

City of Washington
Public Works Meeting
REMOTE MEETING VIA ZOOM
Monday, January 4, 2020 – **Minutes**

The meeting was called to order by Chairman Mike Brownfield at 5:00 p.m.

Present: Alderman Mike Brownfield, Alderman Brett Adams, Alderman Dave Dingledine, Mayor Gary Manier

Also Present: City Administrator Ray Forsythe, Planning and Development Director Jon Oliphant, Public Works Director Kevin Schone, City Engineer Dennis Carr, Alderman Lili Stevens and Alderman Daniel Cobb, John and Sharon Amdall.

AGENDA

1. Non-member Aldermen Wishing to be Heard on Non-Agenda Item:
 - A. Alderman Stevens had compliments on the snow crew this past snowfall. She noticed definite improvement along curb. Staff is learning and taking advantage of training.
2. Citizens Wishing to be Heard on Non-Agenda Item: *None*
3. *Alderman Adams motioned to approve minutes from the December 7, 2020 meeting. Alderman Dingledine seconded the motion. The minutes as stated were unanimously approved.*
4. Business Items:
 - A. **Regional Planimetrics Project Update -**

Tazewell County asked the City of Washington and other Tazewell County municipalities in the spring about possible participation in a regional digital planimetrics data acquisition project. This project is similar to past orthophotography projects.

This project would update existing planimetric data from 1999. It would provide citywide data on edge of driving surfaces, manholes/inlets, driveway approaches, parking lots, and sidewalks. There has been considerable growth in the city over the last 20+ years, so this would update existing data as well as providing new data that has not previously existed in some areas of Washington. It would be extensively utilized by various staff in conjunction with our GIS. Project deliverables are expected by this spring.

The City's share of the cost is \$1,196.80 and it would be spread between P/Z/CE, Streets, Water, and Sewer funds.

[Docs](#)

Councilman Dave Dingledine asked if all communities were on board? Jon hasn't seen a final list, but has heard that as many as eight different cities may be participating. Dave agrees that it is money very well spent.
 - B. **IDOT Resolution for Maintenance Consideration -**

IDOT requires municipalities to pass a resolution approving the use of Motor Fuel Tax funds. This resolution appropriates a sum of \$1,000,000 to be used for a general maintenance project. This would be the first step towards getting a general maintenance project on IDOT's radar for this coming fiscal year. If this resolution passes, the appropriate forms will be completed and sent

to IDOT for review. This will allow us to get this on IDOT's calendar for a March letting and award.

The City currently has around \$1.5 million in its MFT reserves. We will also receive around \$600,000 in MFT payments this year. A one-million-dollar project will use up some of that funds but will still leave the city with over a million in MFT surplus that can be used at a later date.

Staff looks to budget for a \$1,000,000 maintenance project. Staff would like the resolution placed on January 4 City Council Meeting.

David Dingledine motioned to take resolution to Council Meeting. Motion was seconded by Alderman Adams. Mike Brownfield thinks this is great that the planning has already begun and it's only January. Kudos to all.

Alderman Dingledine thinks that we need to think about putting more money in sewer projects and being proactive versus reactive.

5. Staff Updates:

- A. **Lawndale/Holland Projects** - Dennis had phone conversation with Moran Engineering about combination of Lawndale and Holland projects. Contracts were quite a bit over and they are behind. Would there be an additional overage on the contract? Mike Brownfield stated that a review would be necessary and we would need to be fair. Currently, they are sitting \$53,000 over original contracts.

Ray said that there was an addendum written prior. Ray will talk to Dennis to compose a recommendation.

- B. **Winter storm update** – Kevin noted that there was 288 hours of overtime in weekend prior to take care of winter operations. Many limbs down and he was contacted by many Alderman about the pick-up process. Need to provide residents time to get limbs to the curb and need to set-up the trucks for the proper usage, i.e. changing from snow removal to limp pickup. Developing a clean-up plan to give residents to end of January.
- C. **Temporary Traffic Light** – Mayor Manier stated the Leadership at Beck Oil have difficulty pulling vehicles out of drive (left hand turn) during certain times of day. Would like to consider a temporary traffic light. Mayor is discussing that this may need to occur when they open this Spring. There is a traffic study. Agreed that this will be looked into by Dennis Carr.
- D. **JULIE request for diesel spill at Washington Nursing Home** - EPA currently heavily involved.
- E. **Project Progression** – Jon provided update that Beck's project is moving along well and that they should be complete by May. Tres Rojas and Faire Coffee have opened.

6. Other Business – *none*.

7. Adjournment - Meeting

Motion approved by Alderman Dingledine, seconded by Alderman Adams. Meeting adjourned at 5:30PM.