

**CITY OF WASHINGTON – WASHINGTON, ILLINOIS
CITY COUNCIL MONDAY, FEBRUARY 1, 2016
LIBRARY MEETING ROOM
380 N. WILMOR ROAD – 6:30 P.M.**

AGENDA

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. REVIEW AGENDA – DELETIONS OR ADDITIONS (DISCUSSION ITEMS ONLY)**
- V. CONSENT AGENDA**
 - A. Approval of minutes of January 19, 2016 regular City Council meeting
 - B. Approval of Annual J.U.L.I.E. Notification Charges
- VI. ANNOUNCEMENTS/AWARDS/PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS**
- VII. AUDIENCE COMMENTS**
- VIII. STANDING COMMITTEES**
 - A. Finance and Personnel – Bob Brucks, Chairman
 - B. Public Safety – Tyler Gee, Chairman
 - C. Public Works – Mike Brownfield, Chairman
- IX. MAYOR – GARY W. MANIER**
- X. CITY ADMINISTRATOR – JIM CULOTTA**

RESOLUTIONS

ORDINANCES

- A. (Second Reading) Amending Chapter 154.041 entitled "Yards Required" (Agriculture zoning district, accessory structure setbacks) and Chapter 154.072 entitled "Permitted Uses" (Country Estates zoning district, storage of recreational vehicles)

- XI. STAFF REPORTS**
 - A. Bid Opening Results for Sewer Treatment Plant #2 Phase 2 Expansion (Andrews)
 - B. 2016 Street Maintenance – MFT Resolution (Andrews)
 - C. Automated Meter Reading Process Update (Andrews/Baxter)
- XII. ALDERMEN'S COMMENTS**
- XIII. ADJOURNMENT**

DRAFT

**CITY OF WASHINGTON, ILLINOIS
CITY COUNCIL MEETING - TUESDAY, JANUARY 19, 2016
FIVE POINTS WASHINGTON – BANQUET ROOM A
360 N. WILMOR ROAD – 6:30 P.M.**

Call to Order	Mayor Manier called the regular meeting of Tuesday, January 19, 2016 to order at 6:30 p.m. in Banquet Room A at Five Points Washington.
Roll Call	<p>Present and answering roll call were Aldermen Brownfield, Brucks, T. Gee, Moss, Butler, Dingledine, J. Gee, and Maxwell.</p> <p>Also present was City Administrator Jim Culotta, Controller Joanie Baxter, Director of Public Works Ed Andrews, P & D Director Jon Oliphant, Police Chief Don Volk, City Treasurer Ellen Dingledine, City Clerk Pat Brown, and members of the press.</p>
Pledge of Allegiance	All present stood for the Pledge of Allegiance.
Agenda Review	The Agenda was reviewed and stood as presented.
Approve Consent Agenda	<p>Alderman T. Gee moved and Alderman Brucks seconded to approve the Consent Agenda as presented. Items included on the Consent Agenda were minutes of the January 4, 2016 regular Council & January 11, 2016 special Council meetings; bills & payroll; contribution authorization: IHSA March Madness Experience; purchase authorization ratification: retaining wall, Oak Grove Landscaping; purchase authorization: emergency backhoe engine repair; purchase authorization: Santa Fe lift station failed pump replacement; increased expense authorization: Sewer Treatment Plant #2 automatic gate; acceptance of Police Pension Fund Actuarial Valuation Report 2015-16; and accept & place on file: Monthly Report for period ending November 30, 2015. On roll call on the motion to approve the vote was:</p> <p><u>Ayes: 8</u> Dingledine, Maxwell, Moss, Brownfield, Butler, J. Gee, Brucks, T. Gee</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Announcements	None.
Audience Comments	<p>Ms. Janet Hart, Brimfield, IL shared beekeeping information from the Heart of IL Beekeepers Association, IL State Beekeepers Association; and a beekeeping ordinance that was adopted by the City of Springfield. She shared that the ordinance was prepared by Mr. Tim Moore and encouraged anyone with questions to contact him (lowell1500@gmail.com or 217-416-0937). She shared that she and her husband have been beekeeping for a number of years and are very active in the beekeeping associations. She shared her concern that the City's proposed ordinance is very bogged down with regulations and that is why she wanted to present the simplicity of Springfield's ordinance and how it is working well for them in allowing beekeeping. She went over the general nature of the honeybee and how it can be confused with other stinging insects and that honeybee hive or colony has to be threatened for a honeybee to sting and once it stings it dies. She shared that when working with their honeybees the only protection they wear is a veil to cover their face. She shared that the IL Department of Agriculture has an Apiary Act with parameters so there should not be a need to rewrite what is already out there as hives have to be registered through them. She noted that they also have fantastic inspectors in place as well. She shared that she would be glad to answer any questions and hopes that what she has shared provides direction. Mayor Manier shared that Mr. Curt Reynolds spoke during the meeting where the first reading of the ordinance was read and as a result of what he shared the ordinance was taken off the agenda for its second reading for further review. Mr. Sean Reneau shared that the City of Peoria is taking a look at allowing beekeeping in its business district and are looking at Springfield's ordinance as they don't want to reinvent the wheel. Another audience member shared that it's hard to keep hives alive in rural areas due to the crop spraying that takes place and that their observation is that honeybees are surviving better in town than they are in the country and if we want to help them survive it will be in cities and not in the rural areas. They shared that fear and lack of education drive problems with honeybee zoning. Mayor Manier thanked everyone for sharing their comments.</p>
Standing Committees	Alderman Brucks, Finance & Personnel Committee reported nothing on the agenda. Alderman T. Gee, Public Safety Committee Chairman reported nothing on the agenda. Alderman Brownfield, Public Works Committee Chairman reported one item on the agenda (Staff Report B).
Mayor's Comments	Mayor Manier thanked everyone for coming and providing further education on beekeeping and shared that it is always good to receive education on issues coming before the Council.
Adopt resl, approve preliminary plat, Cherry Pointe Subd, Section 2	<p>City Administrator Culotta read a resolution, by title only and brief synopsis, approving the Preliminary Plat for Cherry Pointe Subdivision, Section Two. Adoption of this resolution would approve the Preliminary Plat for Cherry Pointe Subdivision, Section Two. Alderman Dingledine moved and Alderman T. Gee seconded to adopt the resolution as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> Brownfield, Moss, Butler, Maxwell, Brucks, J. Gee, T. Gee, Dingledine</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>
Adopt resl, approve preliminary plat, Oak Creek Subd, Section 7	<p>City Administrator Culotta read a resolution, by title only and brief synopsis, approving the Preliminary Plat for Oak Creek Subdivision, Section Seven. Adoption of this resolution would approve the Preliminary Plat for Oak Creek Subdivision, Section Seven. Alderman Brownfield moved and Alderman Brucks seconded to adopt the resolution as read. On roll call the vote was:</p> <p><u>Ayes: 8</u> Maxwell, Dingledine, Moss, J. Gee, Butler, T. Gee, Brucks, Brownfield</p> <p><u>Nays: 0</u></p> <p><u>Motion declared carried.</u></p>

City Administrator Culotta read an ordinance, by title only and brief synopsis, authorizing an addendum to the Mutual Aid Box Alarm System (MABAS) agreement. Adoption of this ordinance would approve an addendum to the City's current Mutual Aid Box Alarm System agreement. The addendum allows for the establishment of cost reimbursement to be set prior to the occurrence of an actual emergency where mutual aid services are activated for fire protection as well as firefighting and the protection of life and property from an emergency or disaster. Alderman Brucks moved and Alderman Moss seconded to adopt the ordinance as read. On roll call the vote was:

Ayes: 8 T. Gee, Brownfield, Butler, J. Gee, Dingledine, Maxwell, Moss, Brucks

Nays: 0

Motion declared carried.

Adopt ord, authz
addendum to MABAS
agreement

City Administrator Culotta provided first reading of the following ordinance, by title and brief synopsis: an ordinance amending the Code of Ordinances of the City of Washington, Illinois by amending Chapter 154.041 entitled "Yards Required" and Chapter 154.072 entitled "Permitted Uses." Adoption of this ordinance would formalize setbacks for accessory structures in the City's agriculture zoning district and revises where boats, campers, trucks, and other recreational vehicles can be located in the City's country estates zoning district. This ordinance will be listed on the February 1st City Council meeting agenda for action.

1st read ords, amending
Chapter 154.041 and
154.072

P & D Director Oliphant shared the 2015 year end development activity summary noting the following: a revised memo is provided as it was noticed that Villas of Hollybrook was listed as commercial on the previous memo and should have been listed as residential; there were 90 total residential units issued, up from 44 in 2014 with a construction value of \$17.2M; of the 90 residential units 38 were single family and 52 were multi-family; in addition to the 90 new units, there were 48 tornado rebuild permits issued bringing the total of rebuilds to 481; an additional 92 tornado related permits were issued bringing the total to 894; only 24 single-family and duplex lots and 2 multi-family lots have yet to commence rebuilding; and 10 commercial/industrial permits were issued totaling \$7.16M in construction value.

2015 Year End
Development Activity
Summary

Public Works Director Andrews presented a purchase authorization in the total amount of \$44,010 for the purchase of backup generators at both City Hall and Legion Road. He shared that the City Hall unit has been quoted by Altorfer CAT for an amount not to exceed \$28,590 with supporting work to make the connection quoted by RNS Electric for an amount not to exceed \$8,940. He shared that the Legion Road unit has been quoted by RNS Electric for an amount not to exceed \$6,480. He shared that the Altorfer CAT unit pricing will be finalized against the current National Joint Powers Alliance nationwide purchase program, fulfilling the competitive bid requirements. Alderman J. Gee moved and Alderman Brownfield seconded to authorize the purchase of two additional backup generators with a not to exceed purchase amount of \$28,590 to Altorfer CAT and a not to exceed purchase amount of \$15,420 to RNS Electric. On roll call the vote was:

Ayes: 8 Dingledine, Moss, Brucks, Maxwell, Butler, T. Gee, Brownfield, J. Gee

Nays: 0

Motion declared carried.

Purchase authz,
additional backup
generator(s)

Public Works Director Andrews provided an update on the storm debris and Diebel Road cleanup efforts. He shared that trucks were set up for snow plowing detail over the weekend with limited brush pickup being done with dump trucks. He shared that we should complete the round of debris pickup if we can catch two good days this week. He shared that the resident use of dumping debris at Diebel Road has tapered off and will take a look at opening it again if we anticipate a need later.

Aldermen's Comments

Police Chief Volk shared that we are expecting 2-3 inches of snow and will be putting out the parking ban and collision alert. He shared that residents have concerns on how the parking ban works and shared that snow accumulations over 2 inches require vehicles to be off the street. He shared that the initial pass of snow plowing is not always curb to curb and that there is a timeframe built into the ordinance to allow shift workers to get cars off the street. He shared that they try to get compliance using courtesy warnings and it seem to work pretty well.

Alderman Dingledine shared that it is nice to see that the old gas station has been removed from the 1300 block of Washington Road. Manier Manier shared that we continue to work on the shelled signage throughout town in getting them either faced or taken down as well.

At 7:16 p.m. Alderman Moss moved and Alderman Brucks seconded to adjourn.
Motion carried unanimously by voice vote.

Adjournment


Patricia S. Brown, City Clerk



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
DATE: January 29, 2016
SUBJECT: Annual Joint Utility Locating Information for Excavators (JULIE)
Notification Charges

The City of Washington is an active, participating member of the Joint Utility Locating Information for Excavators (JULIE) notification system. JULIE is the formal underground locating system required by state law to be notified when any underground work is undertaken. Dig requests are initiated by the requestor (homeowner, excavator, etc.) to JULIE's one-call number(s) of either 811 or 800-892-0123.

JULIE logs the request and issues notice to all utility owners to either issue an all clear or mark their facility within 48 hours of notice. The City's underground utilities that are located from such a call include water, sanitary sewer, storm sewer and even some City owned underground electric for street lights.

The annual assessment for the City in 2016 is \$7,630.37, due in quarterly payments of \$1,907.59. Since the yearly total expenditure will exceed staff authorization, a request for Council consideration of the total **\$7,607.37** is sought for approval.

This matter is being placed on the Council's consent agenda for review and action at the meeting of February 1, 2016.



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
DATE: January 29, 2016
SUBJECT: Bid Opening for Phase 2A Expansion
at Sewer Treatment Plant #2 (STP#2)

On Tuesday, January 26th 2016, at 2pm (CST) bids were received and read aloud for the Phase 2A Improvements at Sewer Treatment Plant #2 at Washington City Hall. Five bidders submitted bids, with the following results summarized below:

Bidder	Bid
Leander Construction, Inc. of Canton, IL	\$3,791,900
Williams Brothers Construction, Inc. of Peoria, IL	\$3,625,000
Peoria Metro Construction, Inc. of Peoria, IL	\$3,979,000
Laverdiere Construction, Inc. of Macomb, IL	\$4,147,000
River City Construction, LLC Of East Peoria, IL	\$3,562,000

The results of the bids are being submitted to the Illinois EPA for review and concurrence of award to the apparent low bidder of River City Construction. While formal ratification of the contract would technically be delayed until that concurrence, an intent of award to River City Construction is recommended by staff.

This matter is being placed on the Council's agenda for review and action at the meeting of February 1, 2016.



Memo

TO: Mayor Manier and City Council
FROM: Ed Andrews, Public Works Director
DATE: January 29, 2016
SUBJECT: Resolution for MFT Expenditures in 2016

The annual resolution for Motor Fuel Tax Expenditures is being presented for consideration for the current calendar year of 2016.

IDOT's current published MFT balance for the City through the end of December 2015 is \$1,025,301.37, but does not reflect obligated expenditures associated with the City's portion of the IDOT Tornado Roadway project, \$374,630.95 de-obligated funds from the 2014 program (delayed by the tornado) and additional monthly allotments anticipated to be received during 2016 (monthly average of \$30,880 in 2015).

The City would anticipate a maximum MFT expenditure in 2016 of in \$1,400,000 with the following anticipated commitments of:

Tornado Roadway Restoration Contract (City Portion):	
Section #: 14-00114-00-PV	\$898,297.00
General roadway maintenance:	
Section #:16-00000-00-GM	\$500,000.00

As such it is recommended that a resolution in amount of **\$500,000** be adopted for this calendar year.

This matter is being placed on the Council's agenda for review and action at the meeting of February 1, 2016.



**Illinois Department
of Transportation**

**Resolution for Maintenance of
Streets and Highways by Municipality
Under the Illinois Highway Code**

BE IT RESOLVED, by the City Council of the
(Council or President and Board of Trustees)
City of Washington, Illinois, that there is hereby
(City, Town or Village) (Name)
appropriated the sum of \$500,000.00 of Motor Fuel Tax funds for the purpose of maintaining
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2016
(Date)
to December 31, 2016
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Peoria Illinois.

I, Patricia S. Brown Clerk in and for the City
(City, Town or Village)
of Washington, County of Tazewell

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the City Council at a meeting on January 1, 2016
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

(SEAL)

City Clerk
(City, Town or Village)

<p style="text-align: center;">Approved</p> <p style="text-align: center;">_____ Regional Engineer Department of Transportation</p> <p style="text-align: center;">_____ Date</p>
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