



## **CITY OF WASHINGTON, ILLINOIS**

### **City Council Agenda Communication**

**Meeting Date:** July 21, 2025

**Prepared By:** Police Chief Jeff Stevens

**Agenda Item:** Washington Police Evidence Storage Pay Request #4

**Explanation:** The City awarded construction of the Evidence Building to PJ Hoerr, Inc. for a price of \$2,337,400. In April, Council authorized payments of \$146,799.54, \$340,857.67, and \$398,827.61. This is the fourth payment request, in the amount of \$169,530.55. The certified application for payment is attached and verified by Nathan Custer of Dewberry, the City's architect and project management company.

Construction is still slightly ahead of the project plan.

**Fiscal Impact:** Payment as requested is within the project plan and budget.

**Action Requested:** Approval of payment in the amount of \$169,530.55.



**Peoria Office:** 107 N. Commerce Place, Peoria, IL 61604 • Phone: 309.688.9567 • Fax: 309.688.9556

**Bloomington/Normal Office:** 117 Merle Lane, Normal, IL 61761 • Phone: 309.888.9567 • Fax: 309.888.9556

July 03, 2025

**CITY OF WASHINGTON**  
**ATTN: Chief Jeff Stevens**  
301 Walnut Street  
Washington, IL 61571

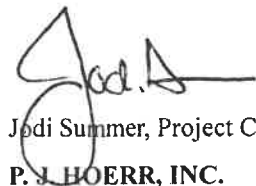
**Re: WASHINGTON POLICE EVIDENCE STORAGE**  
**115 W Jefferson Street**  
**Washington, IL 61571**  
**PJHI Project No. 11192**  
**Application No. 4 ; Invoice No. C25282**

Dear Chief Jeff Stevens:

Enclosed is a copy of our current billing for the WASHINGTON POLICE EVIDENCE STORAGE project listed above. Also enclosed is our waiver of lien for the net amount of the application. Please process for payment.

Feel free to call upon the Project Manager, Charlie Waibel, or myself should you have any questions or require any further information.

Very truly,



Jodi Summer, Project Coordinator  
**P. J. HOERR, INC.**

**Enclosures:** Billing Application #4 - 0 copy  
Waiver of Lien



# APPLICATION AND CERTIFICATE FOR PAYMENT

Application No. 4

To Owner: **CITY OF WASHINGTON**  
301 Walnut Street  
Washington IL 61571

Project: **WASHINGTON POLICE EVIDENCE STORAGE**  
Site: 115 W Jefferson Street  
Washington, IL 61571

Period To: 6/30/2025

From Contractor: **P. J. HOERR, INC.**  
Charlie Waibel, Project Manager  
107 N. Commerce Place  
Peoria, IL 61604

Chief Jeff Stevens

PJHI Project No.: 11192  
Contract Date:

Contract For:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet is attached.

1. Original Contract Sum .....	\$ 2,337,400.00
2. Net Change By Change Order .....	\$(42,902.30)
3. Contract Sum To Date .....	\$ 2,294,497.70
4. Total Completed and Stored To Date .....	\$ 1,173,350.41
5. Retainage :	
a. 10.0% of Completed Work      \$ 117,335.04	
b. 0.0% of Stored Material      \$ 0.00	
Total Retainage .....	\$ 117,335.04
6. Total Earned Less Retainage .....	\$ 1,056,015.37
7. Less Previous Certificates For Payment .....	\$ 886,484.82
8. Current Payment Due .....	\$ 169,530.55
9. Balance To Finish, Plus Retainage .....	\$ 1,238,482.33

The undersigned Contractor certifies that to the best of the Contractor's information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all payments received from the Owner, and that current payment shall be applied to the Contract.

CONTRACTOR: **P. J. HOERR, INC.**

By: Charlie Waibel  
Charlie Waibel, Project Manager

State of: **Illinois**

County of: 1

Subscribed and sworn to before me this 2nd day of July, 2025

Notary Public:

My Commission expires: July 10, 2027

## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation of the above application, the Architect certifies to the Owner that to the best of the Architect's information, and belief, the Work has progressed as indicated, the quality of the Work conforms with the Contract Documents, and the Contractor is entitled to payment of the amount certified.

AMOUNT CERTIFIED **\$169,530.55**

(Attach explanation if amount certified differs from the amount applied for in the Application and on the Continuation Sheet that are changed to conform with the Contract Documents.)

## ARCHITECT / OWNERS' REPRESENTATIVE:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is the amount of the Contract named herein. Issuance, payment, and acceptance of this Certificate shall be without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$ 7,801.20	\$(50,703.50)
Total Approved this Month	\$ 0.00	\$ 0.00
TOTALS	\$ 7,801.20	\$(50,703.50)
Net Changes By Change Order	\$(42,902.30)	

# CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application

Application

Architect's Project

PJHI Project

Invoice #: C25282

PJHI Job No.: 11192 - WASHINGTON POLICE EVIDENCE STORAGE

A	B	C	D E		F	G	
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored  (Not in D or E)	Total Completed and Stored To Date (D+E+F)	(C)
			From Previous Application (D+E)	This Period In Place			
	WASHINGTON POLICE EVIDENCE STORAGE						
	General Conditions						
01005	Mobilization	9,800.00	9,800.00			9,800.00	10
01010	Project Management	32,500.00	17,000.00	4,500.00		21,500.00	6
01015	Site Superintendent	60,010.00	30,000.00	7,500.00		37,500.00	6
01020	Building & Civil Layout	7,200.00	6,500.00			6,500.00	9
01025	Temp Technology Fees	1,855.00	1,050.00	250.00		1,300.00	7
01030	Temporary Facilities	6,200.00	3,130.00	775.00		3,905.00	6
01035	Temporary Toilets	1,050.00	525.00	175.00		700.00	6
01040	General Cleaning	12,800.00	2,750.00	1,250.00		4,000.00	3
01045	Dumpsters	3,250.00	1,650.00	400.00		2,050.00	6
01050	Final Clean	1,300.00	0.00			0.00	
	Insurance						
01505	Builders Risk Insurance	6,800.00	6,800.00			6,800.00	10
01510	General Liability Insurance	3,120.00	3,120.00			3,120.00	10
	Building Concrete						
03005	Wall Footing Material	8,200.00	8,200.00			8,200.00	10
03010	Wall Footing Labor	12,250.00	12,250.00			12,250.00	10
03015	Foundation Wall Material	17,789.00	17,789.00			17,789.00	10
03020	Foundation Wall Labor	27,351.00	27,351.00			27,351.00	10
03025	Rebar/Mesh Material	10,583.00	10,583.00			10,583.00	10
03030	Rebar/Mesh Labor	17,726.00	14,000.00	3,726.00		17,726.00	10
03035	Slab on Grade Material	13,462.00	5,000.00	8,462.00		13,462.00	10
03040	Slab on Grade Labor	13,762.00	0.00	13,762.00		13,762.00	10
		267,008.00	177,498.00	40,800.00	0.00	218,298.00	8

**Application and Certification for Payment**, containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line 1

## Application

## Architect's Project

## PJHI Project

**PJHI Job No.: 11192 - WASHINGTON POLICE EVIDENCE STORAGE**

A  Item No.	B  Description of Work	C  Scheduled Value	E Work Completed		F  Materials Presently Stored  (Not in D or E)	G  Total Completed and Stored To Date (D+E+F)	H  Contractor's Estimate
			D  From Previous Application (D+E)	This Period In Place			
03045	Floor Polishing Material	2,200.00	0.00			0.00	
03050	Floor Polishing Labor	14,000.00	0.00			0.00	
	<b>Masonry</b>						
04005	Summit	337,200.00	148,600.00	101,800.00		250,400.00	7
	<b>Structural/Misc. Steel</b>						
05005	Hanley Steel	49,962.00	43,321.00			43,321.00	8
05010	Van Buskirk Steel	32,200.00	27,200.00			27,200.00	8
	<b>Rough &amp; Finish Carpentry</b>						
06005	Wood Blocking Material	1,400.00	1,400.00			1,400.00	10
06010	Wood Blocking Labor	2,878.00	2,878.00			2,878.00	10
06015	Casework Material	6,445.00	0.00			0.00	
06020	Casework Labor	3,086.00	0.00			0.00	
	<b>Thermal &amp; Moisture Protection</b>						
07005	Roofing - Kreiling	66,609.00	58,646.00	600.00		59,246.00	8
	<b>Openings</b>						
08005	Doors, Frames, and Hardware Material	53,025.00	50,013.70			50,013.70	9
08010	Doors, Frames, and Hardware Labor	16,949.00	4,000.00	3,500.00		7,500.00	4
08015	Bulletproof Transaction Window & Door Material	12,259.00	0.00			0.00	
08020	Bulletproof Transaction Window & Door Labor	2,763.00	0.00			0.00	
08025	Sectional Doors - Wayne Dalton	35,530.00	0.00			0.00	
		903,514.00	513,556.70	146,700.00	0.00	660,256.70	5

# CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.  
In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

Application

Application

Architect's Project

PJHI Project

Invoice # : C25282

PJHI Job No.: 11192 - WASHINGTON POLICE EVIDENCE STORAGE

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H (C)
			From Previous Application (D+E)	This Period In Place			
	<b>Finishes</b>						
09005	Studs/Drywall/ACT - Allied	14,965.00	0.00			0.00	
09010	Painting - Dragoo	25,400.00	0.00			0.00	
	<b>Specialties</b>						
10005	Signage	1,235.00	0.00			0.00	
10010	Lockers	282.00	0.00			0.00	
10015	Toilet Accessories	2,406.00	0.00			0.00	
10020	Fire Extinguishers	303.00	0.00			0.00	
10025	Evidence Storage Lockers - Bradford Systems	72,058.00	0.00			0.00	
	<b>Equipment</b>						
11005	Lab Equipment Material	5,950.00	0.00			0.00	
11010	Lab Equipment Labor	977.00	0.00			0.00	
	<b>Fire Protection</b>						
21005	Twin Lakes	54,850.00	4,365.00			4,365.00	
	<b>Plumbing</b>						
22005	Site Water & Site Sanitary - Dillon	234,917.00	169,440.00	11,057.30		180,497.30	
	<b>HVAC</b>						
23005	JA Fritch	96,400.00	30,488.00			30,488.00	
	<b>Electrical</b>						
26005	Laser Electric, Inc.	505,150.00	119,161.00	11,500.00		130,661.00	
		1,918,407.00	837,010.70	169,257.30	0.00	1,006,268.00	

# CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application

Application

Architect's Project

PJHI Project

Invoice # : C25282

PJHI Job No.: 11192 - WASHINGTON POLICE EVIDENCE STORAGE

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H (I)
			From Previous Application (D+E)	This Period In Place			
	<b>Earthwork/Storm Sewer</b>						
31005	Hein Construction, Inc.	120,957.00	99,460.00			99,460.00	
	<b>Exterior Improvements</b>						
32005	Asphalt - TCA	46,985.00	0.00			0.00	
	<b>Site Concrete - PJH</b>						
32205	Pavement Material	23,397.00	0.00			0.00	
32210	Pavement Labor	19,694.00	0.00			0.00	
32215	Sidewalk Material	4,611.00	0.00	3,500.00		3,500.00	
32220	Sidewalk Labor	8,517.00	0.00	6,464.00		6,464.00	
32225	Generator Pad Material	2,318.00	0.00			0.00	
32230	Generator Pad Labor	1,006.00	0.00			0.00	
32235	Bollards	11,123.00	0.00			0.00	
32500	Landscaping - FW	20,000.00	0.00			0.00	
32700	Fence	4,427.00	0.00			0.00	
40000	PJH OH&P	113,055.70	48,512.43	9,145.98		57,658.41	
70000	Original Value Engineering	62,314.00	62,314.00			62,314.00	
	<b>Change Orders</b>						
	<b>OCO 01 - \$50,703.50 (PJH, Hanley, Laser)</b>						
80010	Value Engineering credit	(62,314.00)	(62,314.00)			(62,314.00)	
		2,294,497.70	984,983.13	188,367.28	0.00	1,173,350.41	