



**City Council Meeting Minutes**  
**Monday, May 2, 2022 at 6:30 p.m.**  
**In the library at Five Points Washington, 380 N. Wilmore Road, Washington, Illinois**

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**Call to Order** Mayor Manier called the regular meeting of Monday, May 2, 2022 to order at 6:30 p.m. with a quorum present.

**Roll Call** Present: Adams, Brownfield, Dingledine, Stevens and Yoder  
Remote: None  
Absent: Blundy and Butler

**Also Present** City Engineer Dennis Carr, Planning and Zoning Director Jon Oliphant, Finance Director Joanie Baxter, Public Works Director Brian Rittenhouse, Police Chief Mike McCoy, City Clerk Valeri Brod, City Attorney Brittany Miller and Press

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**Pledge of Allegiance** All stood for the Pledge of Allegiance lead by Mayor Manier.

**Citizens Wishing to be Heard** None at this time.

**Review Agenda** The agenda was reviewed and stood as presented.

**Consent Agenda** Mayor Manier presented the Consent Agenda for approval of the following items:  
A. Approve Minutes of April 18, 2022 Regular City Council Meeting  
B. ESRI ArcGIS Urban Purchase Authorization

Aldersperson Adams moved to approve the April 18, 2022 minutes with the following change: Remove his name and replace it with Aldersperson Stevens name for moving to approve the Consent Agenda. Aldersperson Stevens seconded.

Motion carried by roll call vote:

Ayes: 5 Adams, Brownfield, Dingledine, Stevens and Yoder

Nays: 0

**Announcements and Proclamations** Mayor Manier acknowledge the WCHS Music Program for their recent State Champion Award

**Finance & Personnel Committee** Mayor Manier shared that Finance and Personnel Committee has no business items to bring forward at this time.

**Public Safety Committee** Public Safety Committee Chairman Adams shared that they have no business items to bring forward at this time.

**Public Works Committee** Public Works Committee Chairman Brownfield introduced Public Works Director Brian Rittenhouse who shared details about the Water & Wastewater SCADA Master Plan Consideration. Mr. Rittenhouse shared that staff reached out to Concentric Integration to develop a Supervisory Control and Data Acquisition (SCADA) Master Plan. He noted that they

will assess the current systems, look for improvements and recommend cost-effective solutions. He noted that our current SCADA is maintained by two separate firms and that this has been budgeted for \$30,000 with a contractor fee of \$24,480 needed. Mr. Rittenhouse explained that this will give professional guidance to the maintenance plan. He also shared that Concentric specializes in integrating wastewater systems and we have used them before and were happy with their work.

Alderson Dingleline moved and Alderson Brownfield seconded to approve the contract not to exceed \$30,000.

Alderson Dingleline asked Mr. Rittenhouse to clarify why we would need this. Mr. Rittenhouse shared that SCADA is currently used at the Water Treatment Plant, Wastewater Treatment Plant and Lift Station and because we are a smaller municipality, we want to get everything under one group with someone we can rely on especially for emergency calls. Mr. Rittenhouse also stated that this will help us keep up with needed improvements.

Motion carried by roll call vote:

Ayes: 5 Adams, Brownfield, Dingleline, Stevens and Yoder

Nays: 0

Chairman Brownfield introduced City Engineer Dennis Carr to share details regarding the Bid Award for 2022 MFT Contract. Mr. Carr shared that this mirrors the same four items as last year including Spray Patching, Sealcoat, Fog, and Mill and Overlay. Mr. Carr noted that there were two bidders for spray patching but only one bidder for the sealcoat, fog, and mill and overlay. Mr. Carr shared that we had budgeted \$1 million and the estimate was about \$900,000 which came in lower than what he thought. The low bidder for spray patching is Ace in the Whole and the low bidder for the sealcoat, fog and mill and overlay was R.A. Cullinan. The total for everything was \$826,623.44.

Alderson Dingleline moved and Alderson Adams seconded to approve the contracts.

Mayor Manier asked for clarification regarding the fog coating and how it worked out after the snowplow season. Mr. Carr shared that held well and they have not noticed a lot of chip loss. He noted that it added strength to the roads.

Alderson Brownfield asked when they will begin the projects and Mr. Carr shared that they will try to complete the work this summer to try to avoid the school year.

Alderson Dingleline expressed his gratitude that the quotes came in lower than expected.

Motion carried by roll call vote:

Ayes: 5 Adams, Brownfield, Dingleline, Stevens and Yoder

Nays: 0

City Administrator Jim Snider provided details regarding the Beck's Water Service Bore project consideration. He shared that Becks contacted the City about the possibility of getting water for their car wash. Mr. Snider shared that he checked to see if there are any legal issues and there are not. He noted an ordinance change would be needed to do so. Mr. Snider shared that they are looking at rates and noted that there are water pressure issues with the current Illinois American Water system. Mr. Snider shared aspects of profitability with providing this service. Mr. Snider share that he will provide a report to everyone once he hears back from Becks. He noted that they have to bore under Business RT24 and that profit could be seen within six to seven months. He also noted the desire to be proactive as well as minimize the impact on current Illinois American Water users experiencing water pressure issues. Mr. Snider stated that this is not an incentivized development and feels there are a lot of financial developments.

Chairman Brownfield introduced staff who provided the following updates:

Mr. Rittenhouse shared that the Street Dept picked up a paver and started work today and want to be done by the end of the month. He shared that they received bids for landscaping and quotes for a snowplow body build.

Mr. Carr shared that there is a shallow gas main at Centennial which caused a change order in the Rec Trail project. He shared that Public Works crews started trucking in dirt closer to the site to help save costs, communication is going well on the project and concrete work has started. Mr. Carr shared that Hilldale is starting in mid-May and Ameren will need to relocate a few items He also shared that there will be a presentation at the next Committee of the Whole meeting regarding the city-wide stormwater survey.

**Mayor** Mayor Manier provided the following annual appointments and re-appointments:

1. City Collector, Valeri Brod and Budget Officer, Jim Snider
2. Police Commission: Dave Woith
3. Police Pension: Ellen Dingledine
4. Liquor Control Commission: Jeff Stevens and Jim Snider
5. Tree Board: Kevin Schone

Aldersperson Brownfield moved and Aldersperson Adams seconded to approve as presented.

Motion carried by roll call vote:

Ayes: 5 Adams, Brownfield, Dingledine, Stevens and Yoder

Nays: 0

**City Administrator** City Administrator Jim Snider shared details regarding the Recodification Proposal with Municode. He shared that our City Code hasn't been done since 2004 and noted other surrounding municipalities use Municode. The proposal is for \$18,950 with an added annual fee of \$3,650 after completion of the project.

Aldersperson Stevens moved and Aldersperson Adams seconded to approve as presented.

Aldersperson Stevens stated that this item was discussed in the 2019 goal-setting session, and she is happy to see this item brought forward.

Motion carried by roll call vote:

Ayes: 5 Adams, Brownfield, Dingledine, Stevens and Yoder

Nays: 0

**Adopt Resolution** None at this time.

**2<sup>nd</sup> Reading Ordinance** City Administrator Jim Snider provided the second reading of the following ordinance, by title and brief synopsis: The following ordinance would approve an intergovernmental agreement between the City of Washington and Washington Township to provide Americans with Disabilities Act paratransit services furnished by the Greater Peoria Mass Transit District.

*Approve the  
City/Township ADA  
Paratransit  
Intergovernmental  
Agreement*

Aldersperson Stevens moved and Aldersperson Adams seconded to approve as presented.

Motion carried by roll call vote:

Ayes: 5 Adams, Brownfield, Dingledine, Stevens and Yoder

Nays: 0

**1<sup>st</sup> Reading Ordinance** City Administrator Jim Snider provided the first reading of the following ordinance, by title and brief synopsis: The following ordinance would amend Chapter 35 of the Municipal Code of the City of Washington, Tazewell county, Illinois, entitled "Taxation" to correct a provision related to the home rule municipal service occupation tax.

*Approve a Home Rule  
Sales Tax Text  
Amendment*

Mr. Snider explained that a Department of Revenue Attorney noticed the errors in wording and asked the City to amend them. He noted that this will not affect the collection of the tax. Mr. Snider shared that he asked Davis and Campbell to look over the ordinance to help avoid future issues. He stated that this will be an action item requiring a vote to approve and it will

amend text which will also authorize the home rule sales tax. He noted that this is an unusual situation.

Aldersperson Stevens thanked Mr. Snider for the explanation and asked if this is a new ordinance to increase the sales tax. Mr. Snider replied that she is correct. Aldersperson Stevens asked for clarification about wording in the ordinance regarding taxes on real estate. She noted the last two to three lines of 35.35. Mr. Snider clarified that the language is related to state provided text in the ordinance and that we don't collect real estate tax.

**Aldersperson's  
Comments** None at this time.

**Adjournment** At 6:56 p.m. Aldersperson Brownfiled moved and Aldersperson Adams seconded to adjourn.

Motion carried unanimously by voice vote.

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Valeri Brod, City Clerk