
Liquor License
Language
Item K

City Administrator Forsythe provided the first reading of the following ordinance, by title and brief synopsis: an ordinance increasing the quantity of Class A Liquor Licenses from ten to eleven

1st reading ords,
Revised Ordinance
Clarifying Class W
Liquor Licenses
Item L

City Administrator Forsythe provided a first reading of the following ordinance, by title and brief synopsis: an ordinance clarify the Class W Liquor Licenses to include specific parameters for wineries and make the authorization explicit in language consistent with other liquor license classifications and allow these manufacturing-themed location an authority to sell both package and on-premise consumption liquors that is similar to a Class A or bar license.

Deputy Chief Stevens shared that this amendment clarifies that the Class W Liquor License would allow for the retail sale of packaged liquor to be taken off premises as well as the sale of liquor to be consumed on premises.

1st reading ords,
Revised Ordinance
authorizing the
Animal and Rabies
Control Contract with
Tazewell County
Item M

City Administrator Forsythe provided the first reading of the following ordinance, by title and brief synopsis: an ordinance would authorize the contract with Tazewell County to provide animal and rabies control services for calendar year 2021

Aldermen's
Comments

No comments were provided.

Adjournment

At 7:07 p.m. Alderman Cobb moved and Alderman Yoder seconded to adjourn. Motion carried unanimously by voice vote.

Valeri Brod, City Clerk