

# CITY OF WASHINGTON, ILLINOIS

## City Council Meeting

Monday, November 02, 2020

Remote Web Meeting via ZOOM

6:30 p.m.

- Call to Order Mayor Manier called the regular meeting of Monday, November 2, 2020 to order at 6:30 p.m. in a Remote Meeting from Washington City Hall.
- Roll Call Present and answering roll call were Aldermen Blundy, Brownfield, Cobb, Dingledine, Stevens and Yoder.
- Absent was Alderman Adams
- Pledge of Allegiance: All present stood for the Pledge of Allegiance.
- Agenda Review: The Agenda was reviewed and stood as presented.
- Approve Consent Agenda: Mayor Manier present the Consent Agenda for approval of the following items: Approval of minutes of October 19, 2020 City Council Meeting, Approval of TIF Joint Review Board Minutes, TIF Pay Request - Goldenfinch Boutique, Holland Pay Request #2, Water Treatment Plant #2 Block Repair Pay Request #2, Filter Softener Rehab - Evoqua Pay Request, Morton Buildings Pay Request #2, and Accept and Place on File the Police Pension Municipal Compliance Report FY ending April 30, 2020
- Alderman Brownfield moved and Alderman Cobb seconded to accept the Consent Agenda.
- On roll call on the motion to approve was:  
Ayes: 7 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder  
Nays: 0  
Motion declared carried.
- Announcements and Proclamations: Mayor Manier brought forth the Proclamation declaring November 28, 2020 as "Small Business Saturday"
- Alderman Cobb moved and Alderman Stevens seconded to accept the Proclamation.
- Mayor provided the statement that the City will be encouraging the public to shop local and reminds the everyone that most local businesses have the ability to accept online orders for pick-up.
- On roll call the vote was:  
Ayes: 7 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder  
Nays: 0  
Motion declared carried.
- Audience Comments: City Clerk Brod stated that she received no public comments via email.

Standing Committee- Finance & Personnel Committee: Alderman Daniel Cobb, Finance & Personnel Committee Chairman, shared that they will be presenting the Faire Coffee TIF Agreement for consideration and it is supported by the committee.

Standing Committee- Public Safety Committee: Alderman Butler, Public Safety Committee Chairman, shared that they will be presenting two Ordinances for consideration and invited Police Chief Mike McCoy to share a department report. Chief McCoy shared that a monthly report will be sent to appropriate staff in the following days.

Standing Committee- Public Works update: Alderman Mike Brownfield, Public Works Committee Chairman shared two items that were presented on the Consent Agenda; Holland Pay Request #2, Water Treatment Plant #2 Block Repair Pay Request #2, Filter Softener Rehab Pay Request, and Morton Buildings Pay Request #2. Mr. Brownfield shared three action items for consideration.

Valve Assessment Bid Award: Utilities Superintendent, Brian Rittenhouse provided the overview The City has close to 1440 valves throughout city with approximately 70 valves of unknown size. The general guidance it to exercise the valves once per year but due to lack of staff, the City has not been able to do so. The initial manual valve turning program was placed for bid and received one bidder, Watts Water Service. Staff requests \$81,999 to address the valves with known sizes and \$8,000 to address the valves of unknown size. Staff recommends the approval of \$90,000 to Watts Water Service to address all City valves. Alderman Brownfield provided clarification that after exercising the valves this year, the cost should drop due to greater ease in the future. He also provided Brownfield clarified that it may be possible to get the equipment to do this ourselves in the future, potential saving future funds.

Alderman Brownfield moved and Alderman Dingledine seconded to approve the bid.

Alderman Dingledine provided that this is an IEPA mandate an is required and will get easier in the future.

On roll call the vote was:  
Ayes: 7 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder  
Nays: 0  
Motion declared carried.

Alderman Mike Brownfield brought forth for consideration the Stratford Change Order #2 and Pay Request #5. He introduced City Engineer, Dennis Carr who provided that this change order was in addition to previously anticipated request needed to cover costs due to COVID-19 shut down. The addition cost incurred was \$5368.36 which covered the work done by Dillion reveal that uncovered pipe needed a repair that would require water to be shut off to residents at a time when COVID lockdown was occurring and residents were being directed to wash their hands more often. The City had decided that the timing was not appropriate. Dennis Carr stated that he is going to work with Finance Director Joanie Baxter to see where we can work out more details concerning the project and noted that this is the last payment to contractor.

Alderman Dingledine moved and Alderman Dingledine seconded to approve the change order and payment.

Alderman Cobb asked City Administrator Ray Forsythe if sequestered this expense as a COVID related expense. Mr. Forsythe responded yes.

On roll call the vote was:

Ayes: 7 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Alderman Mike Brownfield brought forth for consideration the Lawndale Pay Request #6 and Change Order #3. He introduced City Engineer, Dennis Carr who provided that this change order is due to the increase in asphalt and curb that occurred due to the adjustment of the location of the sanitary lateral. Mr. Carr went on to share that it appears the project may come in under budget and will have more information to share in the next few weeks. Staff requests the approval of \$247,547.50 which will include the payment of \$22,042.00 for the change order as well as the Pay Request #6.

Alderman Brownfield moved and Alderman Dingledine seconded to approve the payment.

Alderman Cobb asked about an oversights tree removal fee included as a line item. Mr. Carr explained that the tree was too close to the area that had to meet a City standard slope that would invade the root base of the tree.

On roll call the vote was:

Ayes: 7 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Mr. Carr provided the following project updates: The Lawndale Project is paved and waiting on the private side completion then sidewalk installation; the Holland Project bricks have been removed and the subgrade near Main Street is in very poor condition requiring undercuts and curbs should begin next week; the North Main Project pavement is beginning Wednesday followed by striping; the Stratford Project is in curb preparation and pouring should begin later in the week followed by sidewalks and driveways; the Holland Private Project is out for bid

Mr. Rittenhouse provided the following updates: The City has ordered 1,250 tons of Road Salt and 850 tons have been delivered and we have 400 tons left over; the Huber Step Screen parts are on order and should be here in December with repairs starting on January 11<sup>th</sup>.

Mr. Oliphant shared the ITEP application was submitted to IDOT last week; Beck Oil is working on site development and hope to get exterior done before weather change with a goal of opening May 1, 2021; Sunrise Roofing has started their building structure also trying to get exterior done before the change in weather; the City received seven proposals for the Comp Plan from very qualified teams and will be reviewed with Zoom interview beginning in the next two to three weeks.

Mayor:

Mayor Gary Manier shared that he attended the Murry Baker Bridge Lighting Ceremony. The bridge received \$42million in renovations. He was invited to speak and encourages the community to go see it. The Mayor expressed his disappointment in the recent COVID update from governor. He feels the governor is only selecting bars, restaurants and banquet facilities but excluding other businesses. He then introduced Police Chief McCoy to provide how enforcement may work moving forward. Chief McCoy shared that the Police will receive and follow up on complaints with business that are not compliant with the Governor's orders. They will keep a list of complaints

and check to make sure they are valid. The Mayor encouraged the community to help local businesses by purchasing carry outs and gift cards locally and hopes this only lasts for two weeks.

2nd reading ords,  
Zoning Code Text  
Amendment, Permitted  
and Special Uses  
*Item A*

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance amending the Zoning Code text clarifying the business operator's responsibility to ensure compliance with other local, state and federal laws, rules and regulations and allowing the City invoke financial penalties and/or the ceasing of operations should it become aware of additional non-compliance.

Alderman Cobb moved and Alderman Brownfield seconded to approve the ordinance.

Alderman Stevens asked for Jon to explain what is meant by the City invoking penalties or ceasing the operation of business who are not compliant. Mr. Oliphant shared that the ceasing of operations would be a worse-case scenario if a business had substantial non-city regulation violations. He provided the same example that was used at the PZC meeting that would allow code enforcement to address blatant DCO violations at a day care center; this would allow code enforcements to address issues. Alderman Cobb clarified that it is in regards to state-run facilities such as nursing homes, assisted living facilities and other locations that City Code does not address. Mr. Oliphant agreed with the assessment. Mr. Oliphant went on to share that currently, the City cannot address any violations beyond City Code.

On roll call the vote was:

Ayes: 7 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

2nd reading ords,  
Ordinance to Amend  
Class A Liquor License  
Language  
*Item B*

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance increasing the quantity of Class A Liquor Licenses from ten to eleven.

Alderman Dingledine moved and Alderman Butler seconded to approve the ordinance.

No questions or comments were provided.

On roll call the vote was:

Ayes: 6 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens

Abstentions: 1 Yoder

Nays: 0

Motion declared carried.

2nd reading ords,  
Ordinance to Clarify  
Class W Liquor License  
- Retail Sale of  
Alcoholic Liquors  
*Item C*

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would clarify the Class W Liquor License, authorizing the retail sale of alcoholic liquors for consumption on or off the premises of a winery, distiller or brew pub.

Alderman Dingledine moved and Alderman Brownfield seconded to approve the ordinance.

No questions or comments were provided.

On roll call the vote was:

Ayes: 6 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens

Abstentions: 1 Yoder

Nays: 0

Motion declared carried.

2nd reading ords,  
Authorizing  
Intergovernmental  
Agreement with  
Tazewell County for  
Animal and Rabies  
Control Services  
*Item D*

City Administrator Forsythe provided a second reading of the following ordinance, by title and brief synopsis: an ordinance would authorize the contract with Tazewell County to provide animal and rabies control services for calendar year 2021

Alderman Cobb moved and Alderman Stevens seconded to approve the ordinance.

On roll call the vote was:

Ayes: 7 Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

1<sup>st</sup> reading ords, Faire  
Coffee TIF Agreement  
*Item E*

City Administrator Forsythe provided a first reading of the following ordinance, by title and brief synopsis: an ordinance would approve the one-time 40% subsidy level payment, not to exceed \$11,200, to Faire Coffee LLC, for the reuse of a space in a prominent building on the Washington Square.

City Administrator:

City Administrator Ray Forsythe provided that he had a conversation with the Police Chief who in addition to monitoring the COVID related shutdown, the department is also watching for any election related issues that might happen as a reaction to the vote.

Aldermen's  
Comments:

Alderman Dingledine wanted to express his gratitude for the many capital projects that are nearing completion.

Adjournment:

At 7:07 p.m. Alderman Cobb moved and Alderman Brownfield seconded to adjourn.  
Motion carried unanimously by voice vote.

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Valeri Brod, City Clerk