



**CITY OF WASHINGTON, ILLINOIS**  
**City Council Communication**

**Meeting Date:** February 15, 2021

**Prepared By:** Ray Forsythe, City Administrator; Maureen Lyons, Communications Specialist

**Agenda Item:** Website Update Agreement

**Explanation:** The City has received a proposal from eGov Strategies LLC to provide a redesign of the website.

**Fiscal Impact:** \$10,500 for FY 2020/2021 with a \$1,000 discount in the 2021 annual support and maintenance invoice. Funds from COVID reimbursement proceeds will be available in: Professional Services 100-001-530-4000.

**Recommendation/Committee Discussion Summary/Council Action:** The Agreement was presented and discussed at the January 19<sup>th</sup> Finance & Personnel Committee Meeting and the February 8<sup>th</sup> Committee of the Whole Meeting and recommended for approval.

**Action Requested:** Approval of the Amendment to Agreement for the City of Washington, IL and eGov Strategies LLC dated January 26, 2021.

**Additional Documentation:** Amendment to Agreement for the City of Washington, IL and eGov Strategies LLC

**Amendment to Agreement for the City of Washington, IL and  
eGov Strategies LLC  
January 26th, 2021**

This Amendment to Professional Services Agreement for Reimbursement of Products and or Services (hereinafter referred to as "Amendment") is entered into by and between the City of Washington(hereinafter referred to as "Client"), and eGov Strategies LLC (hereinafter referred to as "eGov"). All terms and conditions of the original Agreement remain in place unless explicitly altered in this Amendment.

NOW, THEREFORE, the parties agree to an Amendment to Professional Services Agreement for reimbursement of products and services to be performed as detailed in the Scope of Services.

**Scope of Services**

See Attachment A.

**Payment for Services**

Client shall pay to eGov the amount of \$10,500 for work as described in Appendix A. With the signed agreement and \$3,150 eGov can begin work on this project. The balance of \$7,350 will be due on the completion of the project or go live date.

As part of this agreement, eGov will discount \$1,000 from the 2021 annual support and maintenance invoice.

**Authorization of Change**

IN WITNESS WHEREOF, the parties have signed this Amendment as of the date set forth above by officials to bind their respective organizations:

<b>eGov Strategies LLC</b>	<b>Washington, IL</b>
By: _____	_____
Printed: <span style="margin-left: 100px;">Alan Pyrz</span>	_____
Title: <span style="margin-left: 100px;">SVP Development</span>	_____
_____	_____



## Attachment A – Scope of Services

eGov will provide professional services to redesign the City of Washington, IL website. The result of the redesign will be a website that is more contemporary in its design, is better organized, and better accommodates mobile devices using responsive design technology. Responsive design is a web design approach aimed at crafting sites to provide an optimal viewing experience—easy reading and navigation with a minimum of resizing, panning, and scrolling—across a wide range of devices (from mobile phones to desktop computer monitors). With additional features that include Smart Search, Meetings Landing Page.

eGov will work with the City to plan and implement the design and content changes not to exceed the hours listed below.

Item	Hours	Rate	Total
Planning & Design Consultation.....	6	125	750
Website Configuration.....	6	125	750
Website Design Services .....	56	125	7,000
Content Jumpstart.....	12	125	1,500
Training .....	4	125	500
Total .....	84	125	10,500

