



## **CITY OF WASHINGTON, ILLINOIS**

### **City Council Agenda Communication**

- Meeting Date:** December 5, 2022
- Prepared By:** Chief Michael D. McCoy and Deputy Chief Jeff Stevens
- Agenda Item:** Declaration and Donation or Sale of Surplus Property – Unclaimed Bicycles
- Explanation:** Please find enclosed in your City Council packets for your review and deliberation a City of Washington resolution declaring unclaimed bicycles stored by the Police Department as surplus property and an ordinance authorizing the sale, donation, or disposal of those bicycles.
- Our preferred method of removal is the donation of the bicycles to a charitable organization well prior to the upcoming holiday to allow for timely distribution of the bicycles.
- Fiscal Impact:** There is no cost to the donation, which will allow distribution of bicycles for a charitable purpose. Selling the bicycles would bring nominal returns that we do not feel outweigh the staff time and costs to prepare the items for sale and would eliminate the charitable return a donation brings.
- Action Requested:** Approval of the resolution declaring the bicycles as surplus, waiving the second reading of the ordinance, and approval of the ordinance authorizing the sale, donation, or disposal of the bicycles.

## ORDINANCE NO. \_\_\_\_\_

Synopsis: Adoption of this ordinance would authorize the sale, donation, or disposal of twenty-eight unclaimed bicycles that are in the possession of the Police Department and have been declared surplus property.

### **AN ORDINANCE AUTHORIZING THE SALE, DONATION, OR DISPOSAL OF TWENTY-EIGHT BICYCLES, WHICH ARE SURPLUS PROPERTY**

**WHEREAS**, on the 5<sup>th</sup> day of December, 2022, the corporate authorities did, by no less than a three-fourths vote thereof, declare the personal property listed on Exhibit “1” attached hereto and by reference expressly made a part hereof, to be surplus property as the same was no longer necessary or useful to the City of Washington in its operations or in the performance of its programs and services; and

**WHEREAS**, it is in the best interests of the City of Washington and its residents that said surplus property be sold by private sale, or otherwise disposed as the Chief of Police shall determine to be acceptable, upon such price and terms as the Chief of Police shall deem advisable;

**NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS, as follows;**

- Section 1.** That the twenty-eight bicycles identified on Exhibit "1" hereto attached and by reference expressly made a part hereof, previously designated by the corporate authorities to be surplus property shall be sold by a private sale to be negotiated by the Chief of Police or his designee, for cash or such sum or sums, or as trade-in on the purchase of other property for the use of the Washington Police Department, as the Chief of Police shall determine, or the Chief of Police shall donate the twenty-eight bicycles identified on Exhibit "1" to a charitable organization registered in the State of Illinois.
- Section 2.** That the Chief of Police shall advertise the sale, if one is conducted, of the bicycles listed on Exhibit “1” hereto attached and by reference expressly made a part hereof as he shall deem appropriate and necessary.
- Section 3.** That the City Administrator shall keep a complete inventory of the bicycles on Exhibit “1” hereto attached and by reference expressly made a part hereof in such detail as shall be necessary to verify its proper and lawful disposition.
- Section 4.** That a Bill of Sale Exhibit “2” be issued in connection with the sale, if one is conducted, of various items listed in Exhibit “1”.
- Section 5.** That this ordinance shall be in full force and effect from and after its passage and approval as provided by law.
- Section 6.** That all ordinances or parts thereof in conflict herewith are hereby expressly repealed.

**PASSED AND APPROVED** this 5th day of December, 2022.

AYES:

\_\_\_\_\_

NAYS:

\_\_\_\_\_

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## **EXHIBIT 1**

### **Police Surplus**

Eight (8) Children's Bicycles with expected value of each \$75 or less.

Twenty (20) Adult Bicycles with expected value of each \$100 or less.

**Exhibit 2**

**BILL OF SALE**

In consideration of the sum of \_\_\_\_\_, (\$ \_\_\_\_\_) receipt of which is hereby acknowledged, the undersigned, being the Finance Director and the City Clerk of the City of Washington, Tazewell County, Illinois, referred to as "Seller", sells and delivers to \_\_\_\_\_ the following described property:

Because the above-described property is used and second-hand, Seller makes no warranty of any kind and sells the goods on an "AS IS" and "WITH ALL FAULTS" basis. Seller expressly disclaims all warranties, either express or implied, including, but not limited to, any implied warranty of merchantability or fitness for a particular purpose.

Seller neither assumes nor authorizes any other person to assume for Seller any liability in connection with the sale of the above-described property.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**CITY OF WASHINGTON  
TAZEWELL COUNTY, ILLINOIS**

By \_\_\_\_\_  
**Finance Director**

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

The undersigned acknowledges receipt of the goods and/or the title to the property listed above in connection with the receipt of this Bill of Sale.

Dated: \_\_\_\_\_