

**CITY OF WASHINGTON, ILLINOIS
CITY COUNCIL MEETING - MONDAY, OCTOBER 21, 2019
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

Mayor Manier called the regular meeting of Monday, October 21, 2019 to order at 6:30 p.m. in the Library Meeting Room at Five Points Washington. Call to Order

Present and answering roll call were Aldermen, Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, and Yoder. Roll Call

Also present was City Administrator Ray Forsythe, Controller Joanie Baxter, Public Works Manager Kevin Schone, P & D Director Jon Oliphant, Chief of Police Mike McCoy, Deputy Chief of Police Jeff Stevens, City Treasurer Ellen Dingledine, City Clerk Pat Brown, and Press.

All present stood for the Pledge of Allegiance. Pledge of Allegiance

The Agenda was reviewed and stood as presented. Agenda Review

Alderman Adams moved and Alderman Butler seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the October 3, 2019 special and October 7, 2019 regular City Council meetings; bills & payroll; payment authorization: (final) IDOT, W. Cruger Road recreation trail, phase 1; bid award: roadway salt; and accept & place on file: monthly financial report for period August 1, 2019 – September 30, 2019. On roll call on the motion to approve the vote was: Approve Consent Agenda

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Ms. Pam Gonigam, Phillips, Salmi, & Associates, LLC, presented the audited financial statements for FY ended April 30, 2019. She provided a brief overview of the audit and communication letter that was submitted along with sharing the following: audit went smoothly and thanked Joanie, Jeanette, Ellen, & Ray for their staff time and timely responses to questions asked; City is in good financial health with financial information accurate to use in decision making; internal controls are operating well; GASB 75 (*Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* (OPEB)) was implemented this year; segregation of duties are adequate; and Ellen’s role strengthens the monitoring control. She thanked Council for the opportunity to present and asked for any questions, there were none. FY 2018-2019 Audited Financial Statements

Alderman Cobb moved and Alderman Black seconded to accept and place on file the audited financial statements for fiscal year ending April 30, 2019 as presented. Treasurer Dingledine thanked Joanie, Jeanette, and staff and directed Council toward a good integration into the audit by focusing on pages 4-8, the management discussion and analysis which shows a good comparison from last year. She added that she or Joanie would be happy to answer any questions as well. On roll call the vote was:

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Jessica Guyer, 507 W. Adams Street, shared her concerns with the parking situation where high school students are parking along W. Adams Street. She shared that they currently are seeing 4-5 parking along the street now but by 2nd semester last year they had 12 parking along the street. She shared that not being able to park in the street is very frustrating for homeowners and if the issue is not enough parking passes at the high school, it is not their issue and homeowners should not have to bear the burden. She shared that high school events are one thing but this is a consistent problem in the neighborhood. Audience Comments

Alderman Daniel Cobb, Finance & Personnel Committee reported nothing to be brought forward for consideration. Finance & Personnel Committee

Alderman Brian Butler, Public Safety Committee Chairman brought forward for consideration a purchase authorization for (3) replacement vehicles in the Police Department. He called upon Police Chief McCoy to further illustrate the request. Police Chief McCoy clarified a mistake that was made in the communication and the corrected bid amount from Uftring per vehicle is a not-to-exceed amount of \$35,530 and not the \$40,875 as reported in the communication. He shared that this also changes the fiscal impact number from \$122,635 to \$106,590, noting that these vehicles are funded through the City’s Motor Equipment Replacement Fund which are funds accumulated over the expected life of a vehicle. Alderman Adams moved and Alderman Black seconded to authorize the request as corrected in an amount not to exceed \$106,590. It was asked what happens to vehicles being replaced and Police Chief McCoy replied they are still considering options, noting that miles and condition of the vehicle will help in making the determination. On roll call the vote was:

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Alderman Butler commented that they are also bringing forward for consideration Under City Administrator Forsythe’s portion, Ordinance B, creating standards for the operation of ambulances. There were no other Public Safety updates reported. Public Safety Committee – purchase authorization, (3) PD replacement vehicles

Public Works Committee – amended contract authorization, VFDs, Britton Electronics	<p>Alderman Mike Brownfield, Public Works Committee Chairman brought forward for consideration an amended contract authorization for sewer lift station variable frequency drives (VFDs) through Britton Electronics. He shared this was approved on October 7, 2019 and Public Works Manager Schone shared that the discrepancy was Britton was applying for the rebates and returning them to us which is why the approval amount at the October 7th meeting should have been requested in the amount of \$63,010 before rebates are applied. He shared once we receive the rebates our cost will be \$44,610 which was the October 7th approval amount. Alderman Adams moved and Alderman Stevens seconded to authorize the amended contract authorization in the amount of \$63,010. Alderman Cobb asked if the budget will need modification and City Administrator Forsythe replied no, that the rebates received will offset. On roll call the vote was: <u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Public Works Committee – purchase authorization, WTP #1 pressure vessel/filter rehab, Evoqua	<p>Alderman Mike Brownfield, Public Works Committee Chairman brought forward for consideration a purchase authorization with Evoqua for the pressure vessel/filter rehab at Water Treatment Plant #1 in an amount not to exceed \$24,000. Public Works Director Andrews provided a brief background where it is recommended to advance order replacement distribution equipment for all three remaining softeners. Alderman Cobb moved and Alderman Stevens seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Public Works Committee – 2019 street maintenance, IDOT MFT resolution	<p>Alderman Mike Brownfield, Public Works Committee Chairman brought forward for consideration an IDOT resolution for the 2019 street maintenance improvements in the amount of \$900K. Public Works Director Andrews shared the 2019 program is similar in fashion with the 2017/2017 program where IDOT requires the resolution to be pavement contracting and not general maintenance. He shared the resolution is in the amount of \$900K, current engineers estimate is around \$750-800K, and we will have it finalized this week and get it launched yet this year. Alderman Dingledine moved and Alderman Black seconded to authorize the request as presented. Alderman Cobb commented that we are approving for \$900K but on the actual resolution it says \$700K. Public Works Director Andrews shared it was his mistake and the budgeted amount is \$900K and the resolution amount is \$700K. Alderman Dingledine amended his motion to accept the MFT funds for this year at \$700K and Alderman Black seconded the amended motion. Alderman Stevens shared that she does not understand the streets listed and what they mean to a regular person. Public Works Director Andrews shared that it is an inventory of all the streets within this year’s contract program. Alderman Stevens asked how the streets get picked and Andrews shared that streets are cycled through a 7-year seal coat program and we have been working in a clockwise rotation pattern through the City. City Administrator Forsythe commented that as we move forward in future years with a more detailed CIP these streets will be forecasted out. On roll call the vote was: <u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Mayor’s Comments	<p>Mayor Manier expressed his appreciation for the sound financials reported this evening and his thanks to staff for all their work within the process. He congratulated the WCHS Band for winning grand nationals again this year and wished them the best in the last season performance.</p>
Adopt resl, accepting preliminary eng study report & alignment of Farm Creek Trunk Sewer	<p>City Administrator Forsythe read a resolution, by title only and brief synopsis, accepting the Preliminary Engineering Study for the Farm Creek Trunk Sewer. Adoption of this resolution would formally accept the Preliminary Study for the Farm Creek Trunk Sewer. This study supports the upgrade of the existing trunk line connecting Sewer Treatment Plant’s 1 & 2. Formal adoption will allow for submission to the IEPA for approval and funding assistance along with the securing easements along the preferred alignment, Alternate Route B. Alderman Cobb moved and Alderman Brownfield seconded to adopt the resolution as read. On roll call the vote was: <u>Ayes: 8</u> Adams, Black, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Adopt ord, authrz intergovernmental agreement w/Tazewell County, animal & rabies control services	<p>City Administrator Forsythe provided second reading of the following ordinance, by title and brief synopsis: an ordinance authorizing the Mayor and City Clerk of the City of Washington, Tazewell County, Illinois, to enter into an Intergovernmental Agreement between the City of Washington and County of Tazewell for animal and rabies control services. Adoption of this ordinance would authorize the approval and execution of an Intergovernmental Agreement with the County of Tazewell pertaining to animal and rabies control services. Among other things, the agreement will authorize the annual payment of \$13,359.96. Alderman Dingledine moved and Alderman Cobb seconded to adopt the ordinance as read. On roll call the vote was: <u>Ayes: 8</u> <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Waive 2 nd reading ord, creating Chapter 103, standards for operating ambulances	<p>City Administrator Forsythe provided first reading of the following ordinance, by title and brief synopsis: an ordinance amending Title IX of the Code of Ordinances of the City of Washington, Tazewell County, Illinois, entitled “General Regulations” by establishing Chapter 103, “Standards for the Operation of Ambulances. Adoption of this ordinance would set minimum standards for the operation of ambulances within the City of Washington.</p>

Alderman Cobb moved and Alderman Adams seconded to waive second reading and proceed with adoption of the ordinance as read. On roll call the vote was:

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingedine, Stevens, Yoder

Nays: 0

Motion declared carried.

Waive 2nd reading ord, creating Chapter 103, standards for operating ambulances, (Cont.)

Alderman Brownfield moved and Alderman Black seconded to adopt the ordinance amending Title IX of the Code of Ordinances of the City of Washington, Tazewell County, Illinois, entitled "General Regulations" by establishing Chapter 103, "Standards for the Operation of Ambulances. Alderman Stevens asked that a brief summary be given on why the second reading is being waived. Mayor Manier shared that the proposed ordinance will ensure that all Washington residents receive the same level of service when paramedics respond to calls. Police Chief McCoy shared it is very important that our residents receive the best care and the proposed ordinance will standardize the process and eliminate problems that have been experience in the past. Alderman Butler shared the proposed ordinance does not change procedure, and residents are not at risk, but it will codify the position of what the Washington Volunteer Fire Department and Rescue Squad provides in its level as an ALS (Advanced Life Support) service and gives them command authority in those situations that call for their advanced service within both the City and Northern Tazewell Fire Protection District. Fire Chief Traver echoed the comments in providing the best possible care that our citizens deserve. There was no further discussion and on roll call the vote was:

Ayes: 8 Adams, Black, Brownfield, Butler, Cobb, Dingedine, Stevens, Yoder

Nays: 0

Motion declared carried.

Adopt ord, creating Chapter 103, standards for operating ambulances

City Administrator Forsythe provided first reading of the following ordinance, by title and brief synopsis: an ordinance amending the Code of Ordinances of the City of Washington, Illinois by amending various sections of Chapter 115 entitled "Hawkers, Peddlers, Transient Merchants and Itinerant Vendors." Adoption of this ordinance would allow for Mobile Vendors to operate in the Washington city limits on right-of-way or on public property. Before he read the titles and brief synopsis of the SSA establishing ordinance he shared that in moving through the SSA process the establishing ordinances will not take effect until December 3, 2019 and with construction now out into 2020 the levying of taxes would most likely be levied in years 2 through year 11. He provided first reading of the following ordinances, by title and brief synopsis: an ordinance establishing the Special Services Area Number 2 in the City of Washington, Tazewell County, Illinois and the Levy of Taxes. Adoption of this ordinance would establish a Special Service Area to finance certain improvements, infrastructure, and facilities constituting special services, including, but not limited to, installation and/or maintenance of sanitary lateral, sump line, and water service improvements along N. Lawndale Avenue; and an ordinance establishing the Special Services Area Number 3 in the City of Washington, Tazewell County, Illinois and the Levy of Taxes. Adoption of this ordinance would establish a Special Service Area to finance certain improvements, infrastructure, and facilities constituting special services, including, but not limited to, installation and/or maintenance of sanitary lateral, sump line, and water service improvements along W. Holland Street. These ordinances will be listed on the next meeting agenda for action.

1st reading ords, amending Chapter 115, allowing mobile vendors on ROW & public property; establishing SSA 2, N. Lawndale Ave.; and establishing SSA 3, W. Holland St.

Alderman Stevens shared her appreciation for the October 3, 2019 public hearing minutes and that it was a successful evening for all that attended.

Alderman's Comments

At 7:14 p.m. Alderman Adams moved and Alderman Cobb seconded to adjourn. Motion carried unanimously by voice vote.

Adjournment

Patricia S. Brown, City Clerk