



## City Council Meeting Minutes

Monday, April 18, 2022 at 6:30 p.m.

In the library at Five Points Washington, 380 N. Wilmore Road, Washington, Illinois

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**Call to Order** Mayor Manier called the regular meeting of Monday, April 18, 2022 to order at 6:30 p.m. with a quorum present.

**Roll Call** Present: Adams, Blundy, Brownfield, Butler, Dingledine, Stevens and Yoder  
Remote: None  
Absent: None

**Also Present** City Engineer Dennis Carr, Planning and Zoning Director Jon Oliphant, Finance Director Joanie Baxter, Public Works Director Brian Rittenhouse, Police Chief Mike McCoy, City Clerk Valeri Brod, City Treasurer Abbey Strubhar, and City Attorney Brittany Miller

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**Pledge of Allegiance** All stood for the Pledge of Allegiance lead by Mayor Manier.

**Citizens Wishing to be Heard** Don Rients shared that he is running for District 105, State Representative. He shared details including that he grew up near Minonk, worked in computers, worked at State Farm, is the president of Vincent Fire District and helps the boy scouts. He introduced his wife and said they have six children. He noted that most of his petitions came from Washington. Bob Montgomery, from North Main Street in Washington Township shared that he and his wife are going to meet with City Administrator Jim Snider and City Engineer Dennis Carr at their farm and expressed his appreciation for the meeting. Mr. Montgomery shared that his wife misspoke at the previous meeting when she said that they met with an attorney who instructed them to hire a consultant. Mr. Montgomery stated that it wasn't an attorney, it was a letter from the previous City Administrator that stated the City required a written analysis from a qualified source and he wanted this statement clarified.

**Review Agenda** The agenda was reviewed and stood as presented.

**Consent Agenda** Mayor Manier presented the Consent Agenda for approval of the following items:

- A. Approve Minutes of April 4, 2022 Regular City Council Meeting
- B. Bills and Payroll
- C. Financial Reports for Period Ended February 28, 2022

Aldersperson Adams moved to approve with the following corrections: changing the date, remove Aldersperson Yoder from the attendance, omit the roll call under Approval of Remote Attendance, correct City Treasurer typo, and remove Aldersperson Yoder from any vote record. Aldersperson Butler seconded.

Motion carried by roll call vote:

Ayes: 7 Adams, Blundy, Brownfield, Butler, Dingledine, Stevens and Yoder

Nays: 0

**Announcements and Proclamations** Mayor Manier read a proclamation proclaiming April 29, 2022 as Arbor Day in the City of Washington.

Aldersperson Brownfield moved and Aldersperson Adams seconded.

Motion carried by roll call vote:

Ayes: 7 Adams, Blundy, Brownfield, Butler, Dingledine, Stevens and Yoder

Nays: 0

<b>Finance &amp; Personnel Committee</b>	Finance and Personnel Committee Chairman Butler shared that there are no business items to bring forward at this time.
<b>Public Safety Committee</b>	Public Safety Committee Chairman Adams shared that there are no business items to bring forward at this time and introduced Police Chief Mike McCoy who shared that they have no items to discuss.
<b>Public Works Committee</b>	<p>Public Works Committee Chairman Brownfield shared that there are no business items to bring forward at this time and introduced Public Works Director Brian Rittenhouse to provide updates. Mr. Rittenhouse shared that they are on week three of hydrant flushing and valve turning and they should finish early next week. He also stated that brush pick-up will start next week. City Engineer Carr shared that the rain is impacting projects, they are trying to avoid mud on the Centennial project, they have a Hilldale project meeting tomorrow and the bid opening for chip sealing is this week. He anticipates the expenses to come in similar to last year. Planning and Zoning Director Jon Oliphant shared that the Take Pride in Washington event will be on Saturday and this could be the warmest day this event has seen.</p> <p>Aldersperson Stevens asked where the Centennial Rec Trail will end. Mr. Carr stated that one side is at Route 8 and it will cross over Centennial and end at Spring Creek Road. He also noted that there will be a handicap ramp on one side and the other side will end at the road.</p>
<b>Mayor</b>	Mayor Manier shared that he has nothing to present tonight.
<b>City Administrator</b> <i>Approve Audit Services Contract - Lauterbach &amp; Amen, LLP</i>	<p>City Administrator Jim Snider shared the consideration to approve a contract with Lauterbach &amp; Amen, LLP for audit services.</p> <p>Aldersperson Dingledine moved and Aldersperson Adams seconded.</p> <p>Aldersperson Dingledine stated his appreciation for the previous audit services.</p> <p><u>Motion carried by roll call vote:</u></p> <p><u>Ayes: 7</u> Adams, Blundy, Brownfield, Butler, Dingledine, Stevens and Yoder</p> <p><u>Nays: 0</u></p>
<i>Approve FY22-23 Non-Union Pay Plan</i>	<p>City Administrator Jim Snider shared the consideration to approve the annual Non-Union Pay Plan. Mr. Snider stated that Council considers this annually and this outlines the 2.5% general wage increase as well as increases for any department heads, sergeants, and part-time hourly workers.</p> <p>Aldersperson Butler moved and Aldersperson Dingledine seconded.</p> <p><u>Motion carried by roll call vote:</u></p> <p><u>Ayes: 7</u> Adams, Blundy, Brownfield, Butler, Dingledine, Stevens and Yoder</p> <p><u>Nays: 0</u></p>
<b>Adopt Resolution</b> <i>Approving the Revised TIF Guidelines and TIF Scoring Matrix</i>	<p>City Administrator Jim Snider provided the following resolution, by title and brief synopsis: The following resolution would adopt revised guidelines and a scoring matrix for the use in determining a recommended not-to-exceed TIF contribution for private redevelopment projects.</p> <p>Aldersperson Adams moved and Aldersperson Butler seconded.</p> <p><u>Motion carried by roll call vote:</u></p> <p><u>Ayes: 7</u> Adams, Blundy, Brownfield, Butler, Dingledine, Stevens and Yoder</p> <p><u>Nays: 0</u></p>
<b>Adopt Resolution</b> <i>Approve the FY 22-23 GIS Contract</i>	<p>City Administrator Jim Snider provided the following resolution, by title and brief synopsis: The following resolution would formally approve a technical services contract with Cloudpoint Geospatial Inc. for the City's Geographic information System for a four-month term beginning May 1, 2022 in a not-to-exceed amount of \$24,000.</p> <p>Mr. Snider share that Cloudpoint has worked with the City since 2016 and the current contract ends April 2022. He shared that staff is looking to hire a full-time employee for this position, but this will allow the City to continue to use Cloudpoint until that person is hired. Mr. Snider noted that this is the same rate as the last contract.</p> <p>Aldersperson Brownfield moved and Aldersperson Adams seconded.</p>

Aldersonperson Stevens asked for clarification on the process. Mr. Oliphant shared that the City will advertise for the new person just after the end of the FY2021 and that this will allow a few months in the summer for the new person to do training.

Aldersonperson Dingleline noted concern for having trouble meeting demands and added that the City could think about hiring summer interns to help in the future.

Motion carried by roll call vote:

Ayes: 7 Adams, Blundy, Brownfield, Butler, Dingleline, Stevens and Yoder

Nays: 0

**Adopt Resolution**

*Approve to Maintain the  
Number of Aldersonpersons  
and Wards*

City Administrator Jim Snider provided the following resolution, by title and brief synopsis:

The following resolution retain eight alderpersons and four wards. Mr. Snider noted that this was discussed at the Committee of the Whole Meeting.

Aldersonperson Dingleline moved and Aldersonperson Brownfield seconded.

Aldersonperson Stevens stated that census numbers were certified in October of 2021 and the consensus was to retain the current amount of Aldersonpersons and Wards but there were comments concerning the number of people representing the towns, cities and villages. She asked if this conversation only happens every ten years. Mr. Snider clarified that it is done with the census. She noted a conversation about the increase in numbers and wondered if there was ever a time to decrease the number. She shared that some things seem to be unclear and would like to further the discussion. Aldersonperson Stevens stated that she will vote no because they didn't discuss it enough, not that she disagrees with it. Aldersonperson Dingleline stated that it was discussed and agreed upon.

Motion carried by roll call vote:

Ayes: 6 Adams, Blundy, Brownfield, Butler, Dingleline, and Yoder

Nays: 1 Stevens

**2<sup>nd</sup> Reading Ordinance**

*Approving the Tazewell  
County Building  
Inspection Services  
Intergovernmental  
Agreement.*

City Administrator Jim Snider provided the second reading of the following ordinance, by title and brief synopsis: The following ordinance would provide for an intergovernmental agreement with Tazewell County to provide for use of its building inspectors to satisfy the City's needs for inspections and plan reviews. Mr. Snider explained that this has worked well for the City and Tazewell County has assisted the City with these services for some time.

Aldersonperson Brownfield moved and Aldersonperson Stevens seconded.

Motion carried by roll call vote:

Ayes: 7 Adams, Blundy, Brownfield, Butler, Dingleline, Stevens and Yoder

Nays: 0

**2<sup>nd</sup> Reading Ordinance**

*Approving the  
Adoption of the NFPA  
101 Life Safety Code  
Version as Enforced by  
the Office of the State  
Fire Marshal*

City Administrator Jim Snider provided the second reading of the following ordinance, by title and brief synopsis: The following ordinance would clarify that the City of Washington has adopted whichever version of the NFPA 101 Life Safety Code that is being enforced by the Office of the State Fire Marshal as well as the current versions of the National Electrical Code and Illinois Plumbing Code.

Aldersonperson Dingleline moved and Aldersonperson Adams seconded.

Motion carried by roll call vote:

Ayes: 7 Adams, Blundy, Brownfield, Butler, Dingleline, Stevens and Yoder

Nays: 0

**2<sup>nd</sup> Reading Ordinance**

*Approving the  
Adoption of Annual  
Budget for FY 2022-  
2023*

City Administrator Jim Snider provided the second reading of the following ordinance, by title and brief synopsis: The following ordinance would adopt the city of Washington's budget for the Fiscal Year beginning May 1, 2022 and ending on April 30, 2023 in the amount of \$29,509,680. As required by state statute, a public hearing on the City's FY 22-23 Tentative Annual Budget was held at 6:30 p.m. on Monday, April 11, 2022. Mr. Snider explained that this has been reviewed over the past several months and he appreciates all the time that staff and Ms. Baxter have dedicated to it. Ms. Baxter shared that the documents provided with this second reading contain all updates.

Aldersonperson Stevens moved and Aldersonperson Brownfield seconded.

Aldersonperson Stevens asked to clarify the memo for the \$50,000 paratransit proposal and asked where it is shown in the budget. Ms. Baxter stated that she added a new account called Transportation Services and it is included in the budget that is provided. A brief conversation

took place regarding the approval process of budgeted items for personnel. Alderperson Blundy asked for clarification on the number of personnel to be hired. Ms. Baxter stated that three positions are budgeted. Mr. Snider shared that added a Position Budget Report that adds further transparency.

Motion carried by roll call vote:

Ayes: 7 Adams, Blundy, Brownfield, Butler, Dingleline, Stevens and Yoder

Nays: 0

Alderperson Stevens asked for clarification about the sales tax increases for infrastructure. Mr. Snider and Ms. Baxter shared that it will be included in the final budget. Mr. Snider clarified that Alderperson Stevens had request a report showing how much money was raised and what infrastructure projects are earmarked. Alderperson Stevens stated she was told we can earmark items during the budget process.

**1<sup>st</sup> Reading Ordinance**  
*Approving the  
City/Township ADA  
Paratransit  
Intergovernmental  
Agreement*

City Administrator Jim Snider provided the first reading of the following ordinance, by title and brief synopsis: The following ordinance would approve an intergovernmental agreement between the City of Washington and Washington Township to provide Americans with Disabilities Act paratransit services furnished by the Greater Peoria Mass Transit District.

**Alderperson's  
Comments**

Alderperson Stevens thank Mr. Rients for coming.

**Adjournment**

At 7:00 p.m. Alderperson Butlers moved and Alderperson Brownfield seconded to adjourn.

Motion carried unanimously by voice vote.

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Valeri Brod, City Clerk