



CITY OF WASHINGTON, ILLINOIS City Council Agenda Communication

Meeting Date: 07-26-2021

Prepared By: Kevin Schone – Public Works Director

Agenda Item: Additional Purchase Authorization - Asphalt

Explanation: In April of this year Council approved River City Supply and Tazewell County Asphalt for supplying hot mix asphalt when Public Works Crews were performing street paving and maintenance. Staff has completed the projects identified during the budget process however the funds in account #100-003-610-2500 were not sufficient to cover the cost of these projects and staff exceeded the \$36,000 budgeted for bituminous asphalt mix (Commodities). There are, however, sufficient funds in the street department budget to cover the exceeded amount of \$14,048.25 in either account #100-003-800-2000, existing maintenance, miscellaneous paving, or account #100-003-800-4000, unanticipated.

Fiscal Impact: \$14,048.25 in account #100-003-800-2000 or account #100-003-800-4000 to cover the overage in account #100-003-610-2500 and an additional \$25,000 to cover any repairs needed to the pavement where water leaks have necessitated the removal of the asphalt in those same accounts.

Recommendation/

Committee Discussion Summary: Staff budgeted sufficient funds within the street department budget for identified projects but failed to increase the commodities line item for asphalt. As stated above, funds were budgeted in other accounts for miscellaneous paving, as stated in my April 5, 2021 memo to Council, so we are confident there are funds available for the overage and any repairs needed this fiscal year, including funds not used for paving at the cemetery in the amount of \$5636.25.

Staff does not anticipate using the total amount requested below but would like to avoid coming back to Council for additional purchase authorization.

Action Requested: Staff is seeking approval for additional spending authority up to \$40,000 to cover the exceeded amount and the additional funds to cover any pavement repairs before next fiscal year.