



## CITY OF WASHINGTON, ILLINOIS Committee of the Whole Agenda Communication

**Meeting Date:** February 13, 2023

**Prepared By:** Joanie Baxter, CPA – Finance Director

**Agenda Item:** FY2024 Budget Review – Group 1

**Explanation:** As indicated in a previous Council Report and at the Strategic Planning Meeting, we are implementing a new process in compiling the Budget Book for FY2024. This new software is called ClearGov and was utilized during the development of the Capital Improvement Plan that was presented at the meeting. For the current budget – I am using a combination of ClearGov and the Tyler Budget Development for the personnel and operation portions of the budget by exporting final numbers from Tyler to the ClearGov platform which allows for customization of narrative, charts, graphs, spreadsheets, etc. as well as a very seamless compilation of the document.

In doing so, the final budget document will be entirely electronic, and no paper copies will be provided. A link to the document will be placed on our website for public review as well once the document is approved. This budget document is much more in line with the Government Finance Officers Association (GFOA) standards and puts us in position to apply for a Certificate of Outstanding Achievement in Budgeting from the GFOA. Converting to the Tyler Enterprise Resource Program (ERP) has allowed the City to embrace this digital age and I am grateful to the City Council for allowing the purchase and proud of all Finance staff that maintain this very robust and comprehensive system.

**To access the draft budget – use the following link** and then click on Departments on the menu at the top and you will see the five funds that are included for review. Each fund shows a bar graph with some historical information on both expenses and revenues, highlighting the FY2024 budget request and the difference from the previous budget year. There is also a pie chart showing the budget request for expenses by expense type and revenue by revenue source. Spreadsheets are included to show the General Ledger accounts with Actual FY2022, Budget FY2023, Estimated Actual FY2023, Budget FY2024, and two Change Columns comparing the Budget FY2024 to Budget FY2023 by \$ change and % change.

Budget link <https://city-washington-il-budget-book.cleargov.com/8274>

Please keep in mind that this Budget Book is a work in progress and you will see that progress as we go through the budget review over the next 5 to 6 weeks. There are many parts of the book that still need to be completed so at this point please focus your attention on the Departments tab and you can also see the draft CIP that is included under the Capital Improvement tab, but is also subject to change.