



## CITY OF WASHINGTON, ILLINOIS

### City Council Agenda Communication

**Meeting Date:** Monday, November 6, 2023

**Prepared By:** Brian Rittenhouse – Public Works Director

**Agenda Item:** Purchase Authorization – Public Works Storage/Evidence Building Maintenance

**Explanation:** Staff received a quote from Summit Masonry and Stoneworks to perform maintenance on the Public Works Storage/Evidence Building. The maintenance includes tuckpointing, patching broken blocks and miscellaneous repairs to the Public Works side. Staff would still need Summit to look at the Evidence side to determine if and when it needs to be repaired. Summit mentioned the brick they could see, looked to be in good shape. Summit is the company performing the repairs caused by the vehicle accident, so staff did not reach out to seek other quotes.

**Fiscal Impact:** \$25,000.000 to cover the quoted \$18,200.00 for maintenance repairs. \$100,000.00 was budgeted for Maintenance on the Public Works Storage/Evidence Building.

**Staff's Recommendations:** Staff recommends contracting Summit to perform the recommended maintenance. Approving up to \$25,000.00 will allow for repairs on the Evidence side, if any are required.

**Action Requested:** Purchase authorization, up to \$25,00.00, to contract Summit Masonry and Stoneworks to perform the maintenance repairs on the Public Works/Evidence Building.