

**CITY OF WASHINGTON – WASHINGTON, ILLINOIS
CITY COUNCIL TUESDAY, JANUARY 3, 2017
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. REVIEW AGENDA – DELETIONS OR ADDITIONS (DISCUSSION ITEMS ONLY)**
- V. CONSENT AGENDA**
 - A. Approval of minutes of December 19, 2016 regular City Council meeting
 - B. Approve & Authorize TIF2 Subsidy Payment #3: Phillips, Salmi, & Associates, 112 S. Main St.
- VI. ANNOUNCEMENTS/AWARDS/PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS**
- VII. AUDIENCE COMMENTS**
- VIII. STANDING COMMITTEES**
 - A. Finance and Personnel – Carol Moss, Chairman
 - B. Public Safety – Brian Butler, Chairman
 - C. Public Works – Jim Gee, Chairman
- IX. MAYOR – GARY W. MANIER**
- X. CITY ADMINISTRATOR – JIM CULOTTA**
- RESOLUTIONS**
 - A. City Attorney Services Renewal – Davis & Campbell L.L.C.
- ORDINANCES**
 - A. (Second Reading) Amending §30.35 entitled “City Administrator” regarding purchasing authority
- XI. STAFF REPORTS**
- XII. ALDERMEN’S COMMENTS**
- XIII. EXECUTIVE SESSION** – for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body per 5 ILCS 120/2(c)(1) of the Illinois Open Meetings Act
- XIV. ADJOURNMENT**

**CITY OF WASHINGTON, ILLINOIS
CITY COUNCIL MEETING - MONDAY, DECEMBER 19, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

Call to Order	Mayor Manier called the regular meeting of Monday, December 19, 2016 to order at 6:32 p.m. in the Library Meeting Room at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen, Brownfield, Brucks, T. Gee, Moss, Butler, Dingledine, J. Gee, and Moehle.</p> <p>Also present was City Administrator Jim Culotta, Controller Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Police Chief Ed Papis, City Treasurer Dingledine, City Clerk Pat Brown, and members of the press.</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance which was led by Mr. Roger Traver and members of the Washington Volunteer Fire Department and Rescue Squad.
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Alderman T. Gee moved and Alderman Moss seconded to approve the Consent Agenda as amended. Items included on the Consent Agenda were minutes of the December 5, 2016 regular Council meeting; bills & payroll; bid award: emergency only snow removal; workers compensation renewal; change order #2: STP No. 2, Phase 2A, sludge press building garage door; purchase ratification: Midwest Construction Services, street signs & posts; and bid award, FY 16-17 roadway salt. On roll call on the motion to approve the vote was:</p> <p><u>Ayes: 8</u> Moehle, Dingledine, Brucks, J. Gee, Butler, Brownfield, Moss, T. Gee <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Audience Comments	<p>Mr. Paul Spiezio, 900 Dallas Road, expressed his concern about the proposed Dallas Road/Cruger Road roundabout and the preliminary costs (low end \$500K & high end \$1M) that were recently shared during a committee meeting. He shared that he had done some research with both Peoria and East Peoria on their costs for a roundabout and Washington's preliminary figures are much lower. He shared that a \$300 stop sign cost for a four-way stop intersection seemed more appropriate and would allow all the additional funding of a roundabout to be directed to the Police Department for the purchase of a new vehicle and three new officers which would be money better spent.</p> <p>Mr. Roger Traver, Fire Department Executive Director of Operations introduced the following members of the Washington Volunteer Fire Department and Rescue Squad: Mr. Greg Stear, Senior Captain; Mr. Jakob Spitzer, EMT; Mr. Christian Deeds, Firefighter/EMT; and Mr. Lance Aarestad, Support Services. He also asked everyone to keep the Feigum family in their thoughts with the recent passing of member Keith Feigum. Mayor Manier thanked them for their service to the community.</p>
Standing Committees	Alderman Moss, Finance & Personnel Committee Chairman reported nothing on the agenda. Alderman Butler, Public Safety Committee Chairman reported nothing on the agenda. Alderman J. Gee, Public Works Committee Chairman reported two items on the agenda (Staff Reports A & B) and thanked the Public Works crews on the wonderful job they did with snow removal.
Mayor's Comments	None.
Adopt ord, 2016 Tax Levy	<p>City Administrator Culotta provided second reading of the following ordinance, by title and brief synopsis: an ordinance levying the annual 2016 Municipal property tax for the City of Washington, County of Tazewell, State of Illinois. Adoption of this ordinance would set the City's property tax levy for 2016, taxes payable in 2017, in the total amount of \$1,445,850. Alderman Brucks moved and Alderman Brownfield seconded to adopt the ordinance as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> T. Gee, Butler, J. Gee, Moss, Dingledine, Moehle, Brownfield, Brucks <u>Nays: 0</u> <u>Motion declared carried.</u></p>
1 st read ord, amending chapter 30, authrz City Administrator to extend purchasing authority	City Administrator Culotta provided first reading of the following ordinance, by title and brief synopsis: an ordinance amending Chapter 30 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois, for the purpose of authorizing the City Administrator to extend the purchasing authority of certain City positions. Adoption of this ordinance would grant the City Administrator the authority to increase the spending authority of certain City positions. This ordinance will be listed on the January 3 rd meeting agenda for action.
Authrz progress payment #13, HD Supply, AMR	<p>Public Works Director Andrews requested Council authorization to make progress payment #13 to HD Supply Waterworks in the amount of \$17,669.59. Alderman Dingledine moved and Alderman Moss seconded to authorize the request as presented. On roll call the vote was:</p> <p><u>Ayes: 8</u> Brucks, J. Gee, Butler, T. Gee, Brownfield, Moehle, Moss, Dingledine <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Authrz progress payment #2, Tri-County Irrigation, AMR Phase 2	<p>Public Works Director Andrews requested Council authorization to make progress payment #2 to Tri-County Irrigation and Plumbing in the amount of \$3,120.78. Alderman J. Gee moved and Alderman Moehle seconded to authorize the request as presented.</p>

On roll call the vote was:

Ayes: 8 Dingleline, Moss, Brucks, Butler, T. Gee, Brownfield, Moehe, J. Gee

Nays: 0

Motion declared carried.

Authrz progress
payment #2, Tri-County
Irrigation, AMR Phase
2, Cont.)

Nofsinger Roadway
Realignment Progress
Update

Public Works Director Andrews shared the following update: 1) Phase 1 Preliminary Engineering & Environmental Clearances – traffic study has been submitted and approved; intersection design studies is waiting on final approval; pavement design is approved; traffic management plan IDOT comments have been received and working on the final plan; and Phase 1 design report was submitted November 23rd and we are waiting on IDOT's comments; 2) Phase 2 Engineering – Plans, Specs, & Estimates – working on plan preparation concurrent with Phase 1 review and approval; and can't submit pre-final plans, specs, & estimates until Phase 1 report is approved; noise study IDOT picked up under statewide contract no cost to us; 3) Remaining Project Schedule (earliest scenario) – January 31st is target date for pre-final submittal of plans, specs, & estimates, contingent on receiving IDOT Phase 1 comments by end of December, revising & resubmitting, and final Phase 1 approval; March 3 – 30 day IDOT review period ends (per agreement), contingent on Phase 1 comments, revisions and resubmittal, approval by IDOT; and March 31 – submit final plans, specs, & estimates; and 4) Schedule Considerations – need state or federal funding, IDOT is pursuing HSIP funding; assuming a state letting – final plans, specs, & estimates due 2½ months ahead of letting date (earliest letting would be June 2017; roundabout would be constructed at same time (or back to a 4-way stop) with a 6-month design window assuming we can get survey done and would assume a local letting date of June 2017. He shared that the Public Works Committee will continue to be updated on progress at their meetings.

P & D Director Oliphant requested Council approval of the final plat for Oak Creek, Section 7 subdivision contingent upon the payment of a \$370 Subdivision Review Fee, a \$24,960 Subdivision Development Fee, a N. Cummings Lane Roadway Improvement Fee of \$2,160, and Surety in the amount of \$82,216.78. Alderman J. Gee moved and Alderman Brownfield seconded to approve the final plat as presented. Mayor Manier thanked and shared his appreciation to the Oak Creek residents who had previously expressed their lot size concerns as well as there being no restrictive covenants at the time of final plat. Alderman Butler asked at what point does a plat not substantially conform to our codes and P & D Director Oliphant shared that significant changes would need to occur from the preliminary plat and this plat does not have significant changes and meets our codes. Alderman Brownfield shared that this has gone before the Planning & Zoning Commission and they have done their due diligence in making their recommendation for approval as well. On roll call the vote was:

Ayes: 7 Dingleline, Moss, Brucks, Moehe, Butler, T. Gee, Brownfield

Nays: 1 J. Gee

Motion declared carried.

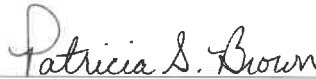
Final Plat – Oak Creek,
Section 7

Alderman Butler commented that this will be the last meeting where Interim Police Chief Ed Papis will be in attendance and recognized him for the wonderful job he has done for our community.

Alderman's Comments

At 6:57 p.m. Alderman T. Gee moved and Alderman Brucks seconded to adjourn. Motion carried unanimously by voice vote.

Adjournment



Patricia S. Brown, City Clerk

CITY OF WASHINGTON

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MEMORANDUM

TO: Mayor Manier and City Council
FROM: Jon R. Oliphant, AICP, Planning & Development Director
SUBJECT: TIF Pay Request #3 – Phillips, Salmi & Associates, 112 S. Main
DATE: December 19, 2016

On June 10, 2014, the City entered into a TIF redevelopment agreement with Phillips, Salmi & Associates for assistance to renovate the exterior of the business at 112 S. Main Street. The work restored the original brick façade, including cleaning the paint off the bricks and tuckpointing. The existing windows, door, and the newer (i.e. not original) bricks were removed and replaced with new stone, windows, and door to closely replicate the original appearance. The rear of the building was tuckpointed and the roof was replaced. The completed project closely mirrors the renovations that were done to 110 S. Main and exposes more of an archway that was present when the building was completed nearly a century ago.

Each of the completed components was eligible for the 20-percent base subsidy. Additionally, with the exception of the roof replacement, the redevelopment agreement provided for a bonus 20-percent historic preservation subsidy. The agreement states that the City shall make three (3) equal, annual installments due within 30 days of the completed renovation. The total subsidy is for a not-to-exceed amount of **\$17,836** to be paid in three installments. Staff requests authorization to make the third payment in the amount of \$5,945.33 to Phillips, Salmi & Associates.

This item is scheduled for consideration as a consent agenda item at the January 3, 2017, City Council meeting.

RESOLUTION NO. _____

Synopsis: The following resolution would reappoint Attorney Richard Russo as City Attorney, Attorney Derek Schryer as Assistant City Attorney, and would approve the use of Attorney Keith Braskich for specialized legal services. Among other things it provides for hourly compensation to remain unchanged for Attorney Russo and Attorney Braskich and to increase by \$10 per hour for Attorney Schryer and by \$10 per hour for Attorney Meyer.

**A RESOLUTION APPROVING CITY ATTORNEY REAPPOINTMENT AND
ESTABLISHING ATTORNEYS' FEES**

WHEREAS, upon the recommendation of Mayor Gary W. Manier, the City Council previously approved the appointment of Richard Russo and Derek Schryer of Davis & Campbell L.L.C. as City Attorney and Assistant City Attorney respectively for the City of Washington; and

WHEREAS, the City Council also previously approved the use of Keith Braskich of Davis & Campbell L.L.C. for specialized legal services provided such specialized services are authorized in advance by the Mayor or City Administrator; and

WHEREAS, the City Council also authorizes Nicole Meyer of Davis & Campbell L.L.C. to assist the City Attorney and Assistant City Attorney with providing legal services to the City of Washington on an as needed basis; and

WHEREAS, Mayor Manier and the City Council wish to reappoint Richard Russo and Derek Schryer as City Attorney and Assistant City Attorney respectively, and authorize Nicole Meyer to assist the City Attorney and Assistant City Attorney and to continue to approve the use of Keith Braskich for specialized legal services; and

WHEREAS, said authorization and the associated resulting expenses requires the formal approval of the Corporate Authorities.

**NOW, THEREFORE, BE IT RESOLVED BY THE CORPORATE
AUTHORITIES OF THE CITY OF WASHINGTON, TAZEWELL COUNTY, ILLINOIS**,
that Richard A. Russo and Derek A. Schryer of the Davis & Campbell L.L.C. law firm be reappointed City Attorney and Assistant City Attorney, respectively, for the City of Washington, Illinois.

The parties agree that City Attorney Russo shall be paid for services performed pursuant to this appointment at the rate of \$195.00 per hour and that Assistant City Attorney Schryer shall be paid for services performed pursuant to this appointment at the rate of \$195.00 per hour.

Additionally, Nicole Meyer is authorized to assist the City Attorney and Assistant City Attorney with providing legal services for the City, on an as needed basis, at the rate of \$195.00 per hour.

Furthermore, should the City require specialized legal services from Davis & Campbell attorney Keith Braskich, shall be compensated at a rate of \$260.00 per hour, respectively, provided such specialized legal services are authorized in advance by the Mayor or City Administrator.

Unless otherwise terminated prior thereto, said appointments shall remain in effect until the 31st day of December 2017 and until a successor is appointed.

PASSED AND APPROVED by the Corporate Authorities this 3rd day of January 2017.

AYES _____

NAYS _____

Mayor

ATTEST:

City Clerk