

**CITY OF WASHINGTON, ILLINOIS**  
**CITY COUNCIL MEETING - MONDAY, MARCH 21, 2016**  
**LIBRARY MEETING ROOM**  
**380 N. WILMOR ROAD – 6:30 P.M.**

Call to Order	Mayor Manier called the regular meeting of Monday, March 21, 2016 to order at 6:33 p.m. in the Library Meeting Room at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen Brownfield, Brucks, T. Gee, Moss, Butler, Dingledine, J. Gee, and Maxwell.</p> <p>Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P &amp; D Director Jon Oliphant, Police Chief Don Volk, City Treasurer Ellen Dingledine, City Clerk Pat Brown, and members of the press.</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance. The Pledge was led by Boy Scout Phillips from Troop 163 who was attending the meeting as part of his citizenship badge.
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Alderman J. Gee moved and Alderman Maxwell seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the March 7, 2016 regular Council meeting; bills &amp; payroll; and accept and place on file: Monthly Report for period ending January 31, 2016. On roll call on the motion to approve the vote was:</p> <p><u>Ayes: 8</u> Dingledine, Moss, Brucks, Butler, T. Gee, Brownfield, Maxwell, J. Gee</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Proclamation: Mayors Day of Recognition for National Service	<p>Mayor Manier read a Proclamation proclaiming April 5, 2016 as Mayors Day of Recognition for National Service, recognizing the positive impact of national service in our city, to thank those who serve and to find ways to give back to their communities. Alderman Brucks moved and Alderman Brownfield seconded to approve the proclamation as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> T. Gee, Butler, J. Gee, Moss, Dingledine, Maxwell, Brownfield, Brucks</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Proclamation: Recognition of Vietnam War Veterans	<p>Mayor Manier read a Proclamation proclaiming March 29, 2016 as Welcome Home Vietnam Veteran’s Day, recognizing, honoring, and thanking our Vietnam Veterans and their families for their service and sacrifices during the Vietnam War from November 1, 1955 – May 15, 1975. Alderman Dingledine moved and Alderman Maxwell seconded to approve the proclamation as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> Moss, Brucks, T. Gee, Brownfield, Butler, J. Gee, Maxwell, Dingledine</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Swearing In: Police Department Officers	City Clerk Brown swore in Full-time Police Officers Joshua Sutter & Ashley Clare; Part-time Police Officers Thomas Chambers, Jr. & Michael Powell; and Part-time Commander Bradley Marshall. Part-time Commander Bradley Marshall’s wife April pinned his badge. Each officer shared a brief bio of themselves and their excitement in becoming a part of the Washington Police Department.
Audience Comments	None.
Standing Committees	Alderman Brucks, Finance & Personnel Committee reported nothing on the agenda. Alderman T. Gee, Public Safety Committee Chairman reported nothing on the agenda. Alderman Brownfield, Public Works Committee Chairman reported nothing on the agenda.
Mayor’s Comments	None.
Adopt resl, authrz utility bill collection agreement, Ipava State Bank	<p>City Administrator Culotta read a resolution, by title only and brief synopsis, authorizing the execution of a Utility Bill Collection Agreement with Ipava State Bank. Adoption of this resolution would approve and authorize the execution of an agreement with Ipava State Bank that will allow for off-site collection of City of Washington utility bill payments from their banking customers. Alderman Dingledine moved and Alderman Moss seconded to adopt the resolution as presented. On roll call the vote was:</p> <p><u>Ayes: 8</u> Maxwell, Brucks, T. Gee, Butler, J. Gee, Brownfield, Moss, Dingledine</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
1 <sup>st</sup> reading ords, apprv first time homebuyers transfer of volume cap; amend code adding Square building design guidelines; granting district designation to multiple properties on Washington Square; and amend liquor code increase Class F and decrease Class J	City Administrator Culotta provided first reading of the following ordinances, by title and brief synopsis: an ordinance approving the Transfer of Volume Cap in Connection with Private Activity Bond Issues, and Related Matters. Adoption of this ordinance would approve participation in the First Time Homebuyers Program; an ordinance amending the Code of Ordinances of the City of Washington, Illinois by adding a new Subchapter entitled “Square Building Design Guidelines.” Adoption of this ordinance would provide a set of architectural guidelines to preserve the character of the historic buildings in the downtown square and to guide property owners and the Historic Preservation Commission in future alterations, changes, construction, and demolition around the Square; an ordinance granting District Designation Status to multiple properties on the Washington Square, Washington, Illinois. Adoption of this ordinance would create a Historic District including multiple properties on the Washington Square; and an ordinance amending §112.20 of the Code of Ordinances of the City of Washington, Tazewell County, Illinois to increase the number of Class F Liquor Licenses and

decrease the number of Class J Liquor Licenses. Adoption of this ordinance would increase the number of Class F liquor licenses from five (5) to six (6) and decrease the number of Class J liquor licenses from four (4) to two (2). The increase in the number of Class F licenses will allow a recent request of Liquor Oasis, 1600 Washington Road, to be issued a Class F “off-premise package” liquor license. The decrease in the number of Class J “restaurant” licenses is the result of Mendoza’s closing and the oversight of not decreasing the number when Blacksmith’s Steakhouse received a Class A license in August of 2015. These ordinances will be listed on the April 4<sup>th</sup> meeting agenda for action.

1<sup>st</sup> reading ords, Cont.)

Public Works Director Andrews requested progress payment authorization #2 to HD Supply Waterworks in the amount of \$39,700 pending successful demonstration after installation of the invoiced items on March 30<sup>th</sup> and 31<sup>st</sup>. The items include one Sensus M400 Basestation; one Regional Network Interface (RNI) Setup; and one RNI Software as a Service. Alderman Brucks moved and Alderman Dingledine seconded to authorize the request as presented. On roll call the vote was:  
Ayes: 8 J. Gee, Moss, Brownfield, T. Gee, Butler, Maxwell, Dingledine, Brucks  
Nays: 0  
Motion declared carried.

Progress payment #2  
authrz: HD Supply,  
AMR Project

City Administrator Culotta presented the proposed FY 2016-2017 Budget for review noting the following: 1) Moody’s Investors Service has given the City of Washington an Aa3 rating which is a very strong investment grade for our community. He shared that the rating shows us as high quality and very low credit risk, a solid economy and tax base, low debt and pension liabilities, and our net cash balance is far superior to other Moody’s rated cities nationwide; 2) the current FY 2015-2016 budget revenues exceed expenditures; 3) the proposed FY 2016-2017 budget reflects a \$1.8M expenditure increase for road maintenance/construction in the General Fund, a total expenditure decrease by \$110k in the Water Fund, a total expenditure decrease by \$400k in the Sewer Fund (operations & maintenance), an expenditure increase by \$243k in the Motor Equipment Replacement Fund (MERF) largely due to the replacement of 2 dump trucks, 3 patrol cars, mower, air curtain burner, and roller, and a new Capital Replacement Fund with expenditures of \$10k for computer servers, pumps, warning sirens, lab equipment, etc.; 4) the proposed capital investments total \$18.8M which include Sewer Facilities at \$8.3M, Nofsinger Intersection at \$3.1M, Water System at \$2M, Street Improvements at \$1M, Recreation Trails at \$920k, and Vehicles/Equipment at \$547k; and 5) the proposed debt service shows an increase of \$273k. He thanked all the Department Heads for their hard work in the budget preparation process and in particular Controller Baxter for the work she does in compiling the final document.

Proposed FY16-17  
Budget Review

Following the presentation, several Alderman expressed their concerns with a number of line items in the budget that seemed to be inflated and presented them for further clarification. There was also concern expressed if the timing is right to hire an additional police officer with the increases in capital expenditures and other expenses. Mayor Manier reminded Council that most of the funding for the proposed capital expenditures were previously budgeted for and encouraged everyone to contact staff to go over budgeted items and expenses. In regards to the overall increases and the question of sustainability, staff will take a look at areas within the budget where actual vs. estimated actual could be narrowed.

Alderman J. Gee asked if all the tornado sirens were in working order and Police Chief Volk shared that they were and that the siren near the Middle School had a recent issue where it was not spinning but has since been repaired. Alderman J. Gee asked how the sirens are monitored to make sure they are operational and Chief Volk shared that they will generally receive a call from a resident in the area of the siren. Alderman J. Gee asked that they be monitored by working with Public Works to have someone at each siren when they are tested.

Alderman’s Comments

At 8:21 p.m. Alderman Dingledine moved and Alderman Brownfield seconded to adjourn.  
Motion carried unanimously by voice vote.

Adjournment

Patricia S. Brown, City Clerk