



CITY OF WASHINGTON, ILLINOIS
Committee of the Whole Agenda Communication

Meeting Date: August 11, 2025

Prepared By: Public Works Director Brian Rittenhouse and City Clerk Valeri Brod

Agenda Item: Non-digging Inurnment Fee Consideration

Explanation: Glendale Cemetery has had several inquiries regarding the placement of monuments that contain cremation urns within them, eliminating the need to “open and close” a grave. These inquiries have asked if the fee could be eliminated due to the lack of need for digging, however, it should be noted that a certain amount of time is spent on administration and grave marking. As expected, these are delicate situations to address.

City staff seeks Council’s direction regarding setting a fee for such monument inurnments or maintaining the same fee structure as a traditional inurnment.

Option A: Maintain current traditional inurnment fee structure, currently set at \$360.

Option B: Administer a flat fee of \$150 to cover administration time and a small amount of maintenance time only.

Fiscal Impact: Aside from the fees captured, creating a process to accept monuments that eliminate the need for in-ground burials, would allow the City to open for sale 44 graves located on the southeast side of the cemetery that were previously marked as unsellable due to the slope of the land and the need to maintain a certain depth when placing a vault. These graves would sell for \$790 each.

Staff’s Recommendations: Staff would recommend administering a fee to cover administrative costs if urns are contained within a monument.

Action Requested: Council Discussion