



## **CITY OF WASHINGTON, ILLINOIS**

### **City Council Agenda Communication**

**Meeting Date:** Monday, December 15, 2025

**Prepared By:** Brian Rittenhouse – Public Works Director

**Agenda Item:** Additional Purchase and Payment Authorization – Tree Maintenance

**Explanation:** Council approved up to \$25,000 for Tree Maintenance which includes tree trimming, cutting down of trees or stump grinding. Staff has received an invoice in the amount of \$30,532.50 for tree maintenance that is currently completed. Business Route 24 resurfacing and the Catherine Street Road Reconstruction had some unforeseen trees that needed to be removed that exceeded the approved purchase authorization.

**Fiscal Impact:** \$35,000.00. There are sufficient funds for the additional purchase authorization.

**Staff Recommendation:** Staff recommends an additional \$10,000 in purchase authorization. This will cover the current invoice of \$30,532.50 and leave \$4,467.50 in additional purchase authorization, for emergency tree maintenance, for the remainder of this Fiscal Year.

**Action Requested:** Approve Additional Purchase Authorization of \$10,000, for a total of \$35,000 and Payment Authorization of \$30,532.50 to Durdell and Sons for Tree Maintenance as part of the Consent Agenda.