

**CITY OF WASHINGTON, ILLINOIS**  
**CITY COUNCIL MEETING - MONDAY, FEBRUARY 15, 2016**  
**LIBRARY MEETING ROOM**  
**380 N. WILMOR ROAD – 6:30 P.M.**

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| Call to Order   | Mayor Manier called the regular meeting of Monday, February 15, 2016 to order at 6:30 p.m. in the Library Meeting Room at Five Points Washington.   |
| Roll Call   | <p>Present and answering roll call were Aldermen Brownfield, Brucks, T. Gee, Moss, Butler, Dingledine, and Maxwell. Alderman J. Gee was absent.</p> <p>Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P &amp; D Director Jon Oliphant, Police Chief Don Volk, City Treasurer Ellen Dingledine, City Clerk Pat Brown, and members of the press.</p>   |
| Pledge of Allegiance  | All present stood for the Pledge of Allegiance.   |
| Agenda Review   | The Agenda was reviewed and stood as presented.   |
| Approve Consent Agenda  | <p>Alderman Brucks moved and Alderman Brownfield seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the February 1, 2016 regular Council meeting; bills &amp; payroll; purchase authorization: computers, City Hall; memorandum of understanding: Tazewell County ETSB (E911), Water Tower antenna; vendor approvals: ETSB (E911) microwave antenna mounting; accept &amp; place on file Glendale Cemetery annual Board of Managers Report 2015; and accept &amp; place on file Monthly Report for period ending December 31, 2015. On roll call on the motion to approve the vote was:</p> <p><u>Ayes: 7</u> Dingledine, Moss, Maxwell, Butler, T. Gee, Brownfield, Brucks</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>   |
| Announcements   | Mayor Manier thanked Public Works Director Andrews and Public Works crews for getting the school achievement recognition signs erected along Main Street. He shared that it’s always great when we can recognize the achievements of our kids and hopefully sometime in the near future IDOT will get the signs erected along Business 24 when funding becomes available.   |
| Audience Comments   | None.   |
| Standing Committees   | Alderman Brucks, Finance & Personnel Committee reported nothing on the agenda. Alderman T. Gee, Public Safety Committee Chairman reported one item on the agenda (Staff Reports D). Alderman Brownfield, Public Works Committee Chairman reported nothing on the agenda.  |
| Mayor’s Comments  | Mayor Manier shared that Mr. Jason Schultz stopped by earlier with his three daughters and shared cookies that were baked by his daughter Cora for her home school service project, thank you so much! He also shared that the WCHS wrestlers were very successful, earning a school-record 11 state bids at 2A sectional, congratulations and good luck! Alderman Brownfield shared that the WCHS Pantherettes received a third place state standing at the recent IDTA championships. He shared that he was very proud of the strong dance they performed. He also shared that the Competitive Cheer Team placed 8 <sup>th</sup> in state recently as well mentioning that his daughter Hannah competed in both as a senior this year. Mayor Manier shared that it has been amazing to watch our kid’s progress well and is proud of each and every one of them and shared his congratulations to WCHS.   |
| 1 <sup>st</sup> read ords, granting special use to 305, 315-329 Zinser Pl. body art studio; amending Chapters 154.141, .148, & .154; and certifying Northern Tazewell Enterprise Zone | City Administrator Culotta provided first reading of the following ordinances, by title and brief synopsis: an ordinance granting a Special Use to allow a body art establishment and art studio to operate at 305 and 315-329 Zinser Place. Adoption of this ordinance would allow a body art establishment and art studio to operate at 305 and 315-329 Zinser Place in an I-1 zoning district; an ordinance amending the Code of Ordinances of the City of Washington, Illinois by amending Chapter 154.141 entitled “Definitions,” Chapter 154.148 entitled “General Standards,” and Chapter 154.154 entitled “Billboards.” Adoption of this ordinance would define an obsolete sign and add language that specifies when such obsolete signs would need to be removed and would allow small billboard signs to be lighted if they are located 300’ from residential properties and separated by a highway with a speed limit of at least 55 miles per hour; and an ordinance regarding the Enterprise Zone which includes territory located within the corporate limits of the City of Washington. Adoption of this ordinance would certify the requirements of the new Northern Tazewell Enterprise Zone and would establish the Planning & Development Director as the City’s representative on the Enterprise Zone Administrative Board. These ordinances will be listed on the March 7 <sup>th</sup> City Council meeting agenda for action. |
| Payment authrz, HD Supply, AMR Project  | <p>Public Works Director Andrews requested Council authorization to make progress payment #1 to HD Supply Waterworks in the amount of \$15,414.00. He indicated that this payment will cover meter costs the City has incurred in undertaking some of its own meter installations as part of the Automated Meter Read Project contract with HD Supply. Alderman T. Gee moved and Alderman Moss seconded to authorize the request as presented. On roll call the vote was:</p> <p><u>Ayes: 7</u> Brownfield, Butler, Brucks, Maxwell, Dingledine, Moss, T. Gee</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>  |
| Contract authrz, Hutchison Engineering, Inc., Downtown Square streetscape   | Public Works Director Andrews requested Council authorization to enter into a contract with Hutchison Engineering, Inc. for preliminary engineering services for a Downtown Square Streetscape Conceptual Base Plan for a not to exceed amount of \$65,000. He shared that dialogue has taken place at both the Finance & Personnel and Public Works committees and the plan has been scoped in such a way to help position the City in the most favorable consideration  |

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| for the three various potential cost funding mechanisms which include local TIF funding, ITEP competitive funding (80/20) which should be announced in summer of 2016, and a potential jurisdictional transfer funding option. He shared his apology for not getting the standard IDOT local roads engineering services agreement and conceptual plan scope of work information to everyone before this evening. Alderman Brucks moved and Alderman T. Gee seconded to authorize the request as presented. Several Aldermen shared they were uncomfortable in moving forward without a clear direction on the scope of the project and that they would like to see this come before Committee of the Whole for more discussion. On roll call the vote was:<br><u>Ayes: 0</u><br><u>Nays: 7</u> Brownfield, Moss, Butler, Dingledine, Maxwell, T. Gee, Brucks<br><u>Motion did not carry.</u>                         | Contract authrz, Hutchison Engineering, Inc., Downtown Square streetscape, Cont.)                                 |
| Public Works Director Andrews requested final payment authorization #6 to River City Construction in the amount of \$21,070.60 for the work that has been completed through the end of the year on the tornado damage related repairs at STP No. 2. He shared that this request includes work completed in the amount of \$20,213.00 and an outstanding retainage in the amount of \$857.30. Alderman Dingledine moved and Alderman Maxwell seconded to authorize the request as presented. On roll call the vote was:<br><u>Ayes: 7</u> Brownfield, T. Gee, Butler, Moss, Brucks, Maxwell, Dingledine<br><u>Nays: 0</u><br><u>Motion declared carried.</u>  | Payment authrz, STP #2 repairs, final payment #6, River City Construction   |
| Police Chief Volk requested Council authorization to purchase nine (9) new cameras from WatchGuard in the amount of \$64,755 for the Police Department’s In-Car Camera System. Alderman Dingledine moved and Alderman Butler seconded to authorize the request as presented. On roll call the vote was:<br><u>Ayes: 7</u> T. Gee, Maxwell, Brucks, Moss, Brownfield, Butler, Dingledine<br><u>Nays: 0</u><br><u>Motion declared carried.</u>   | Purchase authrz, cameras for In-Car Camera System   |
| Police Chief Volk requested Council authorization to purchase the server and storage system from Konica-Minolta in the amount of \$29,697.00 for the Police Department’s In-Car Camera System. Alderman T. Gee moved and Alderman Maxwell seconded to authorize the request as presented. On roll call the vote was:<br><u>Ayes: 7</u> Brownfield, Moss, Dingledine, Brucks, Butler, Maxwell, T. Gee<br><u>Nays: 0</u><br><u>Motion declared carried.</u>  | Purchase authrz, server & storage system for In-Car Camera System   |
| Police Chief Volk requested Council authorization to purchase the server data back-up and support system from Clifton, Larson, and Allen in the amount of \$6,000.00 for the Police Department’s In-Car Camera System. Alderman Dingledine moved and Alderman Maxwell seconded to authorize the request as presented. On roll call the vote was:<br><u>Ayes: 7</u> Moss, Brucks, Butler, T. Gee, Brownfield, Maxwell, Dingledine<br><u>Nays: 0</u><br><u>Motion declared carried.</u>  | Purchase authrz, server data back-up & support system for In-Car Camera System                                    |
| Police Chief Volk shared that over the weekend we were able to apprehend a couple suspects in several car burglaries in the Devonshire area thanks to a neighbor who witnessed suspicious activity and reported it.  | Aldermen’s Comments   |
| At 7:09 p.m. Alderman T. Gee moved and Alderman Moss seconded to move into Executive Session for the discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes per 5 ILCS 120/2(c)(21) of the Illinois Open Meetings Act. On roll call the vote was:<br><u>Ayes: 7</u> Maxwell, Dingledine, Butler, Brucks, Brownfield, Moss, T. Gee<br><u>Nays: 0</u><br><u>Motion declared carried.</u>  | Executive Session   |
| At 7:18 p.m. the Council reconvened in regular session on motion by Alderman Moss and second by Alderman Brownfield. <u>Motion carried unanimously by voice vote.</u>  | Regular Session   |
| Alderman T. Gee moved and Alderman Moss seconded to approve the 2015 City Council Executive Session minutes of August 17, September 22, 23, & 28, October 12, 19, & 27, & December 14 & March 25, 2013 & April 21, 2014. <u>Motion carried unanimously by voice vote.</u>  | Approve Executive Session minutes, City Council   |
| City Administrator Culotta read a resolution, by title and brief synopsis, regarding the release of Executive Session minutes and authorizing the destruction of audio recordings. Adoption of this resolution authorizes the release of specific City Council executive session minutes between the months of July 1, 2015 and December 31, 2015 and April 21, 2014 and also authorizes the release of specific Finance & Personnel Committee executive session minutes for the same time period. It also provides for the destruction of audio recordings of executive sessions that have occurred more than eighteen months from the date of this resolution. Alderman Brucks moved and Alderman Butler seconded to adopt the resolution as read. On roll call the vote was:<br><u>Ayes: 7</u> Maxwell, Dingledine, T. Gee, Brownfield, Moss, Butler, Brucks<br><u>Nays: 0</u><br><u>Motion declared carried.</u> | Adopt resl, release 2015 Executive Session minutes & April 21, 2014 minutes & authrz destruction-audio recordings |
| At 7:20 p.m. Alderman T. Gee moved and Alderman Moss seconded to adjourn.<br><u>Motion carried unanimously by voice vote.</u>  | Adjournment   |