

City of Washington
Public Works Committee
Monday, July 06, 2020 – **Minutes**

FIVE POINTS BANQUET ROOM D

Present: Aldermen Mike Brownfield, Dave Dingledine, and Brett Adams.

Also Present: City Administrator Ray Forsythe, Planning & Development Director Jon Oliphant, Public Works Director Kevin Schone, and City Engineer Dennis Carr.

Alderman Brownfield called the meeting to order at 5:02 p.m.

1. Alderman Wishing to be Heard on Non-Agenda Item: **None**
2. Citizens Wishing to be Heard on Non-Agenda Item: **None**
3. Approval of Minutes – Alderman Adams motioned to approve the June 8, 2020 minutes. Alderman Dingledine seconded the motion. All approved. Motion carried and minutes were approved.
4. Business Items:
 - A. Residential Waste Contract Waivers – City Administrator Ray Forsythe explained there are four residents who own businesses outside of Washington who contract their commercial waste hauling from PDC and they have inquired about the exemption option. Staff is looking for direction from the Public Works Committee on allowing an exemption under this scenario. ***The Committee and Staff discussed. Alderman Dingledine first response is no. Alderman Dingledine made a motion to take the recommendation to proceed to the Committee of the Whole meeting. Alderman Adams seconded the motion. All approved.***
 - B. N. Lawndale Construction Staking – City Engineer Dennis Carr explained Mohr & Kerr was the consultant for the Lawndale plans and specifications and that the staking was not included in the plans since the City had a choice of who would do the staking. Since they already had the design files necessary to do the work, Mohr & Kerr had been doing the staking up until this date. This proposal is to formalize the work and allow the City to pay them for it. Staff is recommending approval of the proposal for an amount not to exceed \$25, 834. ***The Committee and Staff discussed. Alderman Adams motioned to move it forward to tonight's City Council meeting. Alderman Dingledine seconded the motion. All approved. Motion carried.***
 - C. Right of Way Acquisition Professional Services – City Engineer Dennis Carr explained the need to have Hanson Professional Services based on the IDOT requirements for ROW negotiators for Safe Routes to School projects. Staff is requesting that the professional services agreement for \$43, 000 be moved to the City Council agenda on July 6, 2020 for approval. ***The Committee agreed for the need to move it forward. Alderman Dingledine motioned to move it forward. Alderman Adams seconded the motion. All approved. Motion carried.***
 - D. North Street Culvert Replacement Engineering Approval – City Engineer Dennis Carr explained that the North Street culvert was discovered to have a hole in the top of it during the preliminary design process for the Safe Routes to School. That portion of the grant was eliminated and funds were budgeted to complete the design and engineering for the culvert replacement. Staff is recommending that the PW Committee place the Hutchinson Engineering proposal for a not-to-exceed amount of \$41, 350 on the July 6th City Council meeting agenda for approval. ***Alderman Dingledine made a motion to bring it before tonight's City Council meeting. Alderman Adam seconded the motion. All approved. Motion carried.***

- E. Centennial Rec Trail Phase II Engineering – City Engineer Dennis Carr explained items were missing in the original proposal that are vital to keep a contract on schedule. This includes hours for utility coordination and time for plats and survey needed for the Meijer property to prepare for land acquisition. The Phase II Engineering will get all the project documents, plans and specifications ready for the project to go out for bid. The project is currently slated for a state letting on March 5, 2021. Staff is requesting the Committee move the Phase II Design Engineering Proposal with Maurer Stutz for the amount of \$47, 725 to the City Council agenda on July 6, 2020 for approval. ***Alderman Adams made a motion to move it to tonight's City Council meeting. Alderman Dinglestone seconded the motion. All approved. Motion carried.***

5. Staff Updates:

- a. Public Works Director Kevin Schone
 - i. Street Department Building Roof Update – it will be out for bid on the 29th.
 - ii. Piping projects will be beginning. One is on Logan. A quote was received for it but not soon enough to bring it before the Committee so it will probably be brought before the Committee of the Whole. A storm sewer on Westgate is failing so a quote will be obtained for that. There is a storm sewer under the railroad on Hilldale which is failing and they are looking at replacing that as well.
 - iii. A resident is requesting a second driveway at 301 Jefferson and has asked the City to pay for part of it and the answer was no.
 - iv. He discussed the issue of the dust on Lawndale. There is a provision in the contract for watering but because their mechanism was not very good, the Public Works crew went out on Friday and watered it. Unfortunately, after an hour or so, it was dusty again.
 - v. Water Tower update – Seven Brothers is on site. The water tower is being drained. Pressure reducing valves are at S. Main at the bridge. There is also a data-logger and a pressure gauge in place so information can be gathered to determine the best gallons per minute to run the plant. Brownfield asked how long it will take and Director Schone said they anticipate a month. Dinglestone asked how many gallons can plant one produce and Director Schone stated a million gallons a day.
- b. City Engineer Dennis Carr
 - i. Stratford Bridge Project Update - Water main, pressure test and water quality test all passed. Alderman Dinglestone asked for the timeline. Mid-July.
 - ii. MFT Sealcoat Update – Have to wait two weeks for the cure out and then they will come in and do the chip seal.
 - iii. N. Lawndale – They will be pressure testing the water main and then doing some sampling. Should not have any downtime. Advised to be careful since the water tower is being drained.
 - iv. W. Holland – Plans should be done for the public side by middle of next week. Recommendation for Council at August 3rd meeting. Private side will be more difficult. Contract will be very specific. Alderman Adams stated that he has heard positive comments and the dust was to be expected. He did hear that there were residents who did not get notification regarding the boil order. Administrator Forsythe explained communication efforts are being addressed.
- c. Planning and Development Director Jon Oliphant
 - i. IDOT announced last week that the City was awarded a state-wide planning and research grant. This will cover 80% of the \$200,000 that was submitted for the development plans that will address three of the primary Council goals.
 - ii. Development is continuing on Beck Oil. It is complicated since there are multiple property owners. Working on a possible annexation re-zoning.

- iii. Director Oliphant responded to the question about the used vehicles on a BR 24 parcel stating it is a zoning violation and it takes a while to go through the court systems to have them removed since they are personal property.
- 6. Other Business: Administrator Forsythe commented that non-residents were asking to be part of the waste hauling service with PDC and they were told it was not an option. Since he and Director Oliphant are working on a possible annexation, they are working on ways to proactively include the services and will be collecting cost amounts and bringing them before the Committee.

Alderman Dingledine made a motion to adjourn at approximately 5:42 p.m. Alderman Adams seconded. All approved. Meeting adjourned.