




CITY OF WASHINGTON, ILLINOIS
City Council Agenda Communication

Meeting Date: July 3, 2023

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Agenda Item: Purchase Authorization – ClearGov Budgeting Suite and Digital Budget Book Subscription Services

Explanation: As you may recall, the budget development and presentation for the FY23-24 Budget was done through a software platform called ClearGov. This platform allowed for the development of a Capital Improvement Plan as well as creation of a Digital Budget Book which required utilizing a variety of imports and exports with the Tyler system as well as multiple reconciliations to keep all the data in sync.

The next phase of the ClearGov software is to incorporate the operations and personnel modules as well as gain more robust capital budgeting functionality. This will allow for the operational detail to be input directly by Department Heads as well as the personnel analysis and projection components should allow the antiquated and time-intensive spreadsheets that have been done historically to be replaced! Best of all, the software is compatible with Tyler and thus personnel data can be exported and budget detail can be imported to be able to take full advantage of the benefits of both software platforms.

Fiscal Impact: The total cost of the software is \$26,400 and the cost will be spread between the General, Water and Sewer funds. A total of \$26,400 was budgeted for this software which again includes the Digital Budget Book subscription as well as the operational, personnel, capital, and transparency subscription services. A setup fee in the amount of \$4,680 was waived.

Staff Recommendation: Recommend approval of the ClearGov invoices in the amount of \$26,400.

Action Requested: Approval as part of the Consent Agenda.