

**CITY OF WASHINGTON, ILLINOIS**  
**CITY COUNCIL MEETING - MONDAY, OCTOBER 17, 2016**  
**LIBRARY MEETING ROOM**  
**380 N. WILMOR ROAD – 6:30 P.M.**

Mayor Manier called the regular meeting of Monday, October 17, 2016 to order at 6:30 p.m. in the Library Meeting Room at Five Points Washington.	Call to Order
Present and answering roll call were Aldermen, Brownfield, Brucks, T. Gee, Moss, Dingledine, J. Gee, and Moehle. Alderman Butler was absent.	Roll Call
Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Police Chief Ed Papis, City Treasurer Dingledine, City Clerk Pat Brown, and members of the press.	
All present stood for the Pledge of Allegiance.	Pledge of Allegiance
The Agenda was reviewed and stood as presented.	Agenda Review
Alderman Moss moved and Alderman Brownfield seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the October 3, 2016 regular Council meeting and bills & payroll. On roll call on the motion to approve the vote was: <u>Ayes: 7</u> Moehle, Dingledine, T. Gee, Brucks, J. Gee, Brownfield, Moss <u>Nays: 0</u> <u>Motion declared carried.</u>	Approve Consent Agenda
Mr. Aaron Phillips, Phillips-Salmi, LLC, presented the audited financial statements for FY ended April 30, 2016. He provided a brief overview of the audit and communication letter that was submitted. He shared that the audit process went very well and Controller Baxter and Treasurer Dingledine are very diligent in their work and have excellent monitoring controls in place. He shared that the audit did not have any significant adjustments to books that were submitted which is a good indication that the monthly information Council receives from accounting is very good. Following his review, he thanked city management for their time in preparing for the audit and thanked the Council as well for the opportunity to present this evening and asked for questions. Treasurer Dingledine shared her appreciation for the work that Mr. Phillips and his auditing firm have done and shared a special thank you to City staff for all their work in preparation for the audit. Mayor Manier thanked Mr. Phillips for all the time spent on this year’s audit and complimented Controller Baxter and her staff as well as Treasurer Dingledine for all their hard work in the auditing process. Alderman Brucks moved and Alderman Moehle seconded to accept and place on file the audited financial statements for fiscal year ending April 30, 2016 as presented. On roll call the vote was: <u>Ayes: 7</u> T. Gee, Dingledine, J. Gee, Brownfield, Moss, Moehle, Brucks <u>Nays: 0</u> <u>Motion declared carried.</u>	FY 2015-2016 Audited Financial Statements
None.	Audience Comments
Alderman Moss, Finance & Personnel Committee Chairman reported two items on the agenda (Ordinances B & C). Alderman T. Gee, Public Safety Committee reported nothing on the agenda. Alderman J. Gee, Public Works Committee Chairman reported three items on the agenda (Ordinance A and Staff Reports A & B).	Standing Committees
Mayor Manier shared a news release in regards to an opioid awareness panel discussion that is scheduled for Wednesday, October 19 <sup>th</sup> at 6:30 p.m. in Banquet Room A at Five Points Washington. He shared his hopes in educating the community about heroin awareness and bringing the awareness to our schools as addiction is happening to both our older and younger generations. He encouraged everyone to make an effort to attend if they have the opportunity. He also shared congratulations to Mr. Tallman and the Marching Panthers in their recent win as Grand Champions at the Southern Illinois University marching band competition.	Mayor’s Comments
City Administrator Culotta requested Council authorization to award the City’s electric energy bid. Controller Baxter shared that the bid tabulation is reflective of bids that were due by 11:00 a.m. today. She shared that rates change on a daily basis but they were extending the rates until 5:00 p.m. tomorrow to give us an opportunity to bring it forward to Council for approval. She mentioned that three bids were received each giving rates for 12, 24, and 36 months and it was the expectation of the bidders that rates would be going down. She also mentioned that these energy services are strictly for the City’s buildings. After a brief discussion on the history of rates over the past several years Alderman Brucks moved and Alderman T. Gee seconded to award the bid to AEP Energy in the amount of 0.05091 per kilowatt hour for a 12-month period. On roll call the vote was: <u>Ayes: 7</u> J. Gee, Brownfield, Moss, Dingledine, Moehle, T. Gee, Brucks <u>Nays: 0</u> <u>Motion declared carried.</u>	Bid Award – Municipal Energy Services
City Administrator Culotta read an ordinance, by title only and brief synopsis, providing for the vacation of Park Boulevard lying adjacent to and south of Lots 1-17 in George A Heyl’s 1st Addition located in the City of Washington, Illinois. Adoption of this ordinance would vacate the Park Boulevard right-of-way. The Park Boulevard right-of-way was platted as part of the George A Heyl’s 1st Addition residential subdivision which was never developed. The Washington Park District owns property to the north of the right-of-way and School District 52 owns property to the south.	Adopt ord, ROW vacation, Park Boulevard

Adopt ord, ROW vacation, Park Boulevard, Cont.)	<p>Alderman J. Gee moved and Alderman Dingledine seconded to adopt the ordinance as read. On roll call the vote was: <u>Ayes: 7</u> Brownfield, T. Gee, Moehle, Brucks, Moss, Dingledine, J. Gee <u>Nays: 0</u> <u>Motion declared carried.</u></p>
1 <sup>st</sup> reading ords, amend Personnel Manual regarding holiday pay; amend Personnel Manual regarding protective footwear; approve purchase of Lot 26, Original Town, (parking lot)	<p>City Administrator Culotta provided first reading of the following ordinances, by title and brief synopsis: an ordinance amending the Personnel manual of the City of Washington, Tazewell County, Illinois regarding holiday pay for part-time Telecommunicators. Adoption of this ordinance would amend certain provisions of the City of Washington Personnel Manual pertaining to holiday pay for part-time telecommunicators; and ordinance amending the Personnel Manual of the City of Washington, Tazewell County, Illinois regarding protective footwear. Adoption of this ordinance would amend certain provisions of the City of Washington Personnel Manual regarding protective footwear; an ordinance authorizing an agreement for the purchase of Lot 26 (excluding the west 75 feet) of the Original Town, now City of Washington, Illinois. Adoption of this ordinance would approve the purchase of the real estate commonly known as Lot 26 (excluding the west 75 feet) of the Original Town, now City of Washington, for the purchase price of \$43,000.00. Mayor Manier mentioned that this purchase is for the old Skill Sprout parking lot next to the Post Office. These ordinances will be listed on the November 7<sup>th</sup> meeting agenda for action.</p>
Waive second read ord, establishing compensation, Clerk & Treasurer	<p>City Administrator Culotta provided first reading of the following ordinance, by title and brief synopsis: an ordinance establishing compensation for the City Clerk and City Treasurer, of the City of Washington, Tazewell County, Illinois, effective May 1, 2017. Adoption of this ordinance would establish compensation for certain officers as provided for in the Code of Ordinances of the City of Washington, effective May 1, 2017. Alderman Dingledine moved and Alderman Brucks seconded to waive second reading and proceed with adoption of the ordinance as read. On roll call the vote was: <u>Ayes: 7</u> Moehle, Moss, J. Gee, Brownfield, T. Gee, Brucks, Dingledine <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Adopt ord, establishing compensation, Clerk & Treasurer	<p>Alderman Brownfield moved and Alderman Moss seconded to adopt the ordinance establishing compensation for the City Clerk and City Treasurer, of the City of Washington, Tazewell County, Illinois, effective May 1, 2017. There was no further discussion and on roll call the vote was: <u>Ayes: 7</u> Dingledine, Moehle, Brucks, T. Gee, J. Gee, Moss, Brownfield <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Authrz expanded scope of services and task order for flood protection, WTP No. 1	<p>Public Works Director Andrews requested Council authorization to expand Crawford, Murphy, &amp; Tilly’s (CMT’s) original tasks orders for Brine Tank and Chlorine/Fluoride Separation by \$20,000 and to separately issue a task order for Flood Protection – Phase 1 for a time and materials, not to exceed amount of \$27,850. Alderman J. Gee moved and Alderman Brownfield seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 7</u> Dingledine, T. Gee, Brucks, Moss, Moehle, Brownfield, J. Gee <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Authrz progress payment #11, HD Supply, AMR	<p>Public Works Director Andrews requested Council authorization to make progress payment #11 to HD Supply Waterworks in the amount of \$254,225.52. Alderman Brucks moved and Alderman Moss seconded to authorize the request as presented. On roll call the vote was: <u>Ayes: 7</u> J. Gee, Dingledine, Brownfield, T. Gee, Moehle, Moss, Brucks <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Alderman’s Comments	<p>City Administrator Culotta shared the following information regarding water rates and the recent change to monthly billing: 1) the first monthly water bills were recently mailed; 2) the bills may not be reflective of a 30-day time period due to the timing of water meter replacements and is reflective of water usage for the stated time period; 3) information has been placed on social media and our website explaining each component of bill and how it is calculated; and 4) the monthly technology fee for the automated meter reading program is on this bill for the first time. He shared that city staff is happy to answer any questions that you may have about your bill and have been very successful in addressing issues and identifying situations where there are water leaks taking place. Mayor Manier shared to be sure and check your usage from and to dates as they may be for a longer period of time depending on the meter replacement schedule. Alderman Brucks also mentioned that the newer meters are reflective of summer usage and may be more accurate in usage than the older meters. Public Works Director Andrews shared that the older meters were set to read at 100 gallons and the newer meters read to the gallon. Mayor Manier thanked staff for all their help in working with residents through this transition. He shared that this new radio read technology also allows us to detect leaks for residents within a 24-hour time period. Alderman J. Gee commented that water rates have not gone up and the only additional fee to the monthly bill is the technology fee.</p>
Adjournment	<p>At 7:21 p.m. Alderman Brownfield moved and Alderman Brucks seconded to adjourn. <u>Motion carried unanimously by voice vote.</u></p>