



City Council Meeting Minutes
Monday, June 5, 2023 at 6:30 p.m.
Banquet Room at Five Points - 380 N. Wilmor Road, Washington, Illinois

Call to Order Mayor Manier called the regular meeting to order at 6:30 p.m. with a quorum present.

Roll Call Present: Alderpersons Adams, Blundy, Martin, McIntyre, Smith and Stevens
Remote: Alderperson Brownfield
Absent: Alderperson Butler

Also Present City Administrator Jim Snider, City Engineer Dennis Carr, Planning and Development Director Jon Oliphant, Public Works Director Brian Rittenhouse, Finance Director Joanie Baxter, Deputy Police Chief Jeff Stevens, City Treasurer Abbey Strubhar, City Clerk Valeri Brod, City Attorney Derek Schryer and Press

Approval of Electronic Attendance Alderperson Adams motioned to approve the remote attendance of Alderperson Brownfield due to a medical procedure/illness/injury; Alderperson Stevens seconded.

6 Ayes: Adams, Blundy, Martin, McIntyre, Smith and Stevens
0 Nays:
Motion carried by roll call vote.

Pledge of Allegiance All stood for the Pledge of Allegiance led by Mayor Manier.

Citizens Wishing to be Heard Jennifer Essig from the Washington Historical Society stated that she has heard rumors regarding neighbors delaying the brewpub project. She shared that they have been talking to the developers using an attorney. She stated that there is nothing regarding their correspondence that is delaying the project and they are making sure their building is safe. She stated that they just want to clarify that they are not trying to stop the progress of the development and see this development as a benefit to the building.

Review Agenda for Deletions/Additions Nothing was added or deleted at this time.

Consent Agenda Mayor Manier presented the Consent Agenda for approval of the following items:
A. Approve Minutes of the May 15, 2023 Regular City Council Meeting
B. Approve Health Insurance Renewal- Intergovernmental Personnel Benefits Cooperative (IPBC)
C. Approve Dental Insurance Renewal- Guardian
D. Southeast Square Watermain Reconstruction- Pay Request 1
E. Southeast Square Sanitary Sewer Reconstruction- Pay Request 2
F. Hilldale Phase 3 Request #1
G. Accept Financial Reports for Period Ended April 30, 2023 (Unaudited)
Alderperson Adams motioned to approve; Alderperson McIntyre seconded.

7 Ayes: Adams, Blundy, Brownfield, Martin, McIntyre, Smith and Stevens
0 Nays:
Motion carried by roll call vote.

Announcements and Proclamations Chris Setti, CEO of the Greater Peoria Economic Development Council thanked everyone on behalf of the board. He said he has been with the GPEDC for over six years. He stated that Washington is a very special community regionally. He noted the local entities of the City, such as the Chamber and Park District. Mr. Setti explained that they have five areas of doing business.
1. Business attraction is the marketing arm. He explained that they help market the entire region, so companies are not confused by the smaller towns that make up the Peoria area. This includes international businesses as well.
2. Business assistance helps keep the current customers happy. This recognizes the value of maintaining the current base of companies. Mr. Setti also shared that they help provide resources to communicate with local and state government and he noted this helps small business obtain grants at the state level.
3. They help with new business creation. Mr. Setti explained that their efforts help smaller businesses grow to a larger size. He shared that they have already started the program and gave the example of Distillery Labs in Peoria and Sparkler in Morton. They also provide networking opportunities.
4. They provide work force development which helps businesses have an available and ready workforce. Mr. Setti shared that they help with Career Spark which is an expo for local 8th graders, and they did the You're Hired event for high schoolers. He also shared

that they are working on the Talent Pipeline Management Project that is an employer centered strategy for employers to develop workforces.

5. They will provide rural development which might be the least impactful to Washington but may help the surrounding communities who don't have the support and staffing like Washington. These communities will likely feed into Washington. Mr. Setti explained that they receive money from the state and federal government and help communities plan so that it can be received. He noted the power plants that are closing, and that Tazewell County received a grant to help with a "Smart Start Dashboard" which will help new businesses develop. He invited anyone to reach out, follow their social media pages and sign up for their newsletter. Mr. Setti stated that he is most excited about the Choose Peoria First campaign which he thinks will help put the area on the map. He shared that the Gilmore Foundation has committed significant dollars for a talent attraction campaign regarding Choose Peoria First. Mr. Setti recognized Mayor Manier for his service on their board.

Mr. Oliphant stated that we have a great working relationship with the GPEDC and they are great champions for us. They help do things that we cannot do as a municipality. Alderperson Blundy and Mr. Setti clarified that about 15 communities provide financial contributions which are mostly the larger cities and Washington falls in the middle. Alderperson Blundy asked if there was anything specific that they do for Washington and Mr. Setti shared that they do a lot of work with the schools and workforce development. Mr. Setti noted that ICC is building a workforce sustainability facility utilizing GPEDC resources.

Alderperson Stevens thanked Mr. Setti. He stated that he feels passionate about this and what it could bring to the region, and he shared that he worked for the City of Peoria previously. Alderperson Stevens asked if they had helped bring Amazon to the area. Mr. Setti shared that they helped in a supporting role and it brought 300 jobs to the region.

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| Finance & Personnel Committee | Finance and Personnel Committee Chairman Buter shared no new business items. |
| Public Safety Committee | Public Safety Committee Chairman Adams shared no new business items. |
| Public Works Committee <i>N. Wilmor Rd. Mill and Overlay</i> | <p>Public Works Committee Chairman Brownfield introduced City Engineer Dennis Carr to provide details regarding the first of four items for consideration.</p> <p>Mr. Carr stated that they budgeted to mill and overlay N. Wilmor Road from Business 24 to the Newcastle/Westgate/Wilmor intersection. He shared that IDOT requires upgrading ADA ramps when full width mill and overlay work is done. The two ramps next to Walgreens and CVS would require reconstruction to make them compliant and due to the future reconstruction of Business 24, staff worked with IDOT to pull the mill and overlay limits back to avoid having to reconstruct ramps that will be removed and replaced during the Business 24 project. Mr. Carr further shared that they sent out bid requests to the two local entities that can do this. Tazewell County's bid was \$196,150.00 and United Contractors Midwest's bid was \$175,972.44. Mr. Carr stated staff recommends going with UCM's bid for the approval of \$200,000.</p> <p>Alderperson Adams motioned to approve; Alderperson McIntyre seconded.</p> <p>Alderperson Blundy asked how roads are determined for mill and overlay verses other options. Mr. Carr said it is the classification of the road. He noted that this is a major roadway so they want to keep that asphalt base and major roads will be mill and overlayed. Alderperson Blundy stated that residents don't want Kingsbury chip sealed and Mr. Carr stated that Kingsbury is not yet in need.</p> <p>7 Ayes: Adams, Blundy, Brownfield, Martin, McIntyre, Smith and Stevens 0 Nays: <u>Motion carried by roll call vote.</u></p> |
| <i>WWTP Sludge Tank Maintenance Purchase Authorization</i> | <p>Mr. Rittenhouse shared that The Wastewater Treatment Plant has a sludge storage tank that was built in 1997. He stated that Cady Aqua Store inspected the tank in August 2017 and found it to be in good shape, but they recommended the replacement of the fillet in the next few years. Mr. Rittenhouse explained that the fillet used to seal the joints will break down as it ages. The interior was done last year, and this preventive maintenance will ensure the tank stays in good condition and this will also allow us to get on to their schedule. The quote from Cady Aqua Store is for \$44,500.00</p> <p>Alderperson McIntyre motioned to approve; Alderperson Smith seconded.</p> <p>Alderperson Blundy asked if Cady Aqua Store is the only one who does this type of maintenance. Mr. Rittenhouse shared that they built the tank, so staff calls them for maintenance.</p> <p>7 Ayes: Adams, Blundy, Brownfield, Martin, McIntyre, Smith and Stevens 0 Nays: <u>Motion carried by roll call vote.</u></p> |
| <i>WTP #1 PLC Upgrades Purchase Authorization</i> | <p>Mr. Rittenhouse stated that the Programmable Logic Controllers (PLC) run the plant when staff isn't there and they have a limited life of about 15 years. He shared that this was identified in the SCADA masterplan and stated that as they reach their end-of-life, they are more expensive to maintain. Mr. Rittenhouse explained that this will make sure</p> |

that systems are up to date. He also explained that they did not budget for the chlorine upgrades so that was evaluated as well. Concentric quoted \$85,690 which includes the WTP #1 Chlorine improvements and electrical work that was not accounted for during the Budgeting Process. Mr. Rittenhouse feels there are funds that can cover the extras, and this will take about a 4–6-month lead time.

Alderson Adams motioned to approve; Alderson Stevens seconded.

Alderson Stevens stated that there is no fund number to reference, and it used to say where the funds would come from and she would like this to be provided. Mr. Rittenhouse clarified that it would be under Water Treatment Plant Purchase Systems category.

7 Ayes: Adams, Blundy, Brownfield, Martin, McIntyre, Smith and Stevens

0 Nays:

Motion carried by roll call vote.

*Central SCADA
System Improvements
Purchase
Authorization*

Mr. Rittenhouse shared that this was also identified in the SCADA masterplan. He noted that they use different software platforms, and they would like to combine the three systems into one platform which would make it more efficient. Concentric Quoted \$109,960. Staff recommend approval for \$110,000 which was budgeted for the SCADA system improvements and this also has a lead time of about 4-6-months.

Alderson McIntyre motioned to approve; Alderson Adams seconded.

Alderson Blundy asked what the cost savings would be with consolidating the systems. Mr. Rittenhouse shared that it could help financial as well as utilizing a company that is already familiar with our system. Alderson Blundy asked about support contracts and Mr. Rittenhouse shared that we haven't had one but having a support agreement will help with future CIP so we can start budgeting for replacements in advance. He also stated that they can keep us informed of new technology as well.

7 Ayes: Adams, Blundy, Brownfield, Martin, McIntyre, Smith and Stevens

0 Nays:

Motion carried by roll call vote.

The following staff updates were provided:

Mr. Oliphant shared that demolition on the brewpub project started earlier today and they were pleasantly surprised. He noted that this should take about a week with construction starting shortly after. Mr. Oliphant shared that we are waiting for construction plans. He also shared that the former Core and Main property, that will house a Culvers development, will require asbestos abatement which may slow things down a little. He hopes to see progress by the end of summer.

Mr. Carr shared that Stark is working on the sanitary sewer on Hilldale and they found two additional sanitary sewer mains running alongside each other. They are trying to get different laterals identified and hope to get the box culvert replaced. Mr. Carr shared that IDOT is still working on finalizing paperwork for Freedom and he is working with IDOT on Nofsinger items. He is also working on scheduling Hamilton to speak to Council. Mr. Carr shared that Commonwealth Heritage is still working on gaining access to trunkline property and the Felker's grading is nearly complete. They are going to reinstall a culvert that was previously removed about 20 years ago which should help water flow. Mr. Carr stated that Cullinan is going to mill and overlay Wilshire and Wilshire Court and Lonewolf will be doing curb and ramp repairs before moving to Devonshire. Pressure paving will start in July. He stated that they will send out RFQs for the Catherine Street design. He also stated that the Safe Routes to School projects are in the planning stages as they found out there will be another call for projects later this summer.

Mr. Rittenhouse shared that the Street Department is fixing manholes before roads are done and they will finish up culvert cleaning after the ditch grading is complete. He also shared that they will be street sweeping and mowing and valve turning the main watermain will start soon. They will talk with Hoerr about CIPP projects and cameraing soon.

Alderson Blundy asked about Catherine Street and Mr. Carr clarified that he had reviewed it and it will come to the next Committee of the Whole meeting.

Alderson Stevens asked about the demolition and if there are assurances that building codes will be followed. Mr. Oliphant stated that we try our best with any project.

Alderson Stevens asked who does the inspections and Mr. Oliphant stated that we don't have much to do with demolitions. Alderson Stevens asked about fencing and Mr. Oliphant clarified that it is a statutory requirement and not a city code requirement.

Alderson Stevens asked about Freedom Parkway and Mr. Carr said we are waiting on the state leading. He explained that this has to go through their computer system and we are waiting on IDOT to draft the contracts that will have to be signed by a series of people at IDOT.

Mayor Mayor Manier shared that the Memorial Day celebrations were a success. He noted that the scouts put flags on the graves at Glendale Cemetery and Alderson Martin gave a great speech. He stated that the Washington Police Department and Fire Department did great work and Public Works helped the cemetery look great. Mayor Manier shared that Alderson Brownfield lined up all the cars in the parade, along with Carol Moss. Mayor Manier shared that he received a call from Senator Koehler who asked if we could

receive money which will be allocated for public safety. Mayor Manier also shared that he asked Governor Pritzker about US24, but he did not know anything about it.

Aldersperson Martin shared that he is one of the owners of Martin Equipment and noted that if a person owns 7.5% or more of a company, the City cannot do business them due to conflict of interest. Aldersperson Martin shared that Martin Equipment discontinued business with the City since he has taken office. He also shared that the City had a bill from them, due to a street sweeper that needed repair before he took office. He stated that no one at the City did anything wrong by reaching out to Martin Equipment prior to him taking office, but they are going to reverse the invoice just in case an immoral or unethical person were to say that it was a conflict of interest. He stated they are happy to help Washington.

Aldersperson Stevens stated that she watched Governor Pritzker’s speech and noted that the governor mentioned Mayor Manier by name. She asked if the Home Illinois Program that addresses food and housing insecurities, will affect Washington. Mayor Manier said it will affect any community that has a home or food issue. He shared that Cairo, Illinois used it to bring a grocery store to an area in need. Mayor Manier noted that they now have a director to help facilitate the program in Illinois.

City Administrator City Administrator Snider clarified an earlier question provided by Aldersperson Stevens, stating that they had received an earlier email explaining that the demolition fencing is not required until they are working below grade. Mayor Manier stated they will try to get more questions answered regarding the brewpub development after a conference call tomorrow. Administrator Snider reminded everyone that he sent out the information about the aggregation program and noted the electric supply market allows them to garner a lower rate than Ameren. The rate will be 9.9 cents per kilowatt which is a little over a penny over Ameren. Our supply is locked in, and this is up to each individual if they wish to opt out. He also noted that Washington is in a group with other cities in the area. He shared that another community in the area was impatient and locked their residents in for more than an 11% rate. Mr. Snider stated that residents will receive the letter today and they can opt out if they choose.

Second Reading Ordinance City Administrator Snider provided the following Ordinance for consideration:
Sidewalk Gap Construction Code Amendment **Synopsis:** Adoption of this ordinance would allow for amendment of Chapter 152-Subdivision Code to remove certain sidewalk provisions of the city code pertaining to the potential completion of gaps within the sidewalk network and amending Chapter 98 of the city code, Streets and Sidewalks to add said sidewalk provisions.
Title: An Ordinance Approving a Sidewalk Gap Construction Code Amendment
Aldersperson Stevens motioned to approve; Aldersperson Adams seconded.

Aldersperson Stevens asked if everyone has been notified about the sidewalk gaps like the one in Trails Edge. Mr. Oliphant clarified that last fall, they notified those who were clearly in the regulations of Chapter 152.

7 Ayes: Adams, Blundy, Brownfield, Martin, McIntyre, Smith and Stevens
0 Nays:
Motion carried by roll call vote.

Aldersperson’s Comments Nothing provided at this time.

Adjournment At 7:38 p.m. Aldersperson McIntyre moved to adjourn; Aldersperson Adams seconded.
Motion carried unanimously by voice vote.

Valeri L. Brod, City Clerk