



CITY OF WASHINGTON, ILLINOIS
City Council Agenda Communication

Meeting Date: November 21, 2022

Prepared By: Joanie Baxter, CPA – Finance Director *JFB*

Agenda Item: Declaration and Sale of Surplus Property – Used On Road/Off Road Fuel Tank

Explanation: The Public Works Department has purchased and is in the process of installing a new fuel storage tank. As such, the old one is no longer needed and can be declared surplus and disposed of. Public Works Director Brian Rittenhouse intends to advertise for sealed bids for the fuel tank.

Fiscal Impact: City Mechanic Todd Baker indicates that vendors such as Yoder Oil are interested in purchasing the fuel tank. The other option is to cut a hole in it and have City crews take to a scrap yard which would require labor and provide minimal revenue.

Recommendation/Committee Discussion Summary: Staff requests that the 2nd Reading on the Ordinance authorizing the sale be waived so we can move forward with the advertising and disposition of the fuel tax.

Action Requested: Approval of the Resolution declaring the fuel tank as surplus property and waiving of the 2nd Reading and approval of the Ordinance authorizing the sale.

RESOLUTION NO. _____

**A RESOLUTION DECLARING THE
USED ON ROAD/OFF ROAD FUEL TANK
TO BE "SURPLUS PROPERTY"**

WHEREAS, the City of Washington, Tazewell County, Illinois, presently owns one used on road/off road fuel tank which has been used by the Public Works Department; and

WHEREAS, a new fuel tank is being purchased and the old one is no longer necessary for use by the Public Works Department; and

WHEREAS, the City Administrator of the City of Washington has advised the City Council that the old fuel tank is no longer necessary or useful to the City of Washington in its operations or in the performance of its programs and services; and

WHEREAS, the City Administrator has caused to be prepared a list of said fuel tank and which list has been forwarded to the Mayor and City Council for review and disposition:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, TAZEWell COUNTY, ILLINOIS, as follows:

(1) That the used on road/off road fuel tank used by the Public Works Department, be, and the same hereby is, declared to be "surplus property" as same is no longer necessary or useful to the City of Washington in its operations or in the performance of its programs or services.

PASSED AND APPROVED by no less than three-fourths of the Corporate Authorities this _____ day of _____, 2022.

Ayes: _____

Nays: _____

Mayor

ATTEST:

City Clerk