

CITY OF WASHINGTON, ILLINOIS

City Council Meeting – Monday, September 8, 2020 Five Points Washington – Banquet Room 6:30 p.m.

Approval of Remote Electronic Attendance of Elected Officials	Alderman Adams moved and Alderman Cobb seconded to approve remote attendance of elected officials. <u>Motion carried unanimously by voice vote.</u>
Swearing in of Public Official	Appointment of John Blundy to fill the remaining term as Ward IV Alderman
Call to Order	Mayor Manier called the regular meeting of Monday, September 8, 2020 to order at 6:32 p.m. in Banquet Room D at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen Adams, Blundy, Brownfield, Butler, Cobb, Dingledine, and Stevens. Alderman Yoder in attendance via remote access.</p> <p>Also present were City Administrator Forsythe, City Engineer Dennis Carr, Public Works Director Kevin Schone, Attorney Derek Schryer, and City Clerk Valeri Brod. Attending by remote access (due to COVID-19 restrictions) were Finance Director Joanie Baxter, P & D Director Jon Oliphant, and City Treasurer Ellen Dingledine</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance.
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Alderman Cobb moved and Alderman Brownfield seconded to accept the minutes.</p> <p>Alderman Dingledine asked to clarify the timing of community street sweeping by the Public Works Department. The timing was clarified.</p> <p>On roll call on the motion to approve as presented: <u>Ayes: 8</u> Adams, Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder <u>Nays: 0</u> <u>Motion declared carried.</u></p>
Announcements	None at this time.
Audience Comments	<p>John Amdall, a Washington resident thanks The City for giving updates and being transparent. Mr. Amdall addressed concerns with the discussion pertaining to updating the Rules and Procedures. He reviewed the opinions given by the City Attorney, stating that Aldermen should not contact the City Attorney privately and expressed that he would be disappointed if the Council voted against the edit to the Rules of Procedure that would allow Alderman to do so. Mr. Amdall shared his letter aloud. It is attached to the minutes.</p> <p>City Clerk Brod states that she received one public comment via email from the 20th Addition of Devonshire. The email expressed their concern regarding ongoing ordinance violations on the undeveloped lots in their neighborhood. The email restated City Code pertaining to this ordinance violation and asks Council and City Hall to address this ongoing issue. The email is provided in its entirety and is attached to the minutes.</p>
Standing Committee: Finance & Personnel Committee	Alderman Daniel Cobb, Finance & Personnel Committee, reported that there are currently no agenda items.
Standing Committee: Public Safety Committee	Alderman Brian Butler, Public Safety Committee, reported that there are currently no agenda items and invited Police Chief Mike McCoy to provide an update. Chief McCoy shared that a report was sent out last week with no questions or comments received.

Standing Committee:
Public Works update

Item One: N. Main
Street SRTS
Construction
Engineering Agreement

Alderman Mike Brownfield, brought forward for consideration the N. Main Street SRTS Construction Engineering Agreement. He invited City Engineer Dennis Carr to provide an update for the project. Mr. Carr reviewed that this is part of the Safe Routes to School project. He shared that bids were requested and Gensini was awarded the project. Mr. Carr explained that due to this being an IDOT project, there are specific documents that will need to be completed in the new IDOT software and Millenia has experience doing this. He explained that Millenia is also doing Holland Street so there could be potential cost savings. The bids meet budget needs and staff is requesting the amount not to exceed \$35,979.00

Alderman Dingleline moved and Alderman Adams seconded to authorize the request as presented. There were no discussions.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingleline, Stevens, Yoder

Nays: 0

Motion declared carried.

Item Two: Emergency
Sewer Lining (CIPP)
Hilldale Avenue

Alderman Mike Brownfield, brought forward for consideration the Emergency Sewer Lining (CIPP) Hilldale Avenue and introduced Kevin Schone. Mr. Schone shared that a collapsed sanitary sewer pipe was found during reconstruction of Hilldale Avenue. This pipe was need of urgent repair so Hoerr Construction was contacted. Due to the pipe being located in a hard to access area, the decision was made to reline the entire pipe and utilize a price break for additional length. This type of repair was anticipated. Staff is requesting \$23,855.00 out of the \$150,000 that was budgeted.

Alderman Dingleline moved and Alderman Adams seconded to authorize the request as presented. There were no discussions.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingleline, Stevens, Yoder

Nays: 0

Motion declared carried.

Item Three: Overhead
Door Replacement at
Legion Road Facility

Alderman Mike Brownfield, brought forward for consideration the Overhead Door Replacement at Legion Road Facility project. He introduced Director Kevin Schone to share the project scope. Mr. Schone shared that the doors have been deteriorating for some time. He also shared that the parts and openers are increasingly hard to find and they had budgeted for the replacement of the doors. They received three quotes and recommend accepting the lowest bid from Crawford Brinkman for \$16,244.00.

Alderman Adams moved and Alderman Brownfield seconded to authorize the request as presented. There were no discussions.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingleline, Stevens, Yoder

Nays: 0

Motion declared carried.

Item Four: Lawndale
Private Side Utility
Project Bid Award

Alderman Mike Brownfield, brought forward for consideration the Lawndale Private Side Utility Project Bid Award and introduced Dennis Carr who shared that the 400 block of Lawndale is currently under SSA to cover repairs to this area. The SSA is \$5,000.00 for each property. The City received three bids with Stark Excavating being the lowest bid, if seed was utilized in lieu of sod, bringing their bid to just under \$25,000 per property. Mr. Carr shared that staff requests the approval of the amended bid for \$797,000.20 from Stark Excavating.

Alderman Dingleline moved and Alderman Adams seconded to authorize the request as presented. There were no discussions.

Item Four: continued

Alderman Dingledine shared his concern about increased costs involved. He shared that the home owners should support this due to the actual cost of completing the private side of this project. Discussion was made and the majority of Council agrees that the City should avoid involvement with the private side in future projects due to unforeseen costs. Alderman Cobb clarified that residents have already received their first tax bill containing the SSA payment. Alderman Dingledine stated that this assessment is only good for one year and if residents don't agree, they will lose this assessment. Council discussed that the first estimate was approximately \$10,000 - \$12,000 per property and the City tried to split the expense at \$5,000 but the estimates were underestimated. Mayor expressed his concern about items that were missed in the estimation process due to location of service connections, etc., but that this project should be evaluated before moving forward on the Hilldale project. Dennis Carr shared that there may be some cost savings if homes do not have sump pumps.

On roll call the vote was:

Ayes: 6 Adams, Blundy, Brownfield, Dingledine, Stevens, Yoder

Nays: 2 Butler, Cobb

Motion declared carried.

Public Works Projects
Updates:

Alderman Mike Brownfield introduced City Engineer Dennis Carr to provide project updates. Mr. Carr shared that the public side of Lawndale underground utilities is complete, crews are moving forward with grading and rock, the curbs are next to address. Mr. Carr went on to share that the Stratford job north piles have been driven, the crane work was delayed to allow a day to notify residents about the pile driving, the crane was removed from the project and the crews are awaiting its return to finish the south pile driving. Mr. Carr also shared that the Holland project is waiting on relocation of utilities and project reevaluation.

Director Kevin Shone continued with updates concerning the block repair at Water Treatment Plant #2. The provider noted additional damage however it was explained in a mandatory pre-bid meeting that providers were to take extra care to identify all damage prior to the bid presentation. Mr. Schone shared that damage to the Step Screen at Waste Water Treatment Plant #2 was found in July due to a damaged manhole which allowed the creek to flow in, allowing rock, grit, and sticks through. Mr. Schone explained that Cambridge was under warranty so it was replanted after straw blew off. Staff is also working on a valve turn project at Water Treatment Plant #2 and will be seeking bids, as well as proceeding with job interviews for the Street Department and possibly distribution and Collections Department.

Alderman Stevens asks to clarify how soap affects the water fountain in the Square. Mr. Schone explained that all the water is drained and the fountain is cleaned of residue.

Mayor:
Appointment to Fill
Remaining Term;
Public Safety
Committee

Mayor Manier shared the recommendation to appoint John Blundy to fill the remaining term as on the Public Safety Committee.

Alderman Brownfield moved and Alderman Stevens seconded to accept the recommendation as presented.

No question or comments at this time.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

City Administrator:

City Administrator, Ray Forsythe shared that six city employees ran the "Crush Covid Race" as part of a health incentive at City Hall. The race was three miles long and held on Labor Day. Mr. Forsythe stated kudos to all who ran and that every city department was represented by a runner.

Adopt resl, approving Preliminary Plat: Beck Mercantile Place Subdivision: Proposed subdivision of a parcel north of Kern Road and south of Washington Road

City Administrator Forsythe read a resolution, by title only and brief synopsis, approving the subdivision of the 4.566-acre lot on Business Route 24 into two lots. Additionally, Outlot A would be created between Lots 1 and 2 and serve as ingress-egress to those lots as well as to the undeveloped property to the south.

Alderman Dingleline moved and Alderman Cobb seconded to adopt the resolution as read.

No comments at this time.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingleline, Stevens, Yoder

Nays: 0

Motion declared carried.

Adopt resl, approving the Final Plat: Beck Mercantile Place Subdivision: Proposed subdivision of a parcel north of Kern Road and south of Washington Road

City Administrator Forsythe read a resolution, by title only and brief synopsis, approving the subdivision of the 4.566-acre lot on Business Route 24 into two lots. Additionally, Outlot A would be created between Lots 1 and 2 and serve as ingress-egress to those lots as well as to the undeveloped property to the south.

Alderman Dingleline moved and Alderman Cobb seconded to adopt the resolution as read.

Alderman Dingleline notes that this will be a great addition to the community and Mr. Oliphant shares that they hope to break ground this season.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingleline, Stevens, Yoder

Nays: 0

Motion declared carried.

Adopt resl, approving Contract Review: City Administrator

City Administrator Forsythe read a resolution, by title only and brief synopsis, the Employment Agreement Addendum between the City and Raymond Forsythe and authorize, empower and direct the Mayor and City Clerk to enter into and execute said agreement addendum.

Alderman Brownfield moved and Alderman Dingleline seconded to adopt the resolution as read.

No comments at this time.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingleline, Stevens, Yoder

Nays: 0

Motion declared carried.

Adopt resl, approving Contract Review: Chief of Police

City Administrator Forsythe read a resolution, by title only and brief synopsis, the Employment Agreement Addendum between the City and Michael D. McCoy and authorize, empower and direct the Mayor and City Clerk to enter into and execute said agreement addendum.

Alderman Brownfield moved and Alderman Adams seconded to adopt the resolution as read.

No comments at this time.

On roll call the vote was:

Ayes: 7 Adams, Blundy, Brownfield, Butler, Cobb, Dingleline, Yoder

Nays: 1 Stevens

Motion declared carried.

Second Reading: Adopt
ord, Special Use request
of James Kellerstrass to
permit an auction
service and flea market
to be located at 300
Muller Road.

City Administrator Forsythe read a second reading of the following ordinance, by title and brief synopsis: an ordinance allowing James Kellerstrass to permit an auction service business and flea market to operate at 300 Muller Road.

Alderman Adams moved and Alderman Stevens seconded to adopt the ordinance as read. On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Second Reading: Adopt
ord, Amending the
Washington Zoning
Code, specifically,
Section 154.056
"Permitted Uses" and
Section 154.072
"Permitted Uses", for
the purpose of adding or
deleting text.

City Administrator Forsythe read a second reading of the following ordinance, by title and brief synopsis: an ordinance to rescind the existing poultry regulations and make it illegal to house chickens on residential properties, with the only exceptions for those specific owners and properties that have been approved previously and provided they maintain a valid annual permit and do not have any violation of the regulation in effect at the time.

Alderman Dingledine moved and Alderman Brownfield seconded to adopt the ordinance as read.

Ayes: 7 Adams, Blundy, Brownfield, Butler, Cobb, Dingledine, Yoder

Nays: 1 Stevens

Motion declared carried.

Second Reading: First
Time Home Buyers
Program Ordinance

City Administrator Forsythe read a second reading of the following ordinance, by title and brief synopsis: an ordinance to authorize the change of partnership for an Intergovernmental Agreement from the City of Aurora to the Town of Normal which provides qualifying first-time homebuyers, assistance with obtaining a mortgage by offering a 30-year fixed-rate mortgage with a 3%-7% contribution toward down payment and closing costs.

Alderman Cobb moved and Alderman Adams seconded to adopt the ordinance as read.

Alderman Dingledine wanted clarification as to why this is something an interest of any municipality. Mr. Forsythe explained that it is based on the municipalities Industrial Revenue Bond authority and managed by the Regional Economic Development Authority who partners with the bond holders.

On roll call the vote was:

Ayes: 8 Adams, Blundy Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

Second Reading: ords,
Revising the Rules of
Procedures

City Administrator Forsythe provided first reading of the following ordinances, by title and brief synopsis: an ordinance amending the ordinances related to Public Comments and Remote Attendance by Council members. This restatement revises the Rules to be consistent with the Open Meetings Act; incorporates updates to the City of Washington Code of Ordinances and updates the Rules to match the current practice related to the agenda. "Exhibit A.1" includes revisions to the Legal Opinions section. "Exhibit A.2" does not include revisions to the Legal Opinions section.

Alderman Dingledine moved to accept Exhibit A.1 and Alderman Butler seconded to adopt the ordinance as read.

Alderman Adams asked to clarify if IML had an opinion if individual Council Member are allowed to seek legal advice. Mr. Forsythe shared that IML did not have an opinion. Alderman Blundy asked for clarification between Exhibit A.1 and Exhibit A.2. The City Attorney shared that in Exhibit A.1 the City, as a whole, may ask the attorney when they are gathered as a whole but not during private times outside of Council. In Exhibit A.2 a Council Member could contact the City Attorney at any time.

On roll call the vote was:

Ayes: 8 Adams, Blundy, Brownfield, Butler, Cobb, Dingledine, Stevens, Yoder

Nays: 0

Motion declared carried.

1st reading ords,
granting Proposed
Annexation and
Rezoning part of a
parcel north of Kern
Road and south of
Washington Road;

City Administrator Forsythe provided first reading of the following ordinances, by title and brief synopsis: an ordinance would approve the annexation of a parcel south of 1303-1321 Washington Road properties, into city limits and rezone said property from R-1A (Single-Family Residential) to C-2 (General Retail)

1st reading ords, to
Rezone part of a parcel
on Washington Road
from R-1 (Residential)
to C-3 (Retail)

City Administrator Forsythe provided first reading of the following ordinances, by title and brief synopsis: an ordinance would approve the rezoning of a portion of a parcel on Washington Road from R-1 (Single and Two-Family Residential) to C-3 (Service Retail)

Aldermen's Comments

Alderman Brownfield acknowledged staff for their work on Freedom Parkway and Alderman Adams acknowledged the work done on the new Water Tower painting project.

Adjournment

At 7:19 p.m. Alderman Cobb moved and Alderman Butler seconded to adjourn. Motion carried unanimously by voice vote.



Valeri Brod, City Clerk